



2017 Annual Budget



City of Spokane Valley, Washington

Annual Budget

**For the Fiscal Year
January 1 through December 31, 2017**

City Hall
11707 East Sprague Avenue
Spokane Valley, WA 99206
Website: www.spokanevalley.org
Phone: (509) 921-1000

“A community of opportunity where individuals and families can grow and play, and businesses will flourish and prosper.”



This page left intentionally blank.

Table of Contents

City of Spokane Valley, WA

Spokane County

January 1, 2017 through December 31, 2017

| | |
|---|-------|
| Summary of Councilmembers | III |
| City Manager’s Budget Message | 1 |
| Finance Director’s Message - About the 2017 Budget and Budget Development Process | 9 |
| Budget Summary | 25-40 |
| Revenues by Fund and Type | 41-48 |
| Expenditures by Fund and Department | 49-52 |
| General Fund Department Changes from 2016 to 2017 | 53-55 |
| #001- General Fund- Expenditures by Department by Type | |
| City Council | 56 |
| City Manager | 57 |
| Public Safety | 59 |
| Deputy City Manager | 62 |
| Finance | 63 |
| Human Resources | 64 |
| Public Works | 65 |
| City Hall Operations and Maintenance | 66 |
| Community & Economic Development | 67 |
| Parks & Recreation | 71 |
| General Government | 77 |
| Special Revenue Funds | |
| #101 - Street Fund | 79 |
| #103 - Paths & Trails Fund | 81 |
| #104 - Hotel / Motel Tax –Tourism Facilities Fund | 82 |
| #105 - Hotel / Motel Tax Fund | 82 |
| #106 - Solid Waste Fund | 83 |
| #107 - PEG Fund | 84 |
| #120 - CenterPlace Operating Reserve Fund | 85 |
| #121 - Service Level Stabilization Reserve Fund | 85 |
| #122 - Winter Weather Reserve Fund | 86 |
| #123 - Civic Facility Replacement Fund | 86 |

Debt Service Funds

| | |
|--|----|
| #204 - Limited Tax General Obligation (LTGO) Fund..... | 87 |
|--|----|

Capital Projects Funds

| | |
|--|----|
| #301 - REET 1 Capital Projects Fund | 88 |
| #302 - REET 2 Capital Projects Fund | 89 |
| #303 - Street Capital Projects Fund..... | 90 |
| #309 - Parks Capital Projects Fund | 92 |
| #310 - Civic Facilities Capital Projects Fund..... | 93 |
| #311 - Pavement Preservation Fund..... | 94 |
| #312 - Capital Reserve Fund | 97 |
| #313 - City Hall Construction Fund | 98 |
| #314 - Railroad Grade Separation Projects Fund | 99 |

Enterprise Funds

| | |
|--|-----|
| #402 - Stormwater Management Fund | 100 |
| #403 - Aquifer Protection Area Fund..... | 102 |

Internal Service Funds

| | |
|---|-----|
| #501 - Equipment Rental & Replacement Fund..... | 103 |
| #502 - Risk Management Fund | 105 |

| | |
|--|-----|
| Total of Capital Expenditures for 2017..... | 106 |
| FTE Count by Year – 2011 through 2017..... | 107 |
| Work Force Comparison..... | 108 |
| Appendix A, Employee Position Classification and Salary Schedule | 109 |
| Glossary of Budget Terms | 110 |
| Ordinance #16-017 Adopting the 2017 Budget | 113 |



City Council Members

Rod Higgins, Mayor

Position #1

Arne Woodard, Deputy Mayor

Position #3

Caleb Collier

Position #2

Ed Pace

Position #4

Pam Haley

Position #5

Sam Wood

Position #6

Michael Munch

Position #7

Staff

Mark Calhoun, Acting City Manager

Chelsie Taylor, Finance Director

John Hohman, Community and Economic Development Director

Mike Stone, Parks & Recreation Director

Eric Guth, Public Works Director

Cary Driskell, City Attorney

Christine Bainbridge, City Clerk



This page left intentionally blank.



City Manager's Budget Message 2017 Annual Budget

Dear Citizens, Mayor and City Council of Spokane Valley:

Sound Financial Position

It is with pleasure that I present the attached 2017 Budget for the City of Spokane Valley. The City remains financially strong and continues to benefit from a history of prudent financial decisions that have been made since our 2003 incorporation. Consistently responsible budgeting and restrained spending has helped us achieve key Fiscal Policies and maintain an ending General Fund Balance equivalent to six-months of general fund operations.

The City of Spokane Valley is an excellent example of how a City provides key services to the community while holding down taxes, fees and other charges. Additionally, our per capita employee count and personnel expenses are among the lowest (if not the lowest) of comparable size cities in the state and around the U.S.

The City's chief budget priorities are public safety, pavement preservation, transportation and infrastructure (including railroad grade separations) and economic development. Ensuring that we've committed adequate resources to these activities accounts for much of the effort that staff collectively dedicates to the annual development of both our Business Plan and this budget document.

We recognize that to ensure continued financial stability, it is imperative that recurring annual revenues be greater than or equal to recurring annual expenditures and this goal has again been achieved in the 2017 General Fund Budget. Beyond recurring operating activity however, due to our excellent financial condition, we are afforded the opportunity to use the portion of the General Fund balance that exceeds 50% for nonrecurring expenditures in pursuit of programs important to the City Council and community. Recent examples include General Fund contributions to each phase of the Appleway Trail project, Sullivan Road West Bridge Replacement project, Appleway road landscaping, a cash "down payment" for construction of a new City Hall and beginning to set money aside for future railroad grade separation projects.

Fiscal Policies

The Fiscal Policies adopted by the City Council are important for the long-range fiscal strength of Spokane Valley. These policies appropriately dictate if the economic conditions deteriorate, future budget reductions may be triggered.

Financial Management – The City proposes to:

1. Maintain basic service levels with minimal resources to achieve success.
2. Minimize personnel costs/overhead by continuing to contract for many services.
3. Continue the six-year Business Plan process.
4. Leverage City funds with grant opportunities.
5. Minimize City debt with a pay as you go philosophy.
 - o The State of Washington sets the maximum level of allowable debt for cities based on assessed value of property. The City of Spokane Valley currently utilizes only 2.35% of its total debt capacity, and more importantly, only 11.74% of non-voted bond capacity. This reflects an exceptionally low debt burden.
6. Strive to prioritize spending in the annual budget process and minimize mid-year addition of projects and appropriations.

Financial Objectives - The City's financial objectives are:

1. Adopt a General Fund Budget with recurring revenues equal to, or greater than recurring expenditures.
2. Maintain a minimum General Fund Ending Balance of at least 50% of recurring expenditures, which is the equivalent of six months of general fund operations.
3. If necessary, utilize the Service Level Stabilization Reserve Fund (\$5.5 million) to maintain ending fund balance minimum.
4. Commitment to the strategy the Service Level Stabilization Reserve Fund will not reduce below \$3.3 million (60% of \$5.5 million).
5. Maintain the 2017 property tax assessment the same as 2016 with the exception of new construction. As in the previous seven years, the City will forego the one-percent annual increase to property tax allowable by RCW 84.52.050. We anticipate this will result in a levy of \$11,489,500 plus estimated new construction of \$125,000 for a total levy of \$11,614,500. The allowable potential increase will be banked for future use as provided by law. This effectively makes the eighth year in a row that we have not increased our City property tax assessment.
6. Grow our economy so the existing tax base can support basic programs.

Commitment – By committing to these policies and the checks and balances they afford, the City will ensure financial sustainability well into the future.

2017 Budget Highlights

Moderate Growth in Recurring General Fund Expenditures: Investing in essential core services identified by the Council and community establishes the baseline costs we have included in this budget. Similar to the trend experienced in most jurisdictions, we find that the cost of providing these services typically increases at a faster rate than the moderate growth we see in the underlying tax revenues that support essential core services. With that said however, City staff have met the challenge posed by Council to prepare a recurring General Fund budget with no greater than 1% growth, and in fact, the proposed 2017 Budget reflects expenditure growth of just 0.87% while at the same time maintaining historic levels of service.

Public Safety Costs: Over the years Council has consistently committed to the maintenance and at times enhancement of public safety service levels and this is again reflected in the 2017 Budget where public safety costs including law enforcement, courts and jail related services

total \$24,950,372 which is an amount equal to 215% of anticipated property tax collections (= \$24,950,372 / \$11,614,500).

City Hall Construction Project: Since incorporation in 2003 the City has leased City Hall space from Northwest Christian Schools and over that time frame the City, like many of our residents, has debated whether we were better off to continue renting space or owning our own home. In 2015, the City made the decision to construct a new City Hall at a then estimated cost of \$14.4 million. Through the balance of 2015 and into 2016 the City acquired land, contracted with an architect for design services, and finally in June 2016 began construction. With all costs for the facility finally committed, we now know the actual cost will be \$14.15 million or \$250,000 less than our initial target. We are financing the project with a combination of \$6.30 million in cash we set aside for this project and \$7.85 million in net LTGO bond proceeds. Repayment of the bonds will take place over the 30-year period of 2016 through 2045 at a fixed average annual payment of \$399,888 which is \$34,712 less per year than the City's current annual lease payment of \$434,600.

We recognize that occupying a building we own will result in a number of costs we haven't historically borne as a tenant. This will include a variety of facility maintenance expenses including the possibility of hiring an additional employee (more fully articulated in the following discussion). In acknowledgment of this, the 2017 General Fund Recurring Budget includes a new department titled "City Hall Operations and Maintenance" that will account for the variety of costs we anticipate we will incur. The budget amount of \$303,918 is included in the budget and is part of the 0.87% increase noted above.

Staffing Levels: Staffing levels in 2017 are currently anticipated to increase by 1.0 full-time equivalent employee (FTE) to 88.4 FTEs from the 87.4 FTEs included in the 2016 Budget. The addition of the single FTE is directly related to the fact that in 2017 we will be in a City Hall structure that we own and operate as opposed to the space we have leased from Northwest Christian Schools since the City's incorporation in 2003. While in the leased space, we have been the tenant and relied upon the lessor/landlord to address all facility maintenance issues including snow removal from parking lots and sidewalks; janitorial services; heating and cooling system maintenance and repairs; grounds maintenance; and general facility maintenance. Once in our own facility we will be responsible for all of these services, so between now and our anticipated September 2017 occupancy we will need to determine whether we can best address our needs by either hiring an employee or contracting out the variety of services. Beyond maintenance at City Hall we believe this position could also be utilized at the City's Police Precinct, CenterPlace and our maintenance shop. At this point we consider the expenditure appropriation as a "holding-place" for the necessary budgetary authority but rest assured we will hire an additional employee only if we believe we can keep them meaningfully engaged in meeting the City's maintenance needs.

Taking into consideration that we contract for police services and are served by Fire Districts and a Library District, for a major city we are operating substantially below the normal employee count at a significantly reduced cost. Spokane Valley personnel costs are approximately 20% of the total General Fund recurring expenditures. Spokane Valley staff levels average about one employee for every 1,065 citizens while comparable cities in the State of Washington with populations between 30,000 and 100,000 average one employee for every 262 citizens. While the survey is not scientific, the low employee per citizen ratio indicates the City of Spokane Valley is operating at a low, yet effective staffing level.

Since incorporation, the City has taken a conservative approach to adding new staff and

continues to have the lowest employee count of any Washington city with a population of 50,000 or greater. By all comparisons, the City of Spokane Valley is a lean, productive City government.

Pavement Preservation Fund: Beginning in 2012, the City initiated spending of general fund, special revenue fund and capital project fund revenues and reserves for the purpose of financing our street preservation efforts. In 2017, our citizens will again see an aggressive program of repaving our roadways. Some may question paving roads that “don’t look so bad” but the truth is the best time to repave is before a road deteriorates to the point that full reconstruction is necessary. Full reconstruction can cost substantially more than pavement preservation treatments such as crack sealing or grinding and repaving. This is why the City of Spokane Valley has committed critical financial resources to the preservation of our transportation infrastructure. We hope you are as proud of our fine road system as we are!

For 2017, projected expenditures for preservation are \$3,000,000 and we will pay for this with a combination of \$340,800 in grants, \$367,700 in Pavement Preservation Fund #311 reserves and \$2,341,500 in transfers from other City funds consisting of:

- \$953,200 from the General Fund
- \$ 67,342 from Street O&M Fund #101
- \$660,479 from REET 1 Capital Projects Fund #301
- \$660,479 from REET 2 Capital Projects Fund #302

While Pavement Preservation is one of our highest service and budget priorities we find that sustaining historic levels of service is becoming more of a challenge with each passing year. The following section titled “Challenges” articulates the issues we are currently facing.

Challenges

Beyond the annual challenge of balancing the General Fund budget, the City of Spokane Valley has a number of on-going financial challenges.

1. Declining revenues in Street O&M Fund #101 that will impact our future ability to deliver historic service levels

This Fund depends upon a combination of gas and telephone tax receipts.

- Because the gas tax is a flat amount per gallon, and because each generation of newer vehicles get better gas mileage, we find our gas tax revenues have recently hovered somewhere between either flat or declining. Due to the State Legislature’s increase in the gas tax we are seeing a bit of an increase in 2016 and this is projected to continue into 2017.
- The 6% telephone utility tax generated \$3.1 million in the first year of implementation in 2009. Since that time however we have experienced a steady decline and at this point are projecting 2017 revenues of just \$2,200,000.

2. Balancing the cost of pavement preservation against other transportation and infrastructure needs

- Pavement preservation has historically been financed from a combination of sources including:
 - General Fund dollars,
 - Street Fund money,
 - real estate excise tax (REET) receipts,

- grants, and
- Civic Facility Replacement Fund #123 (Fund #123) reserves that were dedicated towards this purpose.

Because Fund #123 reserves will be fully depleted in 2016, beginning in 2017 the City will be forced to dedicate more REET receipts towards pavement preservation if we wish to maintain historic levels of funding.

- Street construction and reconstruction projects are typically financed through a combination of state and federal grants plus a City match that normally comes from REET receipts. The more we apply REET dollars towards pavement preservation projects, the less able we are to leverage this revenue source towards street construction and reconstruction projects. If one assumes we are able to obtain street construction grants requiring a 20% City match, then every \$1 of REET money we set aside for this purpose leverages a \$5 project.

3. Railroad Grade Separation and Quiet Zone Projects (overpasses and underpasses)

Bridging the Valley is a proposal to separate vehicle traffic from train traffic in the 42 mile corridor between Spokane and Athol, ID. The separation of railroad and roadway grades in this corridor is intended to promote future economic growth, traffic movement, traffic safety, aquifer protection in the event of an oil spill, and train whistle noise abatement. The underlying study outlined the need for a grade separation at four locations in Spokane Valley including:

- Barker and Trent Road Overpass (estimated cost of \$36.0 million),
- Pines and Trent Underpass (estimated cost of \$19.8 million),
- Sullivan Road Overpass improvements (estimated cost of \$16.1 million), and
- Park Road Overpass (estimated cost of \$19.0 million)

Because grade separation projects are exceptionally expensive endeavors (totaling \$90.9 million) and largely beyond our ability to finance through existing sources of internal revenue, the City has pursued grant funding from both the Federal and State Government over the past several years. We anticipate this is a discussion that will continue well into the future.

4. Grants and Declining Matching Funds

City staff actively pursue funding commitments from other sources to help pay the cost of needed capital improvements related to pavement preservation; transportation including street construction and reconstruction; bridges; stormwater facilities; parks that benefit the community; and railroad grade separation projects. In 2017, a total of \$23.58 million is budgeted to address capital projects and of this amount we anticipate \$8.04 million (or 34.1%) of these costs will be offset with grant revenues. This figure is quite low in comparison to previous years and this is largely due to the City Hall project which is being financed with a combination of cash we set aside for this project and LTGO bond proceeds. If we exclude the \$5.34 million budgeted for the City Hall project in 2017, the remaining capital projects total \$18.24 million, of which \$8.04 million (or 44.1%) is offset by grant revenues. Following is a history of the percentage of capital projects we have been able to cover with grant revenues:

- 2017 Budget = 44.1%
- 2016 Budget = 56.6%
- 2015 Budget = 66.2%
- 2014 Budget = 70.2%
- 2013 Budget = 83.0%
- 2012 Budget = 65.0%
- 2011 Budget = 48.0%

Much of the deviation from year to year revolves around the amount of cash the City applies towards projects but we are always on the lookout for grant revenues to offset our costs. The City has historically maintained a fairly aggressive capital construction program and we will strive to do so in the future.

The Budget for 2017

Strong but Guarded. Recognizing that fiscal health is at the core of providing good public services, one of the most important tests of fiscal management is the ability of a municipal enterprise to maintain basic services during an economic downturn. The creation and ongoing maintenance of financial reserves since incorporation has served its intended purpose of providing Spokane Valley the means to sustain critical public services during the turbulent economic conditions that began in 2008 and only recently subsided. The 2017 budget again reflects a prudent and guarded increase in continuation of service delivery capabilities. These increases are carefully considered and well within the means of the City. Service delivery cannot grow faster than the economic development of the City.

Balanced Budget: Means exactly what it says - expenses have been balanced with known or reasonably predictable revenues with no increase in property tax or in sales tax rates for the City (lodging tax rates are generally not paid by residents). The budget is designed to maintain the healthy, positive fund balance at year-end providing the City's cash flow needs without costly borrowing. In pursuit of fiscal responsibility, special attention is given to limiting the growth in new programs and financial commitments. This approach allows available resources to be put toward sustaining services consistent with the City Council's priorities for 2017 and beyond.

Future Concepts:

The budget process is not static and Council, the citizens, and staff must collectively remain vigilant in our observance of economic trends that may impact current and future forecasts. Even as the 2017 Budget is adopted, we must remain mindful of the future economic opportunities and threats that might influence our multi-year forecast. Examples of potential impacts and adaptive future concepts are as follows:

Retail Improvement Strategy - The City is actively engaged in growing our economy and in 2016 completed a retail improvement study. The analysis provides us with a better understanding of our retail trade area, retail demand, and demographics, and it is a tool that we believe we can leverage to attract businesses and facilitate growth in the City. The plan provides the City with retail strategies to support both existing retail and encourage new retail in an effort to retain local dollars and attract spending from outside our city limits.

Tourism Enhancement Study – The previously noted Retail Improvement Study indicated that tourism related spending in Spokane Valley is underperforming. In order to address that finding the City commissioned a tourism enhancement study whose purpose will ultimately be to improve tourism and lodging activity by increasing overnight stays and tourism related spending, including dining and shopping sectors. This study was split into two phases and the first phase, which was completed in the March of 2016, focused on developing strategies. The second phase, which is anticipated to be complete in the latter part of 2016, will consider the potential feasibility and return on investment of those strategies identified in the first phase.

Comprehensive Plan – The City is currently engaged in the process of updating its Comprehensive Plan which contains an economic development element. Included in this element will be a summary of the local economy; an assessment of strengths and weaknesses; and policies, programs and projects to foster economic growth. Additionally, strategies from the previously mentioned Retail Improvement and Tourism Enhancement studies are incorporated into the comp plan. Among other things, the plan also streamlines land uses by consolidating many zones and reducing many development requirements. Additionally the plan is also designed to provide flexibility in an effort to encourage market driven growth.

Acknowledgments

I would like to acknowledge the citizens, City Council and staff for a long history of conservative spending and prudent fiscal planning. By saving and conserving the taxpayers' money, and by adopting prudent long-term fiscal policies, the City can provide essential services and balance its budget for many years to come.

The City Council has set a path to ensure the long-term financial sustainability of the City. The management staff and employees have worked together to develop Business Plans and 2017 budget recommendations to achieve the Council's goal of sustainability.

The Citizens of Spokane Valley should be proud of the strong financial condition of their City. We invite your examination and questions regarding the 2017 Budget.

Respectfully,



Mark Calhoun
Acting City Manager



This page left intentionally blank.



TO: City Manager and Members of the City Council

FROM: Chelsie Taylor, Finance Director

SUBJECT: About the 2017 Budget and Budget Development Process

The budget includes the financial planning and legal authority to obligate public funds. Additionally, the budget provides significant policy direction by the City Council to the staff and community. As a result, the City Council, staff and public are involved in establishing the budget for the City of Spokane Valley.

The budget serves four functions:

1. It is a Policy Document

The budget functions as a policy document in that the decisions made within the budget will reflect the general principles or plans that guide the actions taken for the future. As a policy document, the budget makes specific attempts to link desired goals and policy direction to the actual day-to-day activities of the City staff.

2. It is an Operational Guide

The budget of the City reflects its operation. Activities of each City function and organization have been planned, debated, formalized, and described in the following sections. This process will help to maintain an understanding of the various operations of the City and how they relate to each other and to the attainment of the policy issues and goals of the City Council.

3. It is a Link with the General Public

The budget provides a unique opportunity to allow and encourage public review of City operations. The budget describes the activities of the City, the reason or cause for those activities, future implications, and the direct relationship to the citizenry.

4. It is a Legally Required Financial Planning Tool

The budget is a financial planning tool, which has been its most traditional use. In this light, preparing and adopting a budget is a State law requirement of all cities as stated in Title 35A of the Revised Code of Washington (RCW). The budget must be adopted as a balanced budget and must be in place prior to the beginning of the City's fiscal year. The budget is the legal authority to expend public moneys and controls those expenditures by limiting the amount of the appropriation at the fund level. The revenues of the City are estimated, along with available cash carry-forward, to indicate funds available. The budget takes into account unforeseen contingencies and provides for the need for periodic adjustments.

2017 BUDGET DEVELOPMENT PROCESS

Historically the City has utilized a budgeting approach that assumed for most functions of government that the current year's budget was indicative of the base required for the following year. However, with the recent volatility seen in the economy with the Great Recession, the City has moved to a Budget development process that consciously reviews service levels in each department and determines the appropriate level of funding that meets Council goals relative to available resources.

The 2017 Budget development process began at the March 15, 2016 Council workshop where among other topics, Council and staff discussed the budget in general terms. In mid-April 2016 the Finance Department notified City Departments that their 2017 revenue and expenditure estimates were due by mid-May. Through the balance of May and early June, the City Manager's office and Finance Department worked to prepare budget worksheets that were communicated to the City Council at a Budget workshop held June 14, 2016. Following the workshop, the Finance Department continued work on the budget including refinements of revenue and expenditure estimates and through July and August, the Finance Department and City Manager reviewed updated budget projections.

By the time the 2017 Budget is scheduled to be adopted on November 8, 2016, the Council will have had an opportunity to discuss it on seven separate occasions, including two public hearings to gather input from citizens:

| | |
|--------------|--|
| June 14 | Council budget workshop |
| August 9 | Admin report: Estimated 2017 revenues and expenditures |
| September 13 | <u>Public hearing #1</u> on 2017 revenues and expenditures |
| September 25 | City Manager's presentation of preliminary 2017 Budget |
| October 11 | <u>Public hearing #2</u> on 2017 Budget |
| October 25 | First reading on ordinance adopting the 2017 Budget |
| November 8 | Second reading on ordinance adopting the 2017 Budget |

Once adopted, the final operating budget is published, distributed, and made available to the public.

After the budget is adopted, the City enters a budget implementation and monitoring stage. Throughout the year, expenditures are monitored by the Finance Department and department directors to ensure that actual expenditures are in compliance with the approved budget. The Finance Department provides the City Manager and City Council with monthly reports to keep them abreast of the City's financial condition and individual department compliance with approved appropriation levels. Any budget amendments made during the year are adopted by City Council ordinance.

The City Manager is authorized to transfer budgeted amounts within a fund; however, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges or other conditions of employment must be approved by the City Council.

When the City Council determines that it is in the best interest of the City to increase or decrease the appropriation for a particular fund, it may do so by ordinance adopted by Council after holding one public hearing.

BUDGET PRINCIPLES

- Department directors have primary responsibility for formulating budget proposals in line with City Council and City Manager priority direction, and for implementing them once they are approved.
- The Finance Department is responsible for coordinating the overall preparation and administration of the City's budget. This function is fulfilled in compliance with applicable State of Washington statutes governing local government budgeting practices.
- The Finance Department assists department staff in identifying budget problems, formulating solutions and alternatives, and implementing any necessary corrective actions.
- Interfund charges will be based on recovery of costs associated with providing those services.
- Budget amendments requiring City Council approval will occur through the ordinance process at the fund level prior to fiscal year end.
- The City's budget presentation will be directed at displaying the City's services plan in a Council/constituent friendly format.
- No long term debt will be incurred without identification of a revenue source to repay the debt. Long term debt will be incurred for capital purposes only.
- The City will strive to maintain equipment replacement funds in an amount necessary to replace the equipment at the end of its useful life. Life cycle assumptions and required contributions will be reviewed annually as part of the budget process. New operations in difficult economic times may make it difficult to fund this principle in some years.
- The City will pursue an ending general fund balance at a level of no less than 50% of recurring expenditures. This figure is based upon an evaluation of both cash flow and operating needs.

BASIS OF ACCOUNTING AND BUDGETING

Accounting

Accounting records for the City are maintained in accordance with methods prescribed by the State Auditor under the authority of the Revised Code of Washington (RCW), Chapter 43.09.20, and in compliance with generally accepted accounting principles as set forth by the Governmental Accounting Standards Board.

Basis of Presentation - Fund Accounting

The accounts of the City of Spokane Valley are organized on the basis of funds, each of which is considered a separate accounting entity. Each fund is accounted for with a separate set of double-entry accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. The City's resources are allocated to and accounted for in individual funds depending on their intended purpose. The following are the fund types used by the City of Spokane Valley:

Governmental Fund Types

Governmental funds are used to account for activities typically associated with state and local government operations. All governmental fund types are accounted for on a spending or "financial flows" measurement focus, which means that typically only current assets and current liabilities are included on related balance sheets. The operating statements of governmental funds measure changes in financial position, rather than net income. They present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. There are four governmental fund types used by the City of Spokane Valley:

1. General Fund

This fund is the primary fund of the City of Spokane Valley. It accounts for all financial resources except those required or elected to be accounted for in another fund.

2. Special Revenue Funds

These funds account for revenues that are legally restricted or designated to finance particular activities of the City of Spokane Valley. Special Revenue funds include:

- #101 – Street Fund
- #103 – Paths & Trails Fund
- #104 – Hotel / Motel Tax – Tourism Facilities Fund
- #105 – Hotel / Motel Tax Fund
- #106 – Solid Waste Fund
- #107 – PEG Fund
- #120 – CenterPlace Operating Reserve Fund
- #121 – Service Level Stabilization Reserve Fund
- #122 – Winter Weather Reserve Fund
- #123 – Civic Facilities Replacement Fund

3. Debt Service Funds

These funds account for financial resources which are designated for the retirement of debt. Debt Service Funds are comprised of the #204 – LTGO Debt Service Fund.

4. Capital Project Funds

These funds account for financial resources, which are designated for the acquisition or construction of general government capital projects. Capital Project Funds include:

- #301 – REET 1 Capital Projects Fund
- #302 – REET 2 Capital Projects Fund
- #303 – Streets Capital Projects Fund
- #309 – Parks Capital Projects Fund
- #310 – Civic Facilities Capital Projects Fund
- #311 – Pavement Preservation Fund
- #312 – Capital Reserve Fund
- #313 – City Hall Construction Fund
- #314 – Railroad Grade Separation Projects Fund

Proprietary Fund Types

A fifth type of fund classification are the Proprietary Funds that are used to account for activities similar to those found in the private sector where the intent of the governing body is to finance the full cost of providing services based on the commercial model which uses a flow of economic resources approach. Under this approach, the operating statements for the proprietary funds focus on a measurement of net income (revenues and expenses) and both current and non-current assets and liabilities are reported on related balance sheets. Their reported fund equity (total net assets) is segregated into restricted, unrestricted and invested in capital assets classifications. As described below, there are two generic fund types in this category:

1. Enterprise Funds

These funds account for operations that provide goods or services to the general public and are supported primarily by user charges. This type of fund includes:

- #402 – Stormwater Management Fund
- #403 – Aquifer Protection Area Fund

2. Internal Service Funds

These funds account for operations that provide goods or services to other departments or funds of the City. This type of fund includes:

- #501 – Equipment Rental and Replacement Fund
- #502 – Risk Management Fund

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized, recorded in the accounting system and ultimately reported in the financial statements.

- Modified Accrual Basis of Accounting is used for all governmental funds. Modified accrual recognizes revenues when they become both measurable and available to finance expenditures of the current period.
- Accrual Basis of Accounting is used for enterprise and internal service funds. Under this system revenues and expenses are recognized in the period incurred rather than when cash is either received or disbursed.

Budgets and Budgetary Accounting

Annual appropriation budgets are adopted for all funds with Governmental Funds utilizing a modified cash basis of accounting for budget purposes, and Proprietary Funds utilizing a working capital approach.

Budgets are adopted at the fund level that constitutes the legal authority for expenditures and annual appropriations for all funds lapse at the end of the fiscal period.

EXPLANATION OF MAJOR REVENUE SOURCES

General Fund #001

• Property Tax

Property taxes play an essential role in the finances of the municipal budget. State law limits the City to a \$3.60 levy per \$1,000 assessed valuation, deducting from there the levy of up to \$1.50 by the Spokane County Fire Districts #1 and #8, along with deducting up to \$0.50 for the Library District, which leaves the City with the authority to levy up to \$1.60 for its own purposes. The levy amount must be established by ordinance by November 30th prior to the levy year.

- Retail Sales and Use Tax

The sales tax rate for retail sales transacted within the boundaries of the City of Spokane Valley is 8.7%. The tax that is paid by a purchaser at the point of sale is remitted by the vendor to the Washington Department of Revenue who then remits the taxes back to the various agencies that have imposed the tax. The allocation of the 8.7% tax rate to the agencies is as follows:

| | | |
|------------------------------------|--------------|--|
| State of Washington | 6.50% | |
| City of Spokane Valley | 0.85% | |
| Spokane County | 0.15% | |
| Criminal Justice | 0.10% | |
| Spokane Public Facilities District | 0.10% * | |
| Public Safety | 0.10% * | |
| Juvenile Jail | 0.10% * | |
| Mental Health | 0.10% * | |
| Law Enforcement Communications | 0.10% * | |
| Spokane Transit Authority | 0.60% * | |
| | <u>8.70%</u> | |

} 2.20% local tax

* Indicates voter approved sales taxes.

- Criminal Justice Sales Tax

Local Sales Tax for Criminal Justice funding is to be used solely for criminal justice purposes, such as the City's law enforcement contract. This tax is authorized at 1/10 of 1% of retail sales transacted in the County. Of the total amount collected, the State distributes 10% of the receipts to Spokane County, with the remainder allocated on a per capita basis to the County and cities within the County.

- Public Safety Sales Tax

Beginning in 2005, an additional 0.1% voter approved increase in sales tax was devoted to public safety purposes. This 0.1% was approved by the voters again in August 2009. Of the total amount collected, the State distributes 60% of the receipts to Spokane County, with the remainder allocated on a per capita basis to the cities within the County.

- Gambling Tax

Gambling tax revenues must be spent primarily on law enforcement purposes pertaining to gambling. Funds remaining after necessary expenditures for such enforcement purposes may be used for any general government purpose. Gambling taxes are to be paid quarterly to the City, no later than the last day of January, April, July and October. The City imposes a tax on the following forms of gambling at the following rates: Bingo (5% gross, less prizes); Raffles (5% gross, less prizes); Punchboards and Pulltabs (5% gross, less prizes); Amusement Games (2% gross, less prizes); Card playing (6% gross).

- Leasehold Excise Tax

Taxes on property owned by state or local governments and leased to private parties (City's share).

- Franchise Fees

Cable TV is the only franchise fee levied in the City at a rate of 5% of gross revenues. This is a fee levied on private utilities for the right to use city streets, alleys, and other public properties.

- State-Shared Revenues
State-shared revenues are received from liquor sales, marijuana revenues, and motor vehicle excise taxes. These taxes are collected by the State of Washington and shared with local governments based on population. State-shared revenues are distributed on either a monthly or quarterly basis, although not all quarterly revenues are distributed in the same month of the quarter. The 2016 population figure used in the 2017 Budget is 94,160 as reported by the Office of Financial Management for Washington State on April 1, 2016. This figure is important when determining distribution of State shared revenues on a per capita basis.
- Fines and Forfeitures / Public Safety
Fines and penalties are collected as a result of Municipal Court rulings, false alarm fees, and other miscellaneous rule infractions. All court fines and penalties are shared with the State, with the City, on average, retaining less than 50% of the amount collected.
- Community Development
Community Development revenues are largely composed of fees for building permits, plan reviews, and right of way permits.
- Recreation Program Fees
The Parks and Recreation Department charges fees for selected recreation programs. These fees offset direct costs related to providing the program.
- CenterPlace Fees
The Parks and Recreation Department charges fees for use of CenterPlace. Uses include regional meetings, weddings, receptions and banquets. Rental rooms include classrooms, the great room and dining rooms.
- Investment Interest
The City earns investment interest on sales tax money held by the State of Washington prior to the distribution of the taxes to the City, as well as on City initiated investments.

Street Fund #101

- Motor Vehicle Fuel Excise Tax (gas tax)
The State of Washington collects a \$0.4940 per gallon motor vehicle fuel tax at the pump. Of this amount, the State remits a portion of the tax back to cities on a per capita basis. For 2017 the Municipal Research and Services Center estimates the distribution back to cities will be \$21.76 per person. Based upon a City of Spokane Valley population of 94,160 (per the Washington State Office of Financial Management on April 1, 2016) we anticipate the City will collect \$2,048,900 in 2017. RCW 47.30.050 specifies that 0.42% of this tax must be expended for paths and trails activities and based upon the 2017 revenue estimate this computes to \$8,600. The balance of \$2,040,300 will be credited to Fund #101 for Street maintenance and operations.
- Telephone Utility Tax
The City of Spokane Valley levied a 6% telephone utility tax via Ordinance #08-014 with collections beginning in 2009. Telephone companies providing this service pay the tax to the City monthly. Telephone tax has been estimated at \$2.2 million for 2017.

Paths & Trails Fund #103

Cities are required to spend 0.42% of the motor vehicle fuel tax receipts on paths and trails (please see the explanation for Street Fund #101) which we anticipate will be \$8,600 in 2017. Because the amount collected in any given year is relatively small, it is typical to accumulate State distributions for several years until adequate dollars are available for a project.

Hotel / Motel Tax – Tourism Facilities Fund #104

The City imposes a 1.3% tax under RCW 67.28.181 on all charges made for the furnishing of lodging at hotels, motels, and similar establishments (including bed and breakfasts and RV parks) for a continuous period of less than one month. The revenues generated by this tax may only be used for capital expenditures for acquiring, constructing, making improvements to or other related capital expenditures for large sporting venues, or venues for tourism-related facilities. This tax is estimated to generate \$377,000 in 2017.

Hotel / Motel Tax Fund #105

The City imposes a 2% tax under RCW 67.28.180 on all charges made for the furnishing of lodging at hotels, motels, and similar establishments (including bed and breakfasts and RV parks) for a continuous period of less than one month. The tax is taken as a credit against the 6.5% state sales tax, so that the total tax that a patron pays in retail sales tax and hotel/motel tax combined is equal to the retail sales tax in the jurisdiction. The revenues generated by this tax may be used solely for paying for tourism promotion and for the acquisition and/or operation of tourism-related facilities. This tax is estimated to generate \$580,000 in 2017.

Solid Waste Fund #106

Under the City's contract for solid waste transfer, transport and disposal services with Sunshine Recyclers, Inc., Sunshine pays an annual contract administrative fee of \$125,000 to the City. This fee is used by the City to offset contract administrative costs and solid waste management within the City, including solid waste public educational efforts.

PEG Fund #107

Under the City's cable franchise, the franchise grantee remits to the City as a capital contribution in support of Public Education Government (PEG) capital requirements an amount equal to \$0.35 per subscriber per month to be paid to the City on a quarterly basis for the life of the franchise. Capital contributions collected under this agreement are allocated to PEG capital uses exclusively. PEG capital uses include, in part, the set-up of equipment in the City Council Chambers that allows Spokane Valley to broadcast Council meetings both live and through subsequent reviews via digital recordings available on the City's website.

LTGO Debt Service Fund #204

This fund is used to account for the accumulation of resources for, and the payment of limited tax general obligation (LTGO) bonds also referred to as councilmanic or non-voted bonds. When LTGO bonds are issued the City irrevocably pledges the full faith, credit and resources necessary to make timely payments of principal and interest, within constitutional and statutory limitations pertaining to non-voted general obligations.

In 2003 the City issued \$9,430,000 in limited tax general obligation (LTGO) bonds the proceeds of which were used to finance both the construction of CenterPlace and road and street improvements surrounding the facility. In 2014 the City refunded the LTGO bonds in order to take advantage of lower interest rates which resulted in a reduction in subsequent annual bond repayment (much like refinancing a home mortgage). At the completion of the bond refunding there remained \$7,035,000 of LTGO bonds. Of this total:

- \$5,650,000 remained on the original debt used towards the construction of CenterPlace. These bonds will be paid off in annual installments over the 20-year period ending December 1, 2033. Annual debt service payments on these bonds are provided by the Spokane Public Facilities District. At January 1, 2017, the outstanding balance on this portion of the bond issue will be \$5,065,000.
- \$1,385,000 remained on the original debt used towards the road and street improvements. These bonds will be paid off in annual installments over the 10-year period ending December 1, 2023. Annual debt service payments on these bonds are provided by equal distributions from the 1st and 2nd quarter percent real estate excise tax. At January 1, 2016, the outstanding balance on this portion of the bond issue will be \$995,000.

In 2016 the City issued \$7,275,000 in LTGO bonds, the proceeds of which will be used to finance the construction of a new City Hall building along with \$6.3 million of City cash that has been set aside for this purpose. These bonds will be paid off in annual installments over the 30-year period ending December 1, 2045. Annual debt service payments on these bonds are provided by transfers in from the General Fund. At January 1, 2017, the outstanding balance on the bond issue will be \$7,200,000.

REET 1 Capital Projects Fund #301

Under Washington State Law, RCW 82.46.010, the City is allowed to impose an excise tax on each sale of real property at the rate of one-quarter of one percent of the selling price. The revenue generated is used for financing capital projects as specified in the capital facilities plan under the Growth Management Act.

REET 2 Capital Projects Fund #302

Under Washington State Law, RCW 82.46.010, the City is allowed to impose an additional excise tax on each sale of real property at the rate of one-quarter of one percent of the selling price. The revenue generated is used for financing public works capital projects as specified in the capital facilities plan under the Growth Management Act.

Stormwater Management Fund #402

A stormwater fee is imposed upon every developed parcel within the City, which is an annual charge of \$21 for each single family unit and \$21 per 3,160 square feet of impervious surface for all other properties. These charges are uniform for the same class of customers and service facilities. These fees are estimated to generate \$1,860,000 in 2017.

Aquifer Protection Area (APA) Fund #403

These are voter approved fees, the proceeds of which are applied to aquifer protection related capital construction projects. Fees are collected by Spokane County and remitted to the City twice each year. These fees are estimated to generate \$460,000 in 2017. Fees include:

- An annual fee of \$15 per household for the withdrawal of water from properties within the APA.
- An annual fee of \$15 per household for on-site sewage disposal by properties within the APA.
- For commercial properties an annual fee ranging from \$15 to \$960 depending upon water meter size.

Interfund Transfers

Many funds receive a portion of their revenues from other funds in the form of an interfund transfer. These transfers typically represent payments for either services rendered by one fund for another or a concentration of revenues for a specific project or purpose. The following interfund transfers are planned for 2017:

| | | Out: | | | | | | | | | Total In |
|-----------|-----|-----------|---------|--------|--------|-----------|-----------|---------|-----------|--------|---------------------|
| | | 001 | 101 | 105 | 106 | 301 | 302 | 310 | 312 | 402 | |
| In: | 001 | 0 | 39,700 | 30,000 | 40,425 | 0 | 0 | 490,500 | 0 | 13,400 | 614,025 |
| | 204 | 397,350 | 0 | 0 | 0 | 79,426 | 79,425 | 0 | 0 | 0 | 556,201 |
| | 303 | 0 | 0 | 0 | 0 | 437,002 | 1,173,230 | 0 | 1,760,000 | 0 | 3,370,232 |
| | 309 | 160,000 | 0 | 0 | 0 | 0 | 0 | 0 | 561,915 | 0 | 721,915 |
| | 311 | 953,200 | 67,342 | 0 | 0 | 660,479 | 660,479 | 0 | 0 | 0 | 2,341,500 |
| | 314 | 1,200,000 | 0 | 0 | 0 | 280,079 | 0 | 0 | 0 | 0 | 1,480,079 |
| | 501 | 36,600 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 36,600 |
| | 502 | 350,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 350,000 |
| | | | | | | | | | | | 9,470,552 Total in |
| Total Out | | 3,097,150 | 107,042 | 30,000 | 40,425 | 1,456,986 | 1,913,134 | 490,500 | 2,321,915 | 13,400 | 9,470,552 Total out |
| | | | | | | | | | | | 0 |

#001 – General Fund is budgeted to transfer out \$3,097,150 including:

- \$397,350 to Fund #204 – LTGO Debt Service Fund for bond payments on the 2016 LTGO Bonds for the City Hall construction.
- \$160,000 to Fund #309 – Park Capital Projects Fund for park related projects.
- \$953,200 to Fund #311 – Pavement Preservation Fund for pavement preservation projects.
- \$1,200,000 to Fund #314 – Railroad Grade Separation Projects Fund for the design of the Pines Road Grade Separation Project.
- \$36,600 to Fund #501 – Equipment Rental and Replacement Fund to fund a CenterPlace kitchen equipment replacement reserve.
- \$350,000 to Fund #502 – Risk Management Fund for the 2017 property and liability insurance premium.

#101 – Street Fund is budgeted to transfer out \$107,042 including:

- \$39,700 to Fund #001 – General Fund to cover administrative costs.
- \$67,342 to Fund #311 – Pavement Preservation Fund for pavement preservation projects.

#105 – Hotel / Motel Tax Fund is budgeted to transfer \$30,000 to Fund #001 – General Fund for the purpose of financing advertising at CenterPlace.

#106 – Solid Waste Fund is budgeted to transfer \$40,425 to Fund #001 under a 5-year plan to reimburse the General Fund for expenditures made during 2013 and 2014 for the solid waste program.

#301 – REET 1 Capital Projects Fund is budgeted to transfer out \$1,456,986 including:

- \$79,426 to Fund #204 – LTGO Debt Service Fund to pay a portion of the annual payment on the 2014 LTGO bonds.
- \$437,002 to Fund #303 – Street Capital Projects Fund that will be applied towards grant matches for street construction projects.
- \$660,479 to Fund #311 – Pavement Preservation Fund for pavement preservation projects.
- \$280,079 to Fund #314 – Railroad Grade Separation Projects Fund for design services for the Barker Road Grade Separation project.

#302 – REET 2 Capital Projects Fund is budgeted to transfer out \$1,913,134 including:

- \$79,425 to Fund #204 – LTGO Debt Service Fund to pay a portion of the annual payment on the 2014 LTGO bonds.
- \$1,173,230 to Fund #303 – Street Capital Projects Fund that will be applied towards grant matches for street construction projects.
- \$660,479 to Fund #311 – Pavement Preservation Fund for pavement preservation projects.

#310 – Civic Facility Capital Projects Fund is budgeted to transfer \$490,500 to Fund #001 – General Fund to cover lease payments for the current City Hall location in years in which the City has both a lease payment and a bond payment for the new City Hall building.

#312 – Capital Reserve Fund is budgeted to transfer \$1,760,000 to Fund #303 – Street Capital Projects Fund that will be applied towards the Sullivan Road West Bridge Replacement project and removal and reconstruction of Euclid Ave. (Flora to Barker) after the County's installation of the sewer system and \$561,915 to Fund #309 – Parks Capital Projects Fund for the Pines to Evergreen and Sullivan to Corbin segments of the Appleway trail.

#402 – Stormwater Fund is budgeted to transfer \$13,400 to Fund #001 – General Fund to cover administrative costs.

SIGNIFICANT ASSUMPTIONS IN THE 2017 BUDGET

Budget Summary for All Funds

- Based upon funding levels anticipated in the 2017 budget, City staff will strive to maintain adequate levels of service.
- Appropriations for all City Funds will total \$80.7 million including \$23.6 million in capital expenditures, comprised in-part of:
 - \$7.2 million in Fund #303 Street Capital Projects.
 - \$3.9 million in Fund #309 Park Capital Projects.
 - \$3 million in Fund #311 Pavement Preservation projects.
 - \$5.3 million in Fund #313 City Hall Construction.
 - \$2 million in Fund #314 Railroad Grade Separation Projects.
 - \$450,000 in Fund #402 Stormwater Management projects.
 - \$530,000 in Fund #403 Aquifer Protection Area projects.
- To partially offset the \$23.6 million in capital costs, we anticipate \$8 million in grant revenues which results in 34.1% of capital expenditures being covered with State and Federal money.
- Budgets will be adopted across 25 separate funds.
- The full time equivalent employee (FTE) count will be 88.4 employees compared to 87.4 in the prior year as a result of one FTE being added for the new City Hall Operations & Maintenance Department.
- The 2017 Budget reflects the fourth consecutive year the City will set aside City monies in an amount equivalent to 6% of General Fund recurring expenditures for pavement preservation in Fund #311 – Pavement Preservation. This 6% equals \$2,341,500.
- Positions and salary ranges are based on the City's compensation and classification plan.
- Payroll tax and benefit amounts are based on staff benefit plans.
- Contract costs for public safety, park maintenance, aquatics and street maintenance are based on estimates by City staff.
- The City is setting money aside in Fund #501 – Equipment Rental and Replacement for the eventual replacement of its vehicles as well as a reserve to replace equipment in the kitchen at CenterPlace.

2017 General Fund Revenues

- Total recurring 2017 revenues are estimated at \$41,462,500 as compared to \$39,721,428 in 2016. This is an increase of \$1,741,072 or 4.38%.
- The two largest sources of revenue continue to be Sales Tax and Property Tax which are collectively estimated to account for 82.1% of 2017 General Fund recurring revenues.
- The 2017 general sales tax estimate (excluding criminal justice and public safety sales taxes) is reflective of 2016 receipts to date and are currently estimated at \$19.9 million which reflects an increase of \$1,371,600 or 7.42% over the 2016 estimate.
- The Property Tax levy does not include the potential annual increase allowed by Initiative #747 which was approved by the voters in November 2001 through their approval of Initiative #747 and the subsequent action by the State Legislature in November 2007.
 - The 2017 levy is estimated at \$11,614,500.
 - The levy assumes we start with the 2016 levy of \$11,489,518, forgo the potential annual increase allowed by State law, and finally add taxes related to new construction which we estimate to be \$125,000.
- Franchise fees and business registrations are primarily based on projected receipts in 2016.
- State shared revenues are based upon a combination of historical collections including 2016 collections through July, and per capita distribution figures reported by the Municipal Research and Services Center.
- Fines and forfeitures are estimated by Spokane Valley and based on historical collections.
- Building permit and land use fees are estimated by Spokane Valley and based on historic collections.

2017 General Fund Expenditures

- Total 2017 recurring expenditures are budgeted at \$40,053,822 as compared to \$39,707,433 in 2016. This is an increase of \$346,389 or 0.87%.
- The City commitment of 6% of recurring General Fund expenditures to pavement preservation equals \$2,341,500 and is computed by multiplying total recurring expenditures prior to adding the pavement preservation element ($\$2,341,500 / \$39,100,622 = 6\%$). The \$2,341,500 that is transferred to Pavement Preservation Fund #311 is comprised of the following:
 - \$953,200 from General Fund #001
 - \$67,342 from Street Fund #101
 - \$660,479 from REET 1 Capital Projects Fund #301
 - \$660,479 from REET 2 Capital Projects Fund #302
- 2017 Nonrecurring expenditures total \$2,389,850 and include:
 - \$100,000 for Information Technology expenditures including:
 - \$20,000 for four copiers to replace those that have reached end of life
 - \$80,000 for IT capital items for technology set-up at the new City Hall
 - \$513,100 for the last year of the lease at the current City Hall location
 - \$145,000 for the Police Department CAD / RMS
 - \$50,000 for retail recruitment services
 - \$12,000 for repair of drain pipes and gutter lines at the pools
 - \$345,000 for replacement of the Great Room audio/visual equipment at CenterPlace
 - \$24,750 for carpet replacement in various rooms at CenterPlace
 - \$1,200,000 transfer out to the Railroad Grade Separation Projects Fund #314 to fund the design of the Pines Road Grade Separation project.

General Fund Revenues Over (Under) Expenditures and Fund Balance

- 2017 recurring revenues are anticipated to exceed recurring expenditures by \$1,408,678.
- Total 2017 expenditures are anticipated to exceed total revenues by \$450,247.
 - This is entirely due to the nonrecurring expenditures previously discussed which equal \$2,389,850 and is not a result of ongoing operating costs overwhelming revenues. In fact it is because of the City's strong financial position that we're able to make these acquisitions.
- The total unrestricted General Fund ending fund balance is anticipated to be \$22,852,588 at the end of 2017 which is 57.05% of total recurring expenditures of \$40,053,822. Our goal is to maintain an ending fund balance of at least 50.0%.

Highlights of Other Funds

Revenues

- Motor vehicle fuel tax (MVFT) revenue that is collected by the State and remitted to the City is estimated to be \$2,048,900 according to per capita estimates provided by the Municipal Research and Services Center. Of this amount, \$2,040,300 will be credited to the Street O&M Fund and 0.42% or \$8,600 to the Paths and Trails Fund.
- Telephone taxes that are remitted to the City and support Street Fund operations and maintenance are anticipated at \$2,200,000.
- Real estate excise tax (REET) revenue is computed by the City and is primarily used to match grant funded street projects as well as pay a portion of the annual payment on the 2014 general obligation bonds. In 2017 we estimate these revenues to be \$800,000 per each ¼% for a total of \$1,600,000.
- Hotel/Motel tax revenues are computed by the City and are dedicated to the promotion of visitors and tourism. In 2017 we estimate the tax will generate \$957,000, which includes \$580,000 in Fund #105 Hotel / Motel Tax Fund from the 2% tax and \$377,000 in Fund #104 Hotel / Motel Tax – Tourism Facilities Fund from the 1.3% tax that was effective as of July 1, 2015.
- The Stormwater Management Fee is based on an equivalent residential unit (ERU) that is equal to 3,160 square feet of impervious surface that is billed at a rate of \$21 per single family residence and \$21 per ERU for commercial properties (an ERU for a commercial property is computed as total square feet of impervious surface divided by 3,160). In 2017 we estimate this will fee will generate \$1,860,000.
- The Aquifer Protection Area Fund is expected to generate \$460,000 in fees that are collected on the City's behalf by Spokane County and remitted in two installments during the year.
- Grant revenues that will be applied to a variety of construction projects are estimated at \$8,041,108 in 2017. By fund we anticipate grant revenues as follows:
 - Fund #106 – Solid Waste Fund - \$26,800
 - Fund #303 – Street Capital Projects - \$3,756,320
 - Fund #309 – Parks Capital Projects - \$3,217,267
 - Fund #311 – Pavement Preservation - \$340,800
 - Fund #314 – Railroad Grade Separation Projects Fund - \$489,921
 - Fund #402 – Stormwater Fund - \$210,000

Expenditures

- **Fund #101 – Street Fund** appropriations include:
 - a \$67,342 transfer to Pavement Preservation Fund #311 for pavement preservation projects
 - \$75,000 for installation of durable striping at Trent and Argonne
 - \$30,000 for spare traffic signal equipment
 - \$15,000 for battery backups for intersections

- Fund #301 – REET 1 Capital Projects Fund includes a \$1,456,986 appropriation to cover:
 - a \$79,426 transfer to LTGO Bond Debt Service Fund #204 to pay one-half of the City's annual repayment of the 2014 LTGO Bonds.
 - a \$437,002 transfer to Street Capital Projects Fund #303 to partially offset the cost of street construction / reconstruction projects.
 - a \$660,479 transfer to Pavement Preservation Fund #311 for pavement preservation projects
 - a \$280,079 transfer to Railroad Grade Separation Projects Fund #314 for design of the Barker Road Grade Separation project.
- Fund #302 – REET 2 Capital Projects Fund includes a \$1,913,134 appropriation to cover:
 - a \$79,425 transfer to LTGO Bond Debt Service Fund #204 to pay one-half of the City's annual repayment of the 2014 LTGO Bonds.
 - a \$1,173,230 transfer to Street Capital Projects Fund #303 to partially offset the cost of street construction / reconstruction projects.
 - a \$660,479 transfer to Pavement Preservation Fund #311 for pavement preservation projects
- Fund #303 – Street Capital Projects Fund includes an appropriation of \$7,166,649 for a variety of street construction projects. Included in the projects are the Sullivan and Euclid PCC for which we are appropriating \$2,150,000 in 2017 and the removal and reconstruction of Euclid Ave. from Flora to Barker after the County installs sewer for which we are appropriating \$1,750,000 in 2017.
- Fund #309 – Parks Capital Projects includes a \$3,904,182 appropriation to cover a variety of City park improvements that will be financed through a combination of a \$160,000 transfer from the General Fund #001, a \$561,915 transfer in from the Capital Reserve Fund #312, and \$3,217,267 in grant proceeds.
- Fund #311 – Pavement Preservation includes \$3,000,000 of pavement preservation projects that will be financed through transfers from other City funds as outlined above under the heading of General Fund Recurring Expenditures.
- Fund #312 – Capital Reserve includes \$1,760,000 in transfers to Fund #303 – Street Capital Projects that will be applied towards the Sullivan Road West Bridge Replacement project in the amount of \$10,000 and towards the removal and reconstruction of Euclid Ave. from Flora to Barker after the County installs sewer in the amount of \$1,750,000. It also includes \$561,915 in transfers to Fund #309 – Parks Capital Projects that will be applied toward the Pines to Evergreen and Sullivan to Corbin segments of the Appleway trail.
- Fund #313 – Civic Facilities Capital Projects includes a \$5,344,219 appropriation to cover professional service fees related to the construction of the new City Hall building.
- Fund #314 – Railroad Grade Separation Projects includes appropriations in the amount of \$1,970,000 which consists of \$770,000 towards the design of the Barker Road Grade Separation project and \$1,200,000 towards the design of the Pines Road Grade Separation project.

- Fund #402 - Stormwater Fund includes \$710,000 for nonrecurring expenditures including:
 - \$450,000 for various capital projects
 - \$260,000 for the studies related to the City's Stormwater permit and the watershed
- Fund #403 - Aquifer Protection Area Fund includes a \$530,000 appropriation various capital projects.



This page left intentionally blank.

CITY OF SPOKANE VALLEY, WA
2017 Budget Summary

| Annual Appropriation Funds | Fund No. | Estimated Beginning Fund Balance | Revenues | Total Sources | Appropriations | Estimated Ending Fund Balance |
|---|-----------------|---|-------------------|----------------------|-----------------------|--------------------------------------|
| General Fund | 001 | 23,302,835 | 41,993,425 | 65,296,260 | 42,443,672 | 22,852,588 |
| Street Fund | 101 | 1,468,077 | 4,403,168 | 5,871,245 | 4,851,244 | 1,020,001 |
| Paths & Trails Fund | 103 | 37,254 | 8,600 | 45,854 | 0 | 45,854 |
| Hotel/Motel Tax - Tourism Facilities Fund | 104 | 559,347 | 377,000 | 936,347 | 0 | 936,347 |
| Hotel/Motel Tax Fund | 105 | 199,001 | 580,500 | 779,501 | 634,000 | 145,501 |
| Solid Waste | 106 | 42,874 | 151,800 | 194,674 | 151,800 | 42,874 |
| PEG Fund | 107 | 236,682 | 80,000 | 316,682 | 262,500 | 54,182 |
| CenterPlace Operating Reserve Fund | 120 | 300,000 | 0 | 300,000 | 0 | 300,000 |
| Service Level Stabilization Fund | 121 | 5,468,289 | 21,900 | 5,490,189 | 0 | 5,490,189 |
| Winter Weather Reserve Fund | 122 | 500,000 | 600 | 500,600 | 500,000 | 600 |
| City Facilities Repair & Replacement | 123 | 0 | 0 | 0 | 0 | 0 |
| LTGO Bond Debt Service Fund | 204 | 4,049 | 935,951 | 940,000 | 940,000 | 0 |
| REET 1 Capital Projects Fund | 301 | 1,383,899 | 801,700 | 2,185,599 | 1,456,986 | 728,613 |
| REET 2 Capital Projects Fund | 302 | 1,897,795 | 801,700 | 2,699,495 | 1,913,134 | 786,361 |
| Street Capital Projects | 303 | 75,538 | 7,166,649 | 7,242,187 | 7,166,649 | 75,538 |
| Park Capital Projects Fund | 309 | 10,561 | 3,939,982 | 3,950,543 | 3,904,182 | 46,361 |
| Civic Facilities Capital Projects Fund | 310 | 1,329,214 | 1,200 | 1,330,414 | 490,500 | 839,914 |
| Pavement Preservation Fund | 311 | 2,419,741 | 2,682,300 | 5,102,041 | 3,050,000 | 2,052,041 |
| Capital Reserve Fund | 312 | 3,899,601 | 1,000 | 3,900,601 | 2,321,915 | 1,578,686 |
| City Hall Construction Fund | 313 | 5,344,219 | 0 | 5,344,219 | 5,344,219 | 0 |
| Railroad Grade Separation Projects Fund | 314 | 0 | 1,970,000 | 1,970,000 | 1,970,000 | 0 |
| | | <u>48,478,976</u> | <u>65,917,475</u> | <u>114,396,451</u> | <u>77,400,801</u> | <u>36,995,650</u> |

| Working Capital Funds | Fund No. | Estimated Beginning Working Capital | Revenues | Total Sources | Appropriations | Estimated Ending Working Capital |
|-------------------------------------|-----------------|--|-------------------|----------------------|-----------------------|---|
| Stormwater Management Fund | 402 | 1,876,010 | 2,072,500 | 3,948,510 | 2,459,072 | 1,489,438 |
| Aquifer Protection Area Fund | 403 | 896,660 | 460,000 | 1,356,660 | 530,000 | 826,660 |
| Equipment Rental & Replacement Fund | 501 | 1,025,997 | 185,029 | 1,211,026 | 0 | 1,211,026 |
| Risk Management Fund | 502 | 194,383 | 350,000 | 544,383 | 350,000 | 194,383 |
| | | <u>3,993,050</u> | <u>3,067,529</u> | <u>7,060,579</u> | <u>3,339,072</u> | <u>3,721,507</u> |
| Total of all Funds | | <u>52,472,026</u> | <u>68,985,004</u> | <u>121,457,030</u> | <u>80,739,873</u> | <u>40,717,157</u> |

**CITY OF SPOKANE VALLEY, WA
2017 Budget**

11/8/2016

| | 2016 | | | 2017 | Difference Between | |
|--|------------|-----------|------------|-----------------|--------------------|-----------|
| | As | Amendment | As | Proposed Budget | 2016 and 2017 | |
| | Adopted | | Amended | | \$ | % |
| #001 - GENERAL FUND | | | | | | |
| RECURRING ACTIVITY | | | | | | |
| Revenues | | | | | | |
| Property Tax | 11,479,200 | 0 | 11,479,200 | 11,614,500 | 135,300 | 1.18% |
| Sales Tax | 18,210,500 | 270,000 | 18,480,500 | 19,852,100 | 1,371,600 | 7.42% |
| Sales Tax - Public Safety | 867,400 | 0 | 867,400 | 919,000 | 51,600 | 5.95% |
| Sales Tax - Criminal Justice | 1,556,400 | 0 | 1,556,400 | 1,669,000 | 112,600 | 7.23% |
| Gambling Tax and Leasehold Excise Tax | 333,700 | 0 | 333,700 | 341,500 | 7,800 | 2.34% |
| Franchise Fees/Business Registration | 1,154,000 | 0 | 1,154,000 | 1,200,000 | 46,000 | 3.99% |
| State Shared Revenues | 2,024,528 | 0 | 2,024,528 | 2,104,600 | 80,072 | 3.96% |
| Fines and Forfeitures/Public Safety | 1,443,500 | 0 | 1,443,500 | 1,361,000 | (82,500) | (5.72%) |
| Community Development | 1,491,500 | 0 | 1,491,500 | 1,449,300 | (42,200) | (2.83%) |
| Recreation Program Revenues | 595,200 | 13,000 | 608,200 | 640,900 | 32,700 | 5.38% |
| Miscellaneous Department Revenue | 95,900 | 0 | 95,900 | 94,000 | (1,900) | (1.98%) |
| Miscellaneous & Investment Interest | 103,500 | 0 | 103,500 | 133,500 | 30,000 | 28.99% |
| Transfers in - #101 (street admin) | 39,700 | 0 | 39,700 | 39,700 | 0 | 0.00% |
| Transfers in - #105 (h/m tax-CP advertising) | 30,000 | 0 | 30,000 | 30,000 | 0 | 0.00% |
| Transfers in - #402 (storm admin) | 13,400 | 0 | 13,400 | 13,400 | 0 | 0.00% |
| Total Recurring Revenues | 39,438,428 | 283,000 | 39,721,428 | 41,462,500 | 1,741,072 | 4.38% |
| Expenditures | | | | | | |
| City Council | 506,869 | 0 | 506,869 | 542,872 | 36,003 | 7.10% |
| City Manager | 717,303 | 0 | 717,303 | 724,435 | 7,132 | 0.99% |
| Legal | 479,951 | 15,000 | 494,951 | 509,694 | 14,743 | 2.98% |
| Public Safety | 24,703,749 | 0 | 24,703,749 | 24,950,372 | 246,623 | 1.00% |
| Deputy City Manager | 737,002 | 0 | 737,002 | 750,277 | 13,275 | 1.80% |
| Finance / IT | 1,253,080 | 0 | 1,253,080 | 1,282,460 | 29,380 | 2.34% |
| Human Resources | 255,694 | 0 | 255,694 | 262,417 | 6,723 | 2.63% |
| Public Works | 966,870 | 0 | 966,870 | 981,932 | 15,062 | 1.56% |
| City Hall Operations and Maintenance | 0 | 0 | 0 | 303,918 | 303,918 | 0.00% |
| Community & Economic Dvlpmnt - Admin | 272,107 | 0 | 272,107 | 282,962 | 10,855 | 3.99% |
| Community & Economic Dvlpmnt - Econ Dev | 545,157 | 0 | 545,157 | 683,632 | 138,475 | 25.40% |
| Community & Economic Dvlpmnt - Dev Svc | 1,486,637 | 0 | 1,486,637 | 1,418,984 | (67,653) | (4.55%) |
| Community & Economic Dvlpmnt - Building | 1,344,165 | 0 | 1,344,165 | 1,390,834 | 46,669 | 3.47% |
| Parks & Rec - Administration | 281,871 | 0 | 281,871 | 288,964 | 7,093 | 2.52% |
| Parks & Rec - Maintenance | 838,343 | (6,300) | 832,043 | 861,350 | 29,307 | 3.52% |
| Parks & Rec - Recreation | 228,197 | 13,000 | 241,197 | 235,995 | (5,202) | (2.16%) |
| Parks & Rec - Aquatics | 461,200 | 0 | 461,200 | 457,350 | (3,850) | (0.83%) |
| Parks & Rec - Senior Center | 95,781 | 0 | 95,781 | 95,916 | 135 | 0.14% |
| Parks & Rec - CenterPlace | 882,223 | 0 | 882,223 | 891,458 | 9,235 | 1.05% |
| General Government | 1,532,000 | 55,500 | 1,587,500 | 1,240,850 | (346,650) | (21.84%) |
| Transfers out - #204 (2016 LTGO debt srv) | 0 | 198,734 | 198,734 | 397,350 | 198,616 | 99.94% |
| Transfers out - #309 (park capital projects) | 160,000 | 70,300 | 230,300 | 160,000 | (70,300) | (30.53%) |
| Transfers out - #310 (bond pmt) | 72,500 | 0 | 72,500 | 0 | (72,500) | (100.00%) |
| Transfers out - #310 (city hall o&m costs) | 271,700 | 0 | 271,700 | 0 | (271,700) | (100.00%) |
| Transfers out - #311 (pavement preservation) | 943,800 | 0 | 943,800 | 953,200 | 9,400 | 1.00% |
| Transfers out - #501 (CenterPlace kitchen reserve) | 0 | 0 | 0 | 36,600 | 36,600 | 0.00% |
| Transfers out - #502 (insurance premium) | 325,000 | 0 | 325,000 | 350,000 | 25,000 | 7.69% |
| Total Recurring Expenditures | 39,361,199 | 346,234 | 39,707,433 | 40,053,822 | 346,389 | 0.87% |
| Recurring Revenues Over (Under) | | | | | | |
| Recurring Expenditures | 77,229 | (63,234) | 13,995 | 1,408,678 | | |

**CITY OF SPOKANE VALLEY, WA
2017 Budget**

11/8/2016

| | 2016 | | | 2017 | Difference Between | |
|---|------------|-------------|-------------|-----------------|--------------------|-----------|
| | As | Amendment | As | Proposed Budget | 2016 and 2017 | |
| | Adopted | | Amended | | \$ | % |
| #001 - GENERAL FUND - continued | | | | | | |
| NONRECURRING ACTIVITY | | | | | | |
| Revenues | | | | | | |
| Transfers in - #106 (solid waste repayment) | 40,425 | 0 | 40,425 | 40,425 | 0 | 0.00% |
| Transfers in - #310 Civic Facilities | 0 | 198,734 | 198,734 | 490,500 | 291,766 | 146.81% |
| FEMA Grant Proceeds | 0 | 36,400 | 36,400 | 0 | (36,400) | (100.00%) |
| Total Nonrecurring Revenues | 40,425 | 235,134 | 275,559 | 530,925 | 255,366 | 92.67% |
| Expenditures | | | | | | |
| General Government - IT capital replacements | 108,000 | 0 | 108,000 | 100,000 | (8,000) | (7.41%) |
| City Hall lease payment (2017 final year) | 0 | 0 | 0 | 513,100 | 513,100 | 0.00% |
| Public Safety (const offices for unit supervisors) | 0 | 25,000 | 25,000 | 0 | (25,000) | (100.00%) |
| Community & Econ Dev (comp plan update) | 350,000 | 0 | 350,000 | 0 | (350,000) | (100.00%) |
| Parks & Rec (upgrade dial-up modem at pools) | 15,000 | 0 | 15,000 | 0 | (15,000) | (100.00%) |
| Police Department - CAD / RMS | 140,281 | 0 | 140,281 | 145,000 | 4,719 | 3.36% |
| Police Department (security camera upgrade) | 0 | 6,400 | 6,400 | 0 | (6,400) | (100.00%) |
| CenterPlace roof repairs | 0 | 52,000 | 52,000 | 0 | (52,000) | (100.00%) |
| City Manager Severance | 0 | 453,116 | 453,116 | 0 | (453,116) | (100.00%) |
| Community & Econ Dev (retail recruitment) | 0 | 0 | 0 | 50,000 | 50,000 | 0.00% |
| Parks & Rec (pool drain pipe & gutter line repairs) | 0 | 0 | 0 | 12,000 | 12,000 | 0.00% |
| Parks & Rec (replace Great Room audio/video) | 0 | 0 | 0 | 345,000 | 345,000 | 0.00% |
| Parks & Rec (replace carpet at CenterPlace) | 0 | 0 | 0 | 24,750 | 24,750 | 0.00% |
| Transfers out - #122 (Replenish after Windstorm) | 0 | 16,418 | 16,418 | 0 | (16,418) | (100.00%) |
| Transfers out - #309 (P&R Windstorm damage) | 0 | 37,225 | 37,225 | 0 | (37,225) | (100.00%) |
| Transfers out - #312 ('14 fund bal > 50%) | 0 | 1,828,723 | 1,828,723 | 0 | (1,828,723) | (100.00%) |
| Transfers out - #314 (Pines Underpass Design) | 0 | 0 | 0 | 1,200,000 | 1,200,000 | 0.00% |
| Total Nonrecurring Expenditures | 613,281 | 2,418,882 | 3,032,163 | 2,389,850 | (642,313) | (21.18%) |
| Nonrecurring Revenues Over (Under) | | | | | | |
| Nonrecurring Expenditures | (572,856) | (2,183,748) | (2,756,604) | (1,858,925) | | |
| Excess (Deficit) of Total Revenues | | | | | | |
| Over (Under) Total Expenditures | (495,627) | (2,246,982) | (2,742,609) | (450,247) | | |
| Beginning unrestricted fund balance | 26,045,444 | | 26,045,444 | 23,302,835 | | |
| Ending unrestricted fund balance | 25,549,817 | | 23,302,835 | 22,852,588 | | |
| Fund balance as a percent of recurring expenditures | 64.91% | | 58.69% | 57.05% | | |

| | | | | |
|-------------------------------------|------------|-------------|-------------|------------|
| General Fund Summary | | | | |
| Total revenues | 39,478,853 | 518,134 | 39,996,987 | 41,993,425 |
| Total expenditures | 39,974,480 | 2,765,116 | 42,739,596 | 42,443,672 |
| Excess (Deficit) of Total Revenues | | | | |
| Over (Under) Total Expenditures | (495,627) | (2,246,982) | (2,742,609) | (450,247) |
| Beginning unrestricted fund balance | 26,045,444 | | 26,045,444 | 23,302,835 |
| Ending unrestricted fund balance | 25,549,817 | | 23,302,835 | 22,852,588 |

**CITY OF SPOKANE VALLEY, WA
2017 Budget**

11/8/2016

| | 2016 | | | 2017 | Difference Between | |
|---|---------------|-----------|---------------|--------------------|--------------------|-----------|
| | As Adopted | Amendment | As Amended | Proposed Budget | 2016 and 2017 | |
| | | | | | \$ | % |
| SPECIAL REVENUE FUNDS | | | | | | |
| #101 - STREET FUND | | | | | | |
| RECURRING ACTIVITY | | | | | | |
| <u>Revenues</u> | | | | | | |
| Utility Tax | 2,340,000 | 0 | 2,340,000 | 2,200,000 | (140,000) | (5.98%) |
| Motor Vehicle Fuel (Gas) Tax | 2,004,900 | 0 | 2,004,900 | 2,040,300 | 35,400 | 1.77% |
| Multimodal Transportation Revenue | 0 | 0 | 0 | 98,868 | 98,868 | 0.00% |
| Right-of-Way Maintenance Fee | 0 | 50,000 | 50,000 | 50,000 | 0 | 0.00% |
| Investment Interest | 3,000 | 0 | 3,000 | 4,000 | 1,000 | 33.33% |
| Miscellaneous | 10,000 | 0 | 10,000 | 10,000 | 0 | 0.00% |
| Total Recurring Revenues | 4,357,900 | 50,000 | 4,407,900 | 4,403,168 | (4,732) | (0.11%) |
| <u>Expenditures</u> | | | | | | |
| Wages / Benefits / Payroll Taxes | 734,604 | 0 | 734,604 | 746,872 | 12,268 | 1.67% |
| Supplies | 111,500 | 0 | 111,500 | 105,000 | (6,500) | (5.83%) |
| Services & Charges | 2,132,754 | 0 | 2,132,754 | 2,168,151 | 35,397 | 1.66% |
| Snow Operations | 430,000 | 0 | 430,000 | 468,000 | 38,000 | 8.84% |
| Intergovernmental Payments | 771,000 | 0 | 771,000 | 795,000 | 24,000 | 3.11% |
| Vehicle rentals - #501 (<i>non-plow vehicle rental</i>) | 31,000 | 0 | 31,000 | 23,250 | (7,750) | (25.00%) |
| Vehicle rentals - #501 (<i>plow replace.</i>) | 40,000 | 0 | 40,000 | 77,929 | 37,929 | 94.82% |
| Transfers out - #001 | 39,700 | 0 | 39,700 | 39,700 | 0 | 0.00% |
| Transfers out - #311 (<i>pavement preservation</i>) | 67,342 | 0 | 67,342 | 67,342 | 0 | 0.00% |
| Signal Detection Replacement Program | 0 | 0 | 0 | 40,000 | 40,000 | 0.00% |
| Traffic Signal Replacement Program | 0 | 0 | 0 | 200,000 | 200,000 | 0.00% |
| Total Recurring Expenditures | 4,357,900 | 0 | 4,357,900 | 4,731,244 | 373,344 | 8.57% |
| Recurring Revenues Over (Under) | | | | | | |
| Recurring Expenditures | 0 | 50,000 | 50,000 | (328,076) | | |
| NONRECURRING ACTIVITY | | | | | | |
| <u>Revenues</u> | | | | | | |
| Grants | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Insurance proceeds (<i>traffic signal cabinet</i>) | 0 | 46,000 | 46,000 | 0 | (46,000) | (100.00%) |
| Total Nonrecurring Revenues | 0 | 46,000 | 46,000 | 0 | (46,000) | (100.00%) |
| <u>Expenditures</u> | | | | | | |
| Durable striping at Trent & Argonne | 0 | 0 | 0 | 75,000 | 75,000 | 0.00% |
| Spare traffic signal equipment | 0 | 0 | 0 | 30,000 | 30,000 | 0.00% |
| Battery backups for intersections | 0 | 0 | 0 | 15,000 | 15,000 | 0.00% |
| Traffic Signal Cabinet Replacement | 0 | 46,000 | 46,000 | 0 | (46,000) | (100.00%) |
| Maintenance facility storage unit | 5,000 | 0 | 5,000 | 0 | (5,000) | (100.00%) |
| Signal detection equipment upgrades | 20,000 | 0 | 20,000 | 0 | (20,000) | (100.00%) |
| Total Nonrecurring Expenditures | 25,000 | 46,000 | 71,000 | 120,000 | 49,000 | 69.01% |
| Nonrecurring Revenues Over (Under) | | | | | | |
| Nonrecurring Expenditures | (25,000) | 0 | (25,000) | (120,000) | | |
| Excess (Deficit) of Total Revenues | | | | | | |
| Over (Under) Total Expenditures | (25,000) | 50,000 | 25,000 | (448,076) | | |
| Beginning fund balance | 1,443,077 | | 1,443,077 | 1,468,077 | | |
| Ending fund balance | 1,418,077 | | 1,468,077 | 1,020,001 | | |
| Street Fund Summary | | | | | | |
| Total revenues | 4,357,900 | 96,000 | 4,453,900 | 4,403,168 | | |
| Total expenditures | 4,382,900 | 46,000 | 4,428,900 | 4,851,244 | | |
| Excess (Deficit) of Total Revenues | | | | | | |
| Over (Under) Total Expenditures | (25,000) | 50,000 | 25,000 | (448,076) | | |
| Beginning unrestricted fund balance | 1,443,077 | | 1,443,077 | 1,468,077 | | |
| Ending unrestricted fund balance | 1,418,077 | | 1,468,077 | 1,020,001 | | |

**CITY OF SPOKANE VALLEY, WA
2017 Budget**

11/8/2016

| | 2016 | | | 2017 | Difference Between | |
|---|----------|-----------|---------|----------|--------------------|-----------|
| | As | | As | Proposed | 2016 and 2017 | |
| | Adopted | Amendment | Amended | Budget | \$ | % |
| SPECIAL REVENUE FUNDS - continued | | | | | | |
| #103 - PATHS & TRAILS FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| Motor Vehicle Fuel (Gas) Tax | 8,500 | 0 | 8,500 | 8,600 | 100 | 1.18% |
| Investment Interest | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Total revenues | 8,500 | 0 | 8,500 | 8,600 | 100 | 1.18% |
| <u>Expenditures</u> | | | | | | |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Transfers out - #309 (<i>Appleway Trail - Univ-Pines</i>) | 0 | 9,300 | 9,300 | 0 | (9,300) | (100.00%) |
| Total expenditures | 0 | 9,300 | 9,300 | 0 | (9,300) | (100.00%) |
| Revenues over (under) expenditures | 8,500 | | (800) | 8,600 | | |
| Beginning fund balance | 38,054 | | 38,054 | 37,254 | | |
| Ending fund balance | 46,554 | | 37,254 | 45,854 | | |
| #104 - HOTEL / MOTEL TAX - TOURISM FACILITIES FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| Hotel/Motel Tax | 357,500 | 19,500 | 377,000 | 377,000 | 0 | 0.00% |
| Investment Interest | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Total revenues | 357,500 | 19,500 | 377,000 | 377,000 | 0 | 0.00% |
| <u>Expenditures</u> | | | | | | |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Total expenditures | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Revenues over (under) expenditures | 357,500 | | 377,000 | 377,000 | | |
| Beginning fund balance | 182,347 | | 182,347 | 559,347 | | |
| Ending fund balance | 539,847 | | 559,347 | 936,347 | | |
| #105 - HOTEL / MOTEL TAX FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| Hotel/Motel Tax | 550,000 | 30,000 | 580,000 | 580,000 | 0 | 0.00% |
| Investment Interest | 300 | 0 | 300 | 500 | 200 | 66.67% |
| Total revenues | 550,300 | 30,000 | 580,300 | 580,500 | 200 | 0.03% |
| <u>Expenditures</u> | | | | | | |
| Transfers out - #001 | 30,000 | 0 | 30,000 | 30,000 | 0 | 0.00% |
| Tourism Promotion | 560,000 | (60,650) | 499,350 | 604,000 | 104,650 | 20.96% |
| Transfers out - #309 (<i>volleyball court award</i>) | 0 | 60,650 | 60,650 | 0 | (60,650) | (100.00%) |
| Total expenditures | 590,000 | 0 | 590,000 | 634,000 | 44,000 | 7.46% |
| Revenues over (under) expenditures | (39,700) | | (9,700) | (53,500) | | |
| Beginning fund balance | 208,701 | | 208,701 | 199,001 | | |
| Ending fund balance | 169,001 | | 199,001 | 145,501 | | |

**CITY OF SPOKANE VALLEY, WA
2017 Budget**

11/8/2016

| | 2016 | | | 2017 | Difference Between | |
|---|---------|-----------|----------|--------------------|--------------------|-----------|
| | As | | As | Proposed Budget | 2016 and 2017 | |
| | Adopted | Amendment | Amended | | \$ | % |
| SPECIAL REVENUE FUNDS - continued | | | | | | |
| #106 - SOLID WASTE FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| Sunshine administrative fee | 125,000 | 0 | 125,000 | 125,000 | 0 | 0.00% |
| Road maintenance fee | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Investment Interest | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Grant Proceeds | 53,500 | 0 | 53,500 | 26,800 | (26,700) | (49.91%) |
| Total revenues | 178,500 | 0 | 178,500 | 151,800 | (26,700) | (14.96%) |
| <u>Expenditures</u> | | | | | | |
| Education & Contract Administration | 138,075 | 0 | 138,075 | 111,375 | (26,700) | (19.34%) |
| Transfers out - #001 | 40,425 | 0 | 40,425 | 40,425 | 0 | 0.00% |
| Total expenditures | 178,500 | 0 | 178,500 | 151,800 | (26,700) | (14.96%) |
| Revenues over (under) expenditures | 0 | | 0 | 0 | | |
| Beginning fund balance | 42,874 | | 42,874 | 42,874 | | |
| Ending fund balance | 42,874 | | 42,874 | 42,874 | | |
| #107 - PEG FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| Comcast PEG contribution | 90,000 | 0 | 90,000 | 80,000 | (10,000) | (11.11%) |
| Investment Interest | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Total revenues | 90,000 | 0 | 90,000 | 80,000 | (10,000) | (11.11%) |
| <u>Expenditures</u> | | | | | | |
| PEG Reimbursement - CMTV | 12,000 | 105,000 | 117,000 | 0 | (117,000) | (100.00%) |
| Capital Outlay | 12,500 | 0 | 12,500 | 12,500 | 0 | 0.00% |
| New City Hall Council Chambers | 0 | 25,000 | 25,000 | 250,000 | 225,000 | 900.00% |
| Total expenditures | 24,500 | 130,000 | 154,500 | 262,500 | 108,000 | 69.90% |
| Revenues over (under) expenditures | 65,500 | | (64,500) | (182,500) | | |
| Beginning fund balance | 301,182 | | 301,182 | 236,682 | | |
| Ending fund balance | 366,682 | | 236,682 | 54,182 | | |
| #120 - CENTER PLACE OPERATING RESERVE FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| Investment Interest | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Total revenues | 0 | 0 | 0 | 0 | 0 | 0.00% |
| <u>Expenditures</u> | | | | | | |
| Operations | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Total expenditures | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Revenues over (under) expenditures | 0 | | 0 | 0 | | |
| Beginning fund balance | 300,000 | | 300,000 | 300,000 | | |
| Ending fund balance | 300,000 | | 300,000 | 300,000 | | |

**CITY OF SPOKANE VALLEY, WA
2017 Budget**

11/8/2016

| | 2016 | | | 2017 | Difference Between | |
|--|-----------|-----------|-----------|-----------|--------------------|-----------|
| | As | | As | Proposed | 2016 and 2017 | |
| | Adopted | Amendment | Amended | Budget | \$ | % |
| SPECIAL REVENUE FUNDS - continued | | | | | | |
| #121 - SERVICE LEVEL STABILIZATION RESERVE FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| Investment Interest | 6,500 | 0 | 6,500 | 21,900 | 15,400 | 236.92% |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Total revenues | 6,500 | 0 | 6,500 | 21,900 | 15,400 | 236.92% |
| <u>Expenditures</u> | | | | | | |
| Operations | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Total expenditures | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Revenues over (under) expenditures | 6,500 | | 6,500 | 21,900 | | |
| Beginning fund balance | 5,461,789 | | 5,461,789 | 5,468,289 | | |
| Ending fund balance | 5,468,289 | | 5,468,289 | 5,490,189 | | |
| #122 - WINTER WEATHER RESERVE FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| Investment Interest | 600 | 0 | 600 | 600 | 0 | 0.00% |
| FEMA Grant Proceeds | 0 | 38,510 | 38,510 | 0 | (38,510) | (100.00%) |
| Transfer in - #001 | 0 | 16,418 | 16,418 | 0 | (16,418) | (100.00%) |
| Subtotal revenues | 600 | 54,928 | 55,528 | 600 | (54,928) | (98.92%) |
| <u>Expenditures</u> | | | | | | |
| Snow removal expenses | 500,000 | 0 | 500,000 | 500,000 | 0 | 0.00% |
| Total expenditures | 500,000 | 0 | 500,000 | 500,000 | 0 | 0.00% |
| Revenues over (under) expenditures | (499,400) | | (444,472) | (499,400) | | |
| Beginning fund balance | 444,472 | | 444,472 | 500,000 | | |
| Ending fund balance | (54,928) | | 0 | 600 | | |
| #123 - CIVIC FACILITIES REPLACEMENT FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| Investment Interest | 700 | 0 | 700 | 0 | (700) | (100.00%) |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Total revenues | 700 | 0 | 700 | 0 | (700) | (100.00%) |
| <u>Expenditures</u> | | | | | | |
| Transfers out - #311 (<i>pavement preservation</i>) | 559,786 | 22 | 559,808 | 0 | (559,808) | (100.00%) |
| Total expenditures | 559,786 | 22 | 559,808 | 0 | (559,808) | (100.00%) |
| Revenues over (under) expenditures | (559,086) | | (559,108) | 0 | | |
| Beginning fund balance | 559,108 | | 559,108 | 0 | | |
| Ending fund balance | 22 | | 0 | 0 | | |

**CITY OF SPOKANE VALLEY, WA
2017 Budget**

11/8/2016

| | 2016 | | | 2017 | Difference Between | |
|---|---------|-----------|---------|-----------------|--------------------|---------|
| | As | Amendment | As | Proposed Budget | 2016 and 2017 | |
| | Adopted | | Amended | | \$ | % |
| DEBT SERVICE FUNDS | | | | | | |
| #204 - LTGO BOND DEBT SERVICE FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| Spokane Public Facilities District | 380,300 | 0 | 380,300 | 379,750 | (550) | (0.14%) |
| Transfers in - #001 | 0 | 198,734 | 198,734 | 397,350 | 198,616 | 99.94% |
| Transfers in - #301 | 83,400 | 0 | 83,400 | 79,426 | (3,974) | (4.76%) |
| Transfers in - #302 | 83,400 | 0 | 83,400 | 79,425 | (3,975) | (4.77%) |
| Total revenues | 547,100 | 198,734 | 745,834 | 935,951 | 190,117 | 25.49% |
| <u>Expenditures</u> | | | | | | |
| Debt Service Payments - CenterPlace | 380,300 | 0 | 380,300 | 379,750 | (550) | (0.14%) |
| Debt Service Payments - Roads | 166,800 | 0 | 166,800 | 162,900 | (3,900) | (2.34%) |
| 2016 LTGO Bond Principal & Interest | 0 | 198,734 | 198,734 | 397,350 | 198,616 | 99.94% |
| Total expenditures | 547,100 | 198,734 | 745,834 | 940,000 | 194,166 | 26.03% |
| Revenues over (under) expenditures | 0 | | 0 | (4,049) | | |
| Beginning fund balance | 4,049 | | 4,049 | 4,049 | | |
| Ending fund balance | 4,049 | | 4,049 | 0 | | |

**CITY OF SPOKANE VALLEY, WA
2017 Budget**

11/8/2016

| | 2016 | | | 2017 Proposed Budget | Difference Between 2016 and 2017 | |
|---|---------------|-----------|---------------|----------------------------|-------------------------------------|----------|
| | As Adopted | Amendment | As Amended | | \$ | % |
| | | | | | | |
| CAPITAL PROJECTS FUNDS | | | | | | |
| #301 - REET 1 CAPITAL PROJECTS FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| REET 1 - Taxes | 800,000 | 200,000 | 1,000,000 | 800,000 | (200,000) | (20.00%) |
| Investment Interest | 1,000 | 0 | 1,000 | 1,700 | 700 | 70.00% |
| Total revenues | 801,000 | 200,000 | 1,001,000 | 801,700 | (199,300) | (19.91%) |
| <u>Expenditures</u> | | | | | | |
| Transfers out - #204 | 83,400 | 0 | 83,400 | 79,426 | (3,974) | (4.76%) |
| Transfers out - #303 | 222,503 | 520,000 | 742,503 | 437,002 | (305,501) | (41.14%) |
| Transfers out - #311 (<i>pavement preservation</i>) | 365,286 | 0 | 365,286 | 660,479 | 295,193 | 80.81% |
| Transfers out - #314 (<i>Barker Grade Separation</i>) | 0 | 20,000 | 20,000 | 280,079 | 260,079 | 1300.40% |
| Total expenditures | 671,189 | 540,000 | 1,211,189 | 1,456,986 | 245,797 | 20.29% |
| Revenues over (under) expenditures | 129,811 | | (210,189) | (655,286) | | |
| Beginning fund balance | 1,594,088 | | 1,594,088 | 1,383,899 | | |
| Ending fund balance | 1,723,899 | | 1,383,899 | 728,613 | | |
| #302 - REET 2 CAPITAL PROJECTS FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| REET 2 - Taxes | 800,000 | 200,000 | 1,000,000 | 800,000 | (200,000) | (20.00%) |
| Investment Interest | 1,000 | 0 | 1,000 | 1,700 | 700 | 70.00% |
| Total revenues | 801,000 | 200,000 | 1,001,000 | 801,700 | (199,300) | (19.91%) |
| <u>Expenditures</u> | | | | | | |
| Transfers out - #204 | 83,400 | 0 | 83,400 | 79,425 | (3,975) | (4.77%) |
| Transfers out - #303 | 922,816 | (540,000) | 382,816 | 1,173,230 | 790,414 | 206.47% |
| Transfers out - #311 (<i>pavement preservation</i>) | 365,286 | 0 | 365,286 | 660,479 | 295,193 | 80.81% |
| Total expenditures | 1,371,502 | (540,000) | 831,502 | 1,913,134 | 1,081,632 | 130.08% |
| Revenues over (under) expenditures | (570,502) | | 169,498 | (1,111,434) | | |
| Beginning fund balance | 1,728,297 | | 1,728,297 | 1,897,795 | | |
| Ending fund balance | 1,157,795 | | 1,897,795 | 786,361 | | |

**CITY OF SPOKANE VALLEY, WA
2017 Budget**

11/8/2016

| | 2016 | | | 2017 | Difference Between | |
|--|---------------|-----------|---------------|--------------------|--------------------|-----------|
| | As Adopted | Amendment | As Amended | Proposed Budget | 2016 and 2017 | |
| | | | | | \$ | % |
| CAPITAL PROJECTS FUNDS - continued | | | | | | |
| #303 - STREET CAPITAL PROJECTS FUND | | | | | | |
| Revenues | | | | | | |
| Grant Proceeds | 8,797,263 | (647,657) | 8,149,606 | 3,756,320 | (4,393,286) | (53.91%) |
| Developer | 314,700 | (39,613) | 275,087 | 40,097 | (234,990) | (85.42%) |
| Transfers in - #301 | 222,503 | 520,000 | 742,503 | 437,002 | (305,501) | (41.14%) |
| Transfers in - #302 | 922,816 | (540,000) | 382,816 | 1,173,230 | 790,414 | 206.47% |
| Transfers in - #312 - Pines Underpass Pinecroft | 500,000 | (500,000) | 0 | 0 | 0 | 0.00% |
| Transfers in - #312 - Euclid Ave - Flora to Barker | 0 | 50,000 | 50,000 | 1,750,000 | 1,700,000 | 3400.00% |
| Transfers in - #312 - Sullivan Rd W Bridge | 1,010,509 | 457,270 | 1,467,779 | 10,000 | (1,457,779) | (99.32%) |
| Transfers in - #312 - 8th & Carnahan Intersection | 0 | 415,000 | 415,000 | 0 | (415,000) | (100.00%) |
| Total revenues | 11,767,791 | (285,000) | 11,482,791 | 7,166,649 | (4,316,142) | (37.59%) |
| Expenditures | | | | | | |
| 123 Mission Ave. - Flora to Barker | 332,566 | 0 | 332,566 | 500,000 | 167,434 | 50.35% |
| 141 Sullivan & Euclid PCC (PE & RW) | 1,981,060 | 0 | 1,981,060 | 2,150,000 | 168,940 | 8.53% |
| 149 Sidewalk Infill | 5,000 | 0 | 5,000 | 0 | (5,000) | (100.00%) |
| 155 Sullivan Rd W Bridge Replacement | 5,237,650 | 0 | 5,237,650 | 10,000 | (5,227,650) | (99.81%) |
| 156 Mansfield Ave. Connection | 5,000 | 0 | 5,000 | 0 | (5,000) | (100.00%) |
| 166 Pines Rd (SR27) & Grace Ave. Intersect Safety | 491,331 | 0 | 491,331 | 333,224 | (158,107) | (32.18%) |
| 167 Citywide Safety Improvements (bike/ped) | 228,127 | 0 | 228,127 | 5,000 | (223,127) | (97.81%) |
| 201 ITS Infill Project Phase 1 (PE START 2014) | 271,357 | 0 | 271,357 | 300,000 | 28,643 | 10.56% |
| 205 Sprague/Barker Intersections Improvement | 0 | 0 | 0 | 40,097 | 40,097 | 0.00% |
| 206 Sprague/Long Sidewalk Project | 5,000 | 0 | 5,000 | 0 | (5,000) | (100.00%) |
| 207 Indiana & Evergreen Transit Access Imp | 0 | 0 | 0 | 5,000 | 5,000 | 0.00% |
| 221 McDonald Rd Diet (16th to Mission) | 559,200 | 0 | 559,200 | 5,000 | (554,200) | (99.11%) |
| 222 Citywide Reflective Signal Backplates | 40,500 | 0 | 40,500 | 36,000 | (4,500) | (11.11%) |
| 223 Pines Rd Underpass @ BNSF & Trent | 500,000 | (500,000) | 0 | 0 | 0 | 0.00% |
| 229 32nd Ave Preservation Project | 0 | 0 | 0 | 2,500 | 2,500 | 0.00% |
| 234 Seth Woodward Elem Sidewalk Improvement | 361,000 | 0 | 361,000 | 5,000 | (356,000) | (98.61%) |
| 238 Mirabeau Pkwy & Pines (SR-27) Traffic Signal | 350,000 | 0 | 350,000 | 5,000 | (345,000) | (98.57%) |
| 239 Bowdish Sidewalk 8th to 12th | 400,000 | 0 | 400,000 | 471,342 | 71,342 | 17.84% |
| 247 8th & Carnahan Intersection Improvements | 0 | 415,000 | 415,000 | 0 | (415,000) | (100.00%) |
| xxx N. Sullivan Corridor ITS Project (PE start 2017) | 0 | 0 | 0 | 110,486 | 110,486 | 0.00% |
| xxx Euclid Ave. - Flora to Barker | 0 | 50,000 | 50,000 | 1,750,000 | 1,700,000 | 3400.00% |
| xxx 9th Ave. Sidewalk | 0 | 0 | 0 | 240,000 | 240,000 | 0.00% |
| xxx Sullivan/Wellesley Intersection | 0 | 0 | 0 | 198,000 | 198,000 | 0.00% |
| Contingency | 1,000,000 | (250,000) | 750,000 | 1,000,000 | 250,000 | 33.33% |
| Total expenditures | 11,767,791 | (285,000) | 11,482,791 | 7,166,649 | (4,316,142) | (37.59%) |
| Revenues over (under) expenditures | 0 | | 0 | 0 | | |
| Beginning fund balance | 75,538 | | 75,538 | 75,538 | | |
| Ending fund balance | 75,538 | | 75,538 | 75,538 | | |

Note: Work performed for pavement preservation projects out of the Street Capital Projects Fund is for items such as sidewalk upgrades that were bid with the pavement preservation work.

**CITY OF SPOKANE VALLEY, WA
2017 Budget**

11/8/2016

| | 2016 | | | 2017 | Difference Between | |
|--|-----------|-----------|-----------|--------------------|--------------------|-----------|
| | As | | As | Proposed Budget | 2016 and 2017 | |
| | Adopted | Amendment | Amended | | \$ | % |
| CAPITAL PROJECTS FUNDS - continued | | | | | | |
| #309 - PARK CAPITAL PROJECTS FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| Grant Proceeds | 90,000 | 320,132 | 410,132 | 3,217,267 | 2,807,135 | 684.45% |
| FEMA Grant Proceeds - Windstorm | 0 | 21,875 | 21,875 | 0 | (21,875) | (100.00%) |
| Transfers in - #001 | 160,000 | 77,525 | 237,525 | 160,000 | (77,525) | (32.64%) |
| Transfers in - #001 <i>(Browns Park Splashpad water)</i> | 0 | 30,000 | 30,000 | 0 | (30,000) | (100.00%) |
| Transfers in - #103 <i>(Appleway Trail - Univ-Pines)</i> | 0 | 9,300 | 9,300 | 0 | (9,300) | (100.00%) |
| Transfers in - #105 | 0 | 60,650 | 60,650 | 0 | (60,650) | (100.00%) |
| Transfers in - #312 <i>- Appleway (Pines-Evergreen)</i> | 14,050 | 58,890 | 72,940 | 561,915 | 488,975 | 670.38% |
| Investment Interest | 500 | 0 | 500 | 800 | 300 | 60.00% |
| Total revenues | 264,550 | 578,372 | 842,922 | 3,939,982 | 3,097,060 | 367.42% |
| <u>Expenditures</u> | | | | | | |
| City entry sign | 70,000 | 0 | 70,000 | 0 | (70,000) | (100.00%) |
| 176 Appleway Trail <i>(Univ. - Pines)</i> | 0 | 9,300 | 9,300 | 0 | (9,300) | (100.00%) |
| 225 Pocket dog park - phase 1 | 0 | 400 | 400 | 0 | (400) | (100.00%) |
| 227 Appleway Trail <i>(Pines to Evergreen)</i> | 104,050 | 102,247 | 206,297 | 1,925,957 | 1,719,660 | 833.58% |
| 237 Appleway Trail <i>(Sullivan to Corbin)</i> | 0 | 276,775 | 276,775 | 1,853,225 | 1,576,450 | 569.58% |
| 241 Pocket dog park - phase 2 | 75,000 | 6,300 | 81,300 | 0 | (81,300) | (100.00%) |
| 242 Browns Park Splashpad | 82,500 | 64,000 | 146,500 | 0 | (146,500) | (100.00%) |
| 243 Browns Park championship volleyball court | 0 | 60,650 | 60,650 | 0 | (60,650) | (100.00%) |
| 244 Park signs (3) | 20,500 | 0 | 20,500 | 0 | (20,500) | (100.00%) |
| 245 Terrace View playground equip - Windstorm | 0 | 59,100 | 59,100 | 0 | (59,100) | (100.00%) |
| Edgecliff Park Splashpad | 0 | 0 | 0 | 125,000 | 125,000 | 0.00% |
| Total expenditures | 352,050 | 578,772 | 930,822 | 3,904,182 | 2,973,360 | 319.43% |
| Revenues over (under) expenditures | (87,500) | | (87,900) | 35,800 | | |
| Beginning fund balance | 98,461 | | 98,461 | 10,561 | | |
| Ending fund balance | 10,961 | | 10,561 | 46,361 | | |
| #310 - CIVIC FACILITIES CAPITAL PROJECTS FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| Investment Interest | 1,200 | 0 | 1,200 | 1,200 | 0 | 0.00% |
| Transfers in - #001 | | | | | | |
| <i>Future C.H. bond pmt > \$434.6k lease pmt</i> | 72,500 | 0 | 72,500 | 0 | (72,500) | (100.00%) |
| <i>Future C.H. o&m costs</i> | 271,700 | 0 | 271,700 | 0 | (271,700) | (100.00%) |
| Total revenues | 345,400 | 0 | 345,400 | 1,200 | (344,200) | (99.65%) |
| <u>Expenditures</u> | | | | | | |
| Transfer out - #001 | 0 | 198,734 | 198,734 | 490,500 | 291,766 | 146.81% |
| Total expenditures | 0 | 198,734 | 198,734 | 490,500 | 291,766 | 146.81% |
| Revenues over (under) expenditures | 345,400 | | 146,666 | (489,300) | | |
| Beginning fund balance | 1,182,548 | | 1,182,548 | 1,329,214 | | |
| Ending fund balance | 1,527,948 | | 1,329,214 | 839,914 | | |

Note: The fund balance in #310 includes \$839,285.10 paid by the Library District for 2.82 acres at the Balfour Park site. If the District does not succeed in getting a voted bond approved by October 2017 then the City may repurchase this land at the original sale price of \$839,285.10.

**CITY OF SPOKANE VALLEY, WA
2017 Budget**

11/8/2016

| | 2016 | | | 2017 | Difference Between | |
|--|-------------|-----------|-----------|-----------------|--------------------|-----------|
| | As | Amendment | As | Proposed Budget | 2016 and 2017 | |
| | Adopted | | Amended | | \$ | % |
| CAPITAL PROJECTS FUNDS - continued | | | | | | |
| #311 - PAVEMENT PRESERVATION | | | | | | |
| <u>Revenues</u> | | | | | | |
| Transfers in - #001 | 943,800 | 0 | 943,800 | 953,200 | 9,400 | 1.00% |
| Transfers in - #101 | 67,342 | 0 | 67,342 | 67,342 | 0 | 0.00% |
| Transfers in - #123 | 559,786 | 22 | 559,808 | 0 | (559,808) | (100.00%) |
| Transfers in - #301 | 365,286 | 0 | 365,286 | 660,479 | 295,193 | 80.81% |
| Transfers in - #302 | 365,286 | 0 | 365,286 | 660,479 | 295,193 | 80.81% |
| Grants | 0 | 2,063,000 | 2,063,000 | 340,800 | (1,722,200) | (83.48%) |
| Total revenues | 2,301,500 | 2,063,022 | 4,364,522 | 2,682,300 | (1,682,222) | (38.54%) |
| <u>Expenditures</u> | | | | | | |
| Pavement preservation | 3,000,000 | 1,500,000 | 4,500,000 | 3,000,000 | (1,500,000) | (33.33%) |
| Pre-project GeoTech | 50,000 | 0 | 50,000 | 50,000 | 0 | 0.00% |
| Total expenditures | 3,050,000 | 1,500,000 | 4,550,000 | 3,050,000 | (1,500,000) | (32.97%) |
| Revenues over (under) expenditures | (748,500) | | (185,478) | (367,700) | | |
| Beginning fund balance | 2,605,219 | | 2,605,219 | 2,419,741 | | |
| Ending fund balance | 1,856,719 | | 2,419,741 | 2,052,041 | | |
| #312 - CAPITAL RESERVE FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| Transfers in - #001 | 0 | 1,828,723 | 1,828,723 | 0 | (1,828,723) | (100.00%) |
| Investment Interest | 0 | 0 | 0 | 1,000 | 1,000 | 0.00% |
| Total revenues | 0 | 1,828,723 | 1,828,723 | 1,000 | (1,827,723) | (99.95%) |
| <u>Expenditures</u> | | | | | | |
| Transfers out #303 (Sullivan Rd W Bridge) | 1,010,509 | 457,270 | 1,467,779 | 10,000 | (1,457,779) | (99.32%) |
| Transfers out #303 (Pines Rd Underpass) | 500,000 | (500,000) | 0 | 0 | 0 | 0.00% |
| Transfers out #303 (Euclid Ave - Flora to Barker) | 0 | 50,000 | 50,000 | 1,750,000 | 1,700,000 | 3400.00% |
| Transfers out #303 (8th & Carnahan Intersection) | 0 | 415,000 | 415,000 | 0 | (415,000) | (100.00%) |
| Transfers out #309 (Appleway Trail - Pines-Evergre | 14,050 | 13,800 | 27,850 | 260,005 | 232,155 | 833.59% |
| Transfers out #309 (Appleway Trail - Sullivan - Cort | 0 | 45,090 | 45,090 | 301,910 | 256,820 | 569.57% |
| Transfers out #314 (Pines Grade Separation) | 0 | 500,000 | 500,000 | 0 | (500,000) | (100.00%) |
| Total expenditures | 1,524,559 | 981,160 | 2,505,719 | 2,321,915 | (183,804) | (7.34%) |
| Revenues over (under) expenditures | (1,524,559) | | (676,996) | (2,320,915) | | |
| Beginning fund balance | 4,576,597 | | 4,576,597 | 3,899,601 | | |
| Ending fund balance | 3,052,038 | | 3,899,601 | 1,578,686 | | |
| #313 - CITY HALL CONSTRUCTION FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| 2016 LTGO bond issue (par+premium) | 0 | 7,946,088 | 7,946,088 | 0 | (7,946,088) | (100.00%) |
| Investment Interest | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Total revenues | 0 | 7,946,088 | 7,946,088 | 0 | (7,946,088) | (100.00%) |
| <u>Expenditures</u> | | | | | | |
| Capital Outlay - City Hall | 294,400 | 7,000,000 | 7,294,400 | 5,344,219 | (1,950,181) | (26.74%) |
| 2016 LTGO bond issue costs | 0 | 96,515 | 96,515 | 0 | (96,515) | (100.00%) |
| Total expenditures | 294,400 | 7,096,515 | 7,390,915 | 5,344,219 | (2,046,696) | (27.69%) |
| Revenues over (under) expenditures | (294,400) | | 555,173 | (5,344,219) | | |
| Beginning fund balance | 4,789,046 | | 4,789,046 | 5,344,219 | | |
| Ending fund balance | 4,494,646 | | 5,344,219 | 0 | | |

CITY OF SPOKANE VALLEY, WA
2017 Budget

11/8/2016

| | 2016 | | | 2017 Proposed Budget | Difference Between 2016 and 2017 | |
|---|---------------|-----------|---------------|----------------------------|-------------------------------------|-----------|
| | As Adopted | Amendment | As Amended | | \$ | % |
| | | | | | | |
| CAPITAL PROJECTS FUNDS - continued | | | | | | |
| #314 - RAILROAD GRADE SEPARATION PROJECTS FUND | | | | | | |
| <u>Revenues</u> | | | | | | |
| Grant Proceeds | 0 | 230,000 | 230,000 | 489,921 | 259,921 | 113.01% |
| Transfers in #001 (<i>Pines underpass design</i>) | 0 | 0 | 0 | 1,200,000 | 1,200,000 | 0.00% |
| Transfers in #301 (<i>Barker overpass design</i>) | 0 | 20,000 | 20,000 | 280,079 | 260,079 | 1300.40% |
| Transfers in #312 (<i>Pines land acquisition</i>) | 0 | 500,000 | 500,000 | 0 | (500,000) | (100.00%) |
| Total revenues | 0 | 750,000 | 750,000 | 1,970,000 | 1,220,000 | 162.67% |
| <u>Expenditures</u> | | | | | | |
| 143 Barker BNSF Grade Separation | 0 | 250,000 | 250,000 | 770,000 | 520,000 | 208.00% |
| 223 Pines Rd Underpass | 0 | 500,000 | 500,000 | 1,200,000 | 700,000 | 140.00% |
| Total expenditures | 0 | 750,000 | 750,000 | 1,970,000 | 1,220,000 | 162.67% |
| Revenues over (under) expenditures | 0 | | 0 | 0 | | |
| Beginning fund balance | 0 | | 0 | 0 | | |
| Ending fund balance | 0 | | 0 | 0 | | |

**CITY OF SPOKANE VALLEY, WA
2017 Budget**

11/8/2016

| | 2016 | | | 2017 | Difference Between | |
|-------------------------------------|-----------|-----------|-----------|--------------------|--------------------|-----------|
| | As | | As | Proposed Budget | 2016 and 2017 | |
| | Adopted | Amendment | Amended | | \$ | % |
| ENTERPRISE FUNDS | | | | | | |
| #402 - STORMWATER FUND | | | | | | |
| RECURRING ACTIVITY | | | | | | |
| Revenues | | | | | | |
| Stormwater Management Fees | 1,870,000 | 0 | 1,870,000 | 1,860,000 | (10,000) | (0.53%) |
| Investment Interest | 1,500 | 0 | 1,500 | 2,500 | 1,000 | 66.67% |
| Total Recurring Revenues | 1,871,500 | 0 | 1,871,500 | 1,862,500 | (9,000) | (0.48%) |
| Expenditures | | | | | | |
| Wages / Benefits / Payroll Taxes | 514,132 | 0 | 514,132 | 546,421 | 32,289 | 6.28% |
| Supplies | 15,900 | 0 | 15,900 | 15,425 | (475) | (2.99%) |
| Services & Charges | 1,113,683 | 0 | 1,113,683 | 1,111,076 | (2,607) | (0.23%) |
| Intergovernmental Payments | 67,000 | 0 | 67,000 | 50,000 | (17,000) | (25.37%) |
| Vehicle rentals - #501 | 11,000 | 0 | 11,000 | 12,750 | 1,750 | 15.91% |
| Transfers out - #001 | 13,400 | 0 | 13,400 | 13,400 | 0 | 0.00% |
| Total Recurring Expenditures | 1,735,115 | 0 | 1,735,115 | 1,749,072 | 13,957 | 0.80% |
| Recurring Revenues Over (Under) | | | | | | |
| Recurring Expenditures | 136,385 | 0 | 136,385 | 113,428 | | |
| NONRECURRING ACTIVITY | | | | | | |
| Revenues | | | | | | |
| Grant Proceeds | 0 | 175,000 | 175,000 | 210,000 | 35,000 | 20.00% |
| FEMA Grant Proceeds - Windstorm | 0 | 48,800 | 48,800 | 0 | (48,800) | (100.00%) |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Total Nonrecurring Revenues | 0 | 223,800 | 223,800 | 210,000 | (13,800) | (6.17%) |
| Expenditures | | | | | | |
| Capital - various projects | 500,000 | (348,900) | 151,100 | 450,000 | 298,900 | 197.82% |
| Effectiveness study | 0 | 175,000 | 175,000 | 210,000 | 35,000 | 20.00% |
| Watershed studies | 0 | 0 | 0 | 50,000 | 50,000 | 0.00% |
| Storm-related sweeping | 0 | 50,000 | 50,000 | 0 | (50,000) | (100.00%) |
| Maintenance facility storage unit | 5,000 | 0 | 5,000 | 0 | (5,000) | (100.00%) |
| Total Nonrecurring Expenditures | 505,000 | (123,900) | 381,100 | 710,000 | 328,900 | 86.30% |
| Nonrecurring Revenues Over (Under) | | | | | | |
| Nonrecurring Expenditures | (505,000) | 347,700 | (157,300) | (500,000) | | |
| Excess (Deficit) of Total Revenues | | | | | | |
| Over (Under) Total Expenditures | (368,615) | 347,700 | (20,915) | (386,572) | | |
| Beginning working capital | 1,896,925 | | 1,896,925 | 1,876,010 | | |
| Ending working capital | 1,528,310 | | 1,876,010 | 1,489,438 | | |
| Stormwater Fund Summary | | | | | | |
| Total revenues | 1,871,500 | 223,800 | 2,095,300 | 2,072,500 | | |
| Total expenditures | 2,240,115 | (123,900) | 2,116,215 | 2,459,072 | | |
| Excess (Deficit) of Total Revenues | | | | | | |
| Over (Under) Total Expenditures | (368,615) | 347,700 | (20,915) | (386,572) | | |
| Beginning unrestricted fund balance | 1,896,925 | | 1,896,925 | 1,876,010 | | |
| Ending unrestricted fund balance | 1,528,310 | | 1,876,010 | 1,489,438 | | |

**CITY OF SPOKANE VALLEY, WA
2017 Budget**

11/8/2016

| | 2016 | | | 2017 Proposed Budget | Difference Between 2016 and 2017 | |
|--|---------------|-------------|---------------|----------------------------|-------------------------------------|--------|
| | As Adopted | Amendment | As Amended | | \$ | % |
| | | | | | | |
| ENTERPRISE FUNDS - continued | | | | | | |
| #403 - AQUIFER PROTECTION AREA | | | | | | |
| <u>Revenues</u> | | | | | | |
| Spokane County | 500,000 | (100,000) | 400,000 | 460,000 | 60,000 | 15.00% |
| Grant DOE - Broadway SD Retrofit | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Grant DOE - Sprague Park to University LID | 1,500,000 | (1,500,000) | 0 | 0 | 0 | 0.00% |
| Total revenues | 2,000,000 | (1,600,000) | 400,000 | 460,000 | 60,000 | 15.00% |
| <u>Expenditures</u> | | | | | | |
| 198 Sprague Park to University LID | 2,000,000 | (2,000,000) | 0 | 0 | 0 | 0.00% |
| Capital - various projects | 0 | 425,000 | 425,000 | 530,000 | 105,000 | 24.71% |
| Total expenditures | 2,000,000 | (1,575,000) | 425,000 | 530,000 | 105,000 | 24.71% |
| Revenues over (under) expenditures | 0 | | (25,000) | (70,000) | | |
| Beginning working capital | 921,660 | | 921,660 | 896,660 | | |
| Ending working capital | 921,660 | | 896,660 | 826,660 | | |

**CITY OF SPOKANE VALLEY, WA
2017 Budget**

11/8/2016

| | 2016 | | | 2017 | Difference Between | |
|---|------------|------------|------------|-----------------|--------------------|-----------|
| | As | Amendment | As | Proposed Budget | 2016 and 2017 | |
| | Adopted | | Amended | | \$ | % |
| INTERNAL SERVICE FUNDS | | | | | | |
| #501 - ER&R FUND | | | | | | |
| Revenues | | | | | | |
| Vehicle rentals - #001 | 23,500 | 0 | 23,500 | 32,500 | 9,000 | 38.30% |
| Vehicle rentals - #101 | 31,000 | 0 | 31,000 | 23,250 | (7,750) | (25.00%) |
| Vehicle rentals - #101 (plow replace.) | 40,000 | 0 | 40,000 | 77,929 | 37,929 | 94.82% |
| Vehicle rentals - #402 | 6,833 | 4,667 | 11,500 | 12,750 | 1,250 | 10.87% |
| Transfer in - #001 (CenterPlace kitchen reserve) | 0 | 0 | 0 | 36,600 | 36,600 | 0.00% |
| Investment Interest | 1,000 | 0 | 1,000 | 2,000 | 1,000 | 100.00% |
| Total revenues | 102,333 | 4,667 | 107,000 | 185,029 | 78,029 | 72.92% |
| Expenditures | | | | | | |
| Vehicle Replacement | 105,000 | 0 | 105,000 | 0 | (105,000) | (100.00%) |
| Snow Plow Replacement | 225,000 | 0 | 225,000 | 0 | (225,000) | (100.00%) |
| Total expenditures | 330,000 | 0 | 330,000 | 0 | (330,000) | (100.00%) |
| Revenues over (under) expenditures | (227,667) | | (223,000) | 185,029 | | |
| Beginning working capital | 1,248,997 | | 1,248,997 | 1,025,997 | | |
| Ending working capital | 1,021,330 | | 1,025,997 | 1,211,026 | | |
| #502 - RISK MANAGEMENT FUND | | | | | | |
| Revenues | | | | | | |
| Investment Interest | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Transfers in - #001 | 325,000 | 0 | 325,000 | 350,000 | 25,000 | 7.69% |
| Total revenues | 325,000 | 0 | 325,000 | 350,000 | 25,000 | 7.69% |
| Expenditures | | | | | | |
| Auto & Property Insurance | 325,000 | 0 | 325,000 | 350,000 | 25,000 | 7.69% |
| Unemployment Claims | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Total expenditures | 325,000 | 0 | 325,000 | 350,000 | 25,000 | 7.69% |
| Revenues over (under) expenditures | 0 | | 0 | 0 | | |
| Beginning fund balance | 194,383 | | 194,383 | 194,383 | | |
| Ending fund balance | 194,383 | | 194,383 | 194,383 | | |
| TOTAL OF ALL FUNDS | | | | | | |
| Total of Revenues for all Funds | 66,156,527 | 12,826,968 | 78,983,495 | 68,985,004 | | |
| Total of Expenditures for all Funds | 70,683,872 | 12,270,453 | 82,954,325 | 80,739,873 | | |
| Total grant revenues (included in total revenues) | 10,440,763 | 786,060 | 11,226,823 | 8,041,108 | | |
| Total Capital expenditures (included in total expenditures) | 18,535,022 | 7,697,272 | 26,232,294 | 23,577,550 | | |

CITY OF SPOKANE VALLEY, WA
2017 Budget
Revenues by Fund

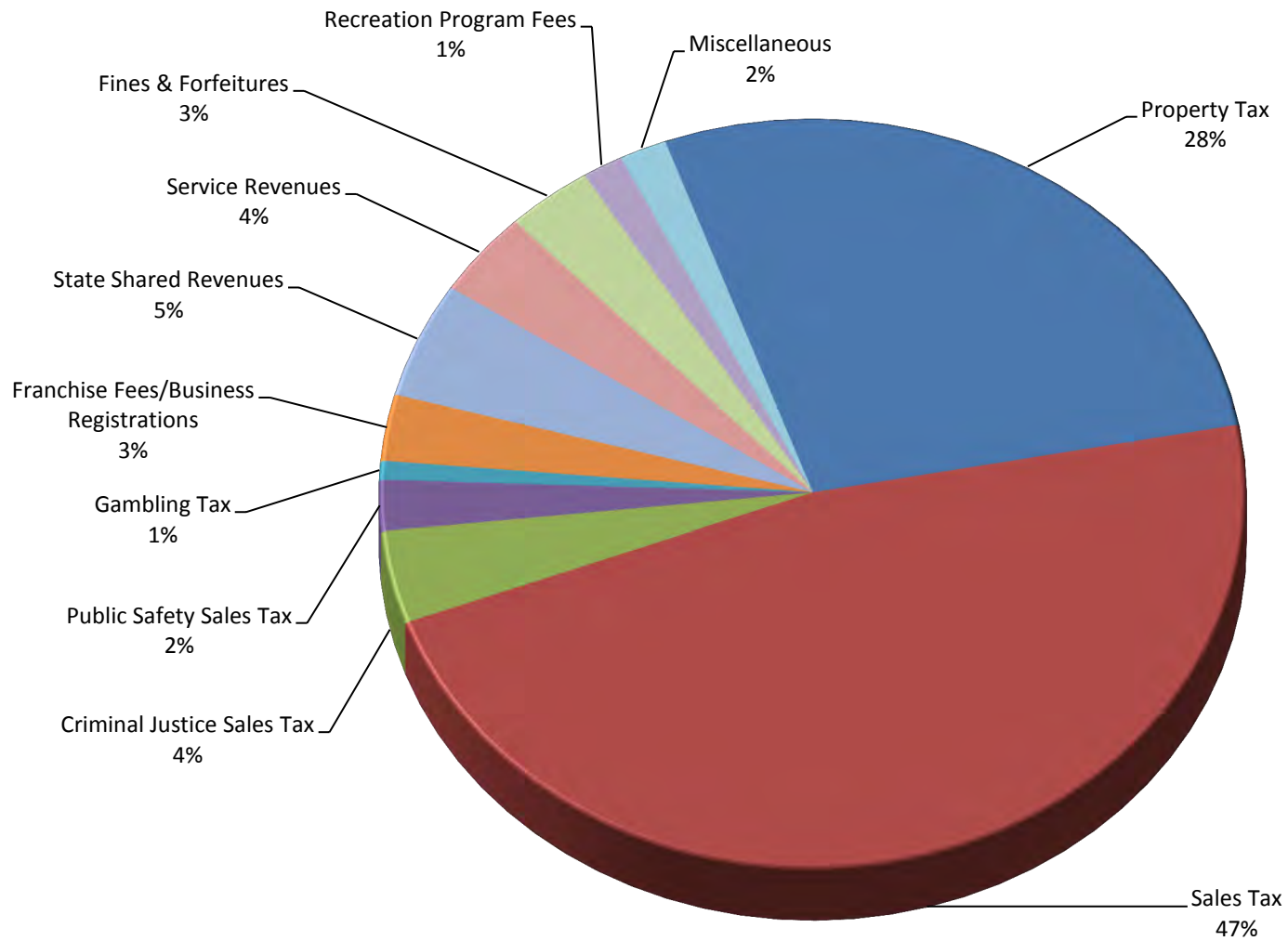
General Fund

| | |
|---|----------------------|
| Property Tax | \$ 11,614,500 |
| Sales Tax | 19,852,100 |
| Sales Tax - Public Safety | 919,000 |
| Sales Tax - Criminal Justice | 1,669,000 |
| Gambling and Leasehold Excise Tax | 341,500 |
| Franchise Fees/Business Registration | 1,200,000 |
| State Shared Revenues | 2,104,600 |
| Service Revenues | 1,543,300 |
| Fines and Forfeitures | 1,361,000 |
| Recreation Program Fees | 640,900 |
| Miscellaneous, Investment Int., Transfers | 747,525 |
| Total General Fund | <u>\$ 41,993,425</u> |

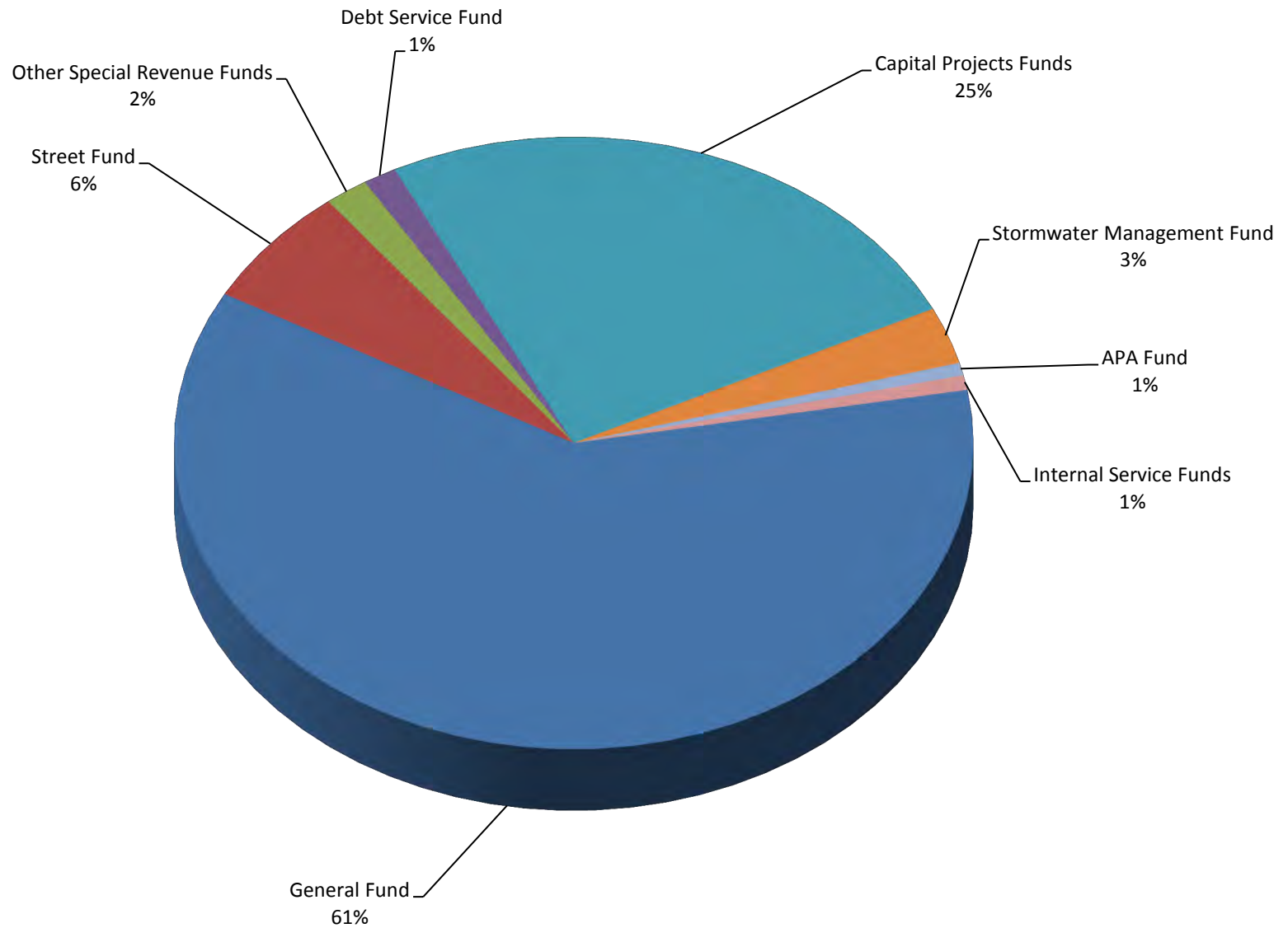
Other Funds

| | | |
|-----|--|-----------------------------|
| 101 | Street Fund | \$ 4,403,168 |
| 103 | Paths & Trails Fund | 8,600 |
| 104 | Hotel/Motel Tax Tourism Facilities Fund | 377,000 |
| 105 | Hotel/Motel Tax Fund | 580,500 |
| 106 | Solid Waste Fund | 151,800 |
| 107 | PEG Fund | 80,000 |
| 120 | CenterPlace Operating Reserve Fund | 0 |
| 121 | Service Level Stabilization Reserve Fund | 21,900 |
| 122 | Winter Weather Reserve Fund | 600 |
| 123 | Civic Facilities Replacement Fund | 0 |
| 204 | LTGO Bond Debt Service Fund | 935,951 |
| 301 | REET 1 Capital Projects Fund | 801,700 |
| 302 | REET 2 Capital Projects Fund | 801,700 |
| 303 | Street Capital Projects Fund | 7,166,649 |
| 309 | Parks Capital Projects Fund | 3,939,982 |
| 310 | Civic Facilities Capital Projects Fund | 1,200 |
| 311 | Pavement Preservation Fund | 2,682,300 |
| 312 | Capital Reserve Fund | 1,000 |
| 313 | City Hall Construction Fund | 0 |
| 314 | Railroad Grade Separation Projects Fund | 1,970,000 |
| 402 | Stormwater Management Fund | 2,072,500 |
| 403 | Aquifer Protection Area Fund | 460,000 |
| 501 | Equipment Rental & Replacement Fund | 185,029 |
| 502 | Risk Management Fund | 350,000 |
| | Total Other Funds | <u>\$ 26,991,579</u> |
| | Total All Funds | <u><u>\$ 68,985,004</u></u> |

CITY OF SPOKANE VALLEY, WA
2017 General Fund Revenues
\$41,993,425



CITY OF SPOKANE VALLEY, WA
2017 City Wide Revenues
\$ 68,985,004



CITY OF SPOKANE VALLEY, WA
2017 Budget - General Fund
Detail Revenues by Type

| | 2013 | 2014 | 2015 | 2016 | 2017 |
|---|-------------------|-------------------|-------------------|-------------------|------------------------|
| | Actual | Actual | Actual | Budget | Proposed Budget |
| <u>Property Tax</u> | | | | | |
| Property Tax | 10,841,559 | 11,129,377 | 11,095,009 | 11,479,200 | 11,614,500 |
| Property Tax - Delinquent | 0 | 0 | 185,138 | 0 | 0 |
| | <u>10,841,559</u> | <u>11,129,377</u> | <u>11,280,147</u> | <u>11,479,200</u> | <u>11,614,500</u> |
| <u>Sales Taxes</u> | | | | | |
| Sales Tax | 16,587,617 | 17,440,083 | 18,209,568 | 18,480,500 | 19,852,100 |
| Sales Tax - Public Safety | 759,889 | 812,280 | 848,665 | 867,400 | 919,000 |
| Sales Tax - Criminal Justice | 1,358,956 | 1,455,313 | 1,523,588 | 1,556,400 | 1,669,000 |
| | <u>18,706,461</u> | <u>19,707,676</u> | <u>20,581,821</u> | <u>20,904,300</u> | <u>22,440,100</u> |
| <u>Gambling and Leasehold Excise Tax</u> | | | | | |
| Amusement Games | 10,799 | 11,063 | 11,909 | 11,000 | 11,000 |
| Card Games | 382,651 | 429,376 | 336,960 | 249,000 | 260,000 |
| Bingo & Raffles | 638 | 1,227 | 950 | 1,200 | 1,000 |
| Punch Boards & Pull Tabs | 134,350 | 64,585 | 62,966 | 65,000 | 63,000 |
| Leasehold Excise Tax | 6,139 | 6,932 | 5,869 | 6,800 | 5,800 |
| Leasehold Excise Tax (State) | 770 | 770 | 770 | 700 | 700 |
| | <u>535,347</u> | <u>513,954</u> | <u>419,424</u> | <u>333,700</u> | <u>341,500</u> |
| <u>Licenses & Permits</u> | | | | | |
| General Business Licenses | 97,889 | 106,741 | 109,076 | 100,000 | 100,000 |
| Comcast PEG Contribution | 92,642 | 89,121 | 0 | 0 | 0 |
| Franchise Fees | 1,048,803 | 1,053,986 | 1,111,616 | 1,054,000 | 1,100,000 |
| | <u>1,239,335</u> | <u>1,249,848</u> | <u>1,220,692</u> | <u>1,154,000</u> | <u>1,200,000</u> |
| <u>State Shared Revenues</u> | | | | | |
| Streamline Mitigation of Sales Tax | 571,806 | 575,269 | 572,577 | 520,000 | 520,000 |
| Payment in Lieu of Taxes - DNR | 0 | 8,528 | 4,114 | 4,400 | 4,000 |
| CJ - High Crime | 49,505 | 0 | 0 | 0 | 0 |
| MVET Criminal Justice - Population | 22,282 | 23,837 | 24,869 | 26,135 | 29,200 |
| CJ Contracted Services | 142,180 | 152,133 | 157,282 | 150,000 | 150,000 |
| CJ Special Programs | 82,689 | 88,168 | 91,009 | 90,540 | 97,900 |
| Marijuana Enforcement | 0 | 0 | 37,912 | 0 | 54,600 |
| DUI - Cities | 16,604 | 16,273 | 13,571 | 16,300 | 13,600 |
| Liquor Board Excise Tax | 121,297 | 157,068 | 303,724 | 413,496 | 439,700 |
| Liquor Board Profits | 813,952 | 812,922 | 806,570 | 803,657 | 795,600 |
| | <u>1,820,317</u> | <u>1,834,198</u> | <u>2,011,629</u> | <u>2,024,528</u> | <u>2,104,600</u> |
| <u>Service Revenues</u> | | | | | |
| Airway Heights Bldg. Plan Rev. | 471 | 0 | 0 | 0 | 0 |
| Building Permits | 920,921 | 819,234 | 770,288 | 800,000 | 770,000 |
| Demolition Permits | 3,860 | 4,836 | 3,840 | 4,000 | 4,000 |
| Building & Planning Fees 001.058.059.345.83 | 103,645 | 381,282 | 148,962 | 126,400 | 125,500 |
| Entertainment License | 18,335 | 15,823 | 18,374 | 16,000 | 17,000 |
| Grading Permits | 3,551 | 4,049 | 4,748 | 3,500 | 3,500 |
| Home Profession Fee | 3,612 | 3,108 | 2,856 | 3,100 | 2,800 |
| Mechanical Permits | 80,927 | 108,759 | 89,975 | 85,000 | 90,000 |
| Misc. Permits & Fees | 5,203 | 8,168 | 7,229 | 6,100 | 6,600 |
| Planning Fees | 437,287 | 145,218 | 379,143 | 380,500 | 380,500 |
| Plumbing Permits | 49,688 | 63,667 | 41,784 | 60,000 | 42,000 |
| Street Vacation Permits | 0 | 0 | 0 | 1,000 | 1,000 |
| Right of Way Permits | 98,265 | 94,512 | 91,124 | 95,000 | 94,000 |
| Code Enforcement | (13,423) | 6,189 | 12,417 | 6,000 | 6,000 |
| Temporary Use Permit Fees | 942 | 471 | 314 | 800 | 400 |
| | <u>1,713,284</u> | <u>1,655,315</u> | <u>1,571,053</u> | <u>1,587,400</u> | <u>1,543,300</u> |
| <u>Fines and Forfeitures</u> | | | | | |
| Public Safety False Alarm Services | 183,032 | 0 | 201,638 | 195,000 | 200,000 |
| Public Safety Grants | 66,846 | 59,265 | 49,418 | 50,000 | 50,000 |
| Fines & Forfeits - Traffic | 558,378 | 761,179 | 601,189 | 566,000 | 523,600 |
| Other Criminal- Non Traffic Fines | 688,201 | 639,820 | 508,665 | 632,500 | 587,400 |
| | <u>1,496,458</u> | <u>1,460,263</u> | <u>1,360,910</u> | <u>1,443,500</u> | <u>1,361,000</u> |

CITY OF SPOKANE VALLEY, WA
2017 Budget - General Fund
Detail Revenues by Type

| | 2013 | 2014 | 2015 | 2016 | 2017 |
|--|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|
| | Actual | Actual | Actual | Budget | Proposed Budget |
| <u>Recreation Program Charges</u> | | | | | |
| Activity Fees (To use a recreational facility) | 78,065 | 197,482 | 143,283 | 136,200 | 140,700 |
| Program Fees (To participate in a program) | 452,000 | 401,920 | 510,971 | 472,000 | 500,200 |
| | <u>530,065</u> | <u>599,402</u> | <u>654,254</u> | <u>608,200</u> | <u>640,900</u> |
| <u>Miscellaneous</u> | | | | | |
| Investment Interest | 61,206 | 41,910 | 73,378 | 45,000 | 73,000 |
| Sales Tax Interest | 3,120 | 3,978 | 8,682 | 5,000 | 5,000 |
| SCRAPS pass-through/nonrecurring | 0 | 57,259 | 1,100 | 1,000 | 1,300 |
| Interest on Gambling Tax | 1,937 | 256 | 66 | 2,000 | 500 |
| Dept. of Ecology Grant | 62,101 | 6,290 | 0 | 0 | 0 |
| Office of Public Def- Public Def Impr | 0 | 0 | 20,000 | 0 | 0 |
| Police Precinct Rent & Maint. | 51,530 | 48,558 | 51,653 | 48,500 | 51,700 |
| Miscellaneous Revenue & Grants | 12,265 | 5,343 | 6,434 | 38,400 | 2,000 |
| | <u>192,158</u> | <u>163,594</u> | <u>161,315</u> | <u>139,900</u> | <u>133,500</u> |
| <u>Transfers</u> | | | | | |
| Transfers in - #101 (street admin) | 39,700 | 39,700 | 39,700 | 39,700 | 39,700 |
| Transfers in - #120 | 50,787 | 0 | 0 | 0 | 0 |
| Transfers in - #105 (h/m tax-CP advertising) | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| Transfers in - #106 (solid waste repayment) | 0 | 0 | 40,425 | 40,425 | 40,425 |
| Transfers in - #310 | 0 | 0 | 0 | 198,734 | 490,500 |
| Transfers in - #402 (storm admin) | 13,400 | 13,400 | 13,400 | 13,400 | 13,400 |
| | <u>133,887</u> | <u>83,100</u> | <u>123,525</u> | <u>322,259</u> | <u>614,025</u> |
| Total General Fund Revenue | <u>37,208,871</u> | <u>38,396,726</u> | <u>39,384,769</u> | <u>39,996,987</u> | <u>41,993,425</u> |

CITY OF SPOKANE VALLEY, WA
2017 Budget - Other Funds
Detail Revenues by Type

| | 2013 | 2014 | 2015 | 2016 | 2017 |
|---|------------------|------------------|------------------|------------------|------------------|
| | Actual | Actual | Actual | Amended Budget | Proposed Budget |
| <u>101 Street Fund</u> | | | | | |
| Utilities tax | 2,562,722 | 2,461,060 | 2,257,184 | 2,340,000 | 2,200,000 |
| Motor Vehicle Fuel (Gas) Tax | 1,868,055 | 1,878,476 | 1,935,629 | 2,004,900 | 2,040,300 |
| Multimodal Transportation Revenue | 0 | 0 | 0 | 0 | 98,868 |
| Right-of-Way Maintenance Fee | 0 | 0 | 0 | 50,000 | 50,000 |
| Investment Interest | 0 | 2,037 | 3,212 | 3,000 | 4,000 |
| Street Maintenance & Repair Charges | 7,774 | 0 | 0 | 0 | 0 |
| Other Miscellaneous Revenues & Grants | 182,378 | 24,587 | 25,167 | 56,000 | 10,000 |
| Transfers in - #302 | 27,375 | 0 | 0 | 0 | 0 |
| | <u>4,648,304</u> | <u>4,366,160</u> | <u>4,221,192</u> | <u>4,453,900</u> | <u>4,403,168</u> |
| <u>103 Paths & Trails Fund</u> | | | | | |
| Motor Vehicle Fuel (Gas) Tax | 7,879 | 7,923 | 8,164 | 8,500 | 8,600 |
| Investment interest | 51 | 34 | 62 | 0 | 0 |
| | <u>7,930</u> | <u>7,957</u> | <u>8,226</u> | <u>8,500</u> | <u>8,600</u> |
| <u>104 Hotel/Motel Tax - Tourism Facilities Fund</u> | | | | | |
| Hotel/Motel Tax | 0 | 0 | 182,236 | 377,000 | 377,000 |
| Investment interest | 0 | 0 | 111 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>182,347</u> | <u>377,000</u> | <u>377,000</u> |
| <u>105 Hotel/Motel Tax Fund</u> | | | | | |
| Hotel/Motel Tax | 518,672 | 549,267 | 581,237 | 580,000 | 580,000 |
| Investment Interest | 387 | 299 | 484 | 300 | 500 |
| | <u>519,059</u> | <u>549,566</u> | <u>581,721</u> | <u>580,300</u> | <u>580,500</u> |
| <u>106 Solid Waste</u> | | | | | |
| Sunshine administrative fee | 0 | 0 | 125,000 | 125,000 | 125,000 |
| Grant Proceeds | 0 | 0 | 0 | 53,500 | 26,800 |
| Transfers in - #001 (marketing/education) | 0 | 60,000 | 0 | 0 | 0 |
| | <u>0</u> | <u>60,000</u> | <u>125,000</u> | <u>178,500</u> | <u>151,800</u> |
| <u>107 PEG Fund</u> | | | | | |
| Comcast PEG contribution | 0 | 0 | 81,806 | 90,000 | 80,000 |
| Investment Interest | 0 | 0 | 0 | 0 | 0 |
| Transfers in - #001 | 0 | 0 | 267,333 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>349,139</u> | <u>90,000</u> | <u>80,000</u> |
| <u>120 CenterPlace Operating Reserve Fund</u> | | | | | |
| Investment Interest | 0 | 0 | 0 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>121 Service Level Stabilization Reserve Fund</u> | | | | | |
| Investment Interest | 6,971 | 4,697 | 8,590 | 6,500 | 21,900 |
| Transfers in | 0 | 0 | 0 | 0 | 0 |
| | <u>6,971</u> | <u>4,697</u> | <u>8,590</u> | <u>6,500</u> | <u>21,900</u> |
| <u>122 Winter Weather Reserve Fund</u> | | | | | |
| FEMA Grant Proceeds | 0 | 0 | 0 | 38,510 | 0 |
| Investment Interest | 676 | 456 | 833 | 600 | 600 |
| Transfer in - #001 | 0 | 0 | 0 | 16,418 | 0 |
| | <u>676</u> | <u>456</u> | <u>833</u> | <u>55,528</u> | <u>600</u> |
| <u>123 City Facilities Repair & Replacement Fund</u> | | | | | |
| Investment Interest | 1,607 | 1,083 | 1,323 | 700 | 0 |
| Transfers in | 0 | 0 | 0 | 0 | 0 |
| | <u>1,607</u> | <u>1,083</u> | <u>1,323</u> | <u>700</u> | <u>0</u> |
| <u>204 Debt Service - LTGO 03 Fund</u> | | | | | |
| 2014 LTGO Bond issue proceeds | 0 | 7,660,694 | 0 | 0 | 0 |
| Facilities District Revenue | 437,120 | 423,844 | 373,800 | 380,300 | 379,750 |
| Transfers in - #001 | 0 | 0 | 0 | 198,734 | 397,350 |
| Transfers in - #301 | 92,951 | 89,559 | 82,150 | 83,400 | 79,426 |
| Transfers in - #302 | 92,952 | 89,559 | 82,150 | 83,400 | 79,425 |
| | <u>623,023</u> | <u>8,263,656</u> | <u>538,100</u> | <u>745,834</u> | <u>935,951</u> |

CITY OF SPOKANE VALLEY, WA
2017 Budget - Other Funds
Detail Revenues by Type

| | 2013 | 2014 | 2015 | 2016 | 2017 |
|--|------------------|------------------|------------------|-------------------|--------------------|
| | Actual | Actual | Actual | Amended Budget | Proposed Budget |
| <u>301 REET 1 Capital Projects Fund</u> | | | | | |
| REET 1 - 1st Quarter Percent | 707,104 | 790,781 | 1,065,789 | 1,000,000 | 800,000 |
| Investment Interest | 1,138 | 793 | 1,653 | 1,000 | 1,700 |
| | <u>708,242</u> | <u>791,574</u> | <u>1,067,442</u> | <u>1,001,000</u> | <u>801,700</u> |
| <u>302 REET 2 Capital Projects Fund</u> | | | | | |
| REET 2 - 2nd Quarter Percent | 614,929 | 776,648 | 1,065,789 | 1,000,000 | 800,000 |
| Investment Interest | 1,349 | 909 | 1,662 | 1,000 | 1,700 |
| | <u>616,278</u> | <u>777,557</u> | <u>1,067,451</u> | <u>1,001,000</u> | <u>801,700</u> |
| <u>303 Street Capital Projects Fund</u> | | | | | |
| Grant Proceeds | 3,475,351 | 1,825,974 | 8,223,959 | 8,149,606 | 3,756,320 |
| Developer Contributions | 0 | 541 | 363,894 | 275,087 | 40,097 |
| Transfers in - #101 | 138 | 5,038 | 123,955 | 0 | 0 |
| Transfers in - #301 Capital Projects | 589,534 | 58,607 | 567,113 | 742,503 | 437,002 |
| Transfers in - #302 Special Capital Projects | 153,243 | 501,736 | 331,099 | 382,816 | 1,173,230 |
| Transfers in - #311 | 77,720 | 0 | 0 | 0 | 0 |
| Transfers in - #312 Appleway Landscaping | 8,348 | 253,645 | 0 | 0 | 0 |
| Transfers in - #312 Sullivan Rd W Bridge | 0 | 443,688 | 42,730 | 1,467,779 | 10,000 |
| Transfers in - #312 Pines Underpass Pinecroft | 0 | 0 | 0 | 0 | 0 |
| Transfers in - #312 Euclid Ave - Flora to Barker | 0 | 0 | 0 | 50,000 | 1,750,000 |
| Transfers in - #312 8th & Carnahan Intersection | 0 | 0 | 0 | 415,000 | 0 |
| Miscellaneous | 77 | 21 | 87 | 0 | 0 |
| | <u>4,304,412</u> | <u>3,089,249</u> | <u>9,652,837</u> | <u>11,482,791</u> | <u>7,166,649</u> |
| <u>309 Parks Capital Projects Fund</u> | | | | | |
| Grant Proceeds | 0 | 0 | 1,560 | 432,007 | 3,217,267 |
| Contributions and Donations | 25,000 | 7,850 | 0 | 0 | 0 |
| Investment Interest | 660 | 444 | 813 | 500 | 800 |
| Transfers in - #001 | 50,000 | 242,298 | 115,575 | 267,525 | 160,000 |
| Transfers in - #103 | 0 | 50,000 | 0 | 9,300 | 0 |
| Transfers in - #105 | 0 | 0 | 68,000 | 60,650 | 0 |
| Transfers in - #312 | 0 | 911,433 | 524,812 | 72,940 | 561,915 |
| | <u>75,660</u> | <u>1,212,025</u> | <u>710,760</u> | <u>842,922</u> | <u>3,939,982</u> |
| <u>310 Civic Facilities Capital Projects Fund</u> | | | | | |
| Sale of land | 0 | 839,285 | 0 | 0 | 0 |
| Investment Interest | 1,771 | 1,193 | 2,113 | 1,200 | 1,200 |
| Transfers in - #001 | | | | | |
| <i>Future C.H. bond pmt > \$424.6k lease pmt</i> | 0 | 0 | 67,600 | 72,500 | 0 |
| <i>Future C.H. o&m costs</i> | 0 | 0 | 271,700 | 271,700 | 0 |
| Transfers in - #312 | 0 | 0 | 58,324 | 0 | 0 |
| | <u>1,771</u> | <u>840,478</u> | <u>399,737</u> | <u>345,400</u> | <u>1,200</u> |
| <u>311 Pavement Preservation Fund</u> | | | | | |
| Grants | 35,995 | 2,042,715 | 835,224 | 2,063,000 | 340,800 |
| Investment Interest | 2,751 | 1,853 | 3,389 | 0 | 0 |
| Transfers in - #001 | 0 | 888,823 | 920,000 | 943,800 | 953,200 |
| Transfers in - #101 | 282,000 | 282,000 | 206,618 | 67,342 | 67,342 |
| Transfers in - #123 | 616,284 | 616,284 | 616,284 | 559,808 | 0 |
| Transfers in - #301 | 150,000 | 184,472 | 251,049 | 365,286 | 660,479 |
| Transfers in - #302 | 150,000 | 184,472 | 251,049 | 365,286 | 660,479 |
| | <u>1,237,030</u> | <u>4,200,619</u> | <u>3,083,613</u> | <u>4,364,522</u> | <u>2,682,300</u> |
| <u>312 Capital Reserve Fund</u> | | | | | |
| Developer Contributions | 3,180 | 4,675 | 0 | 0 | 0 |
| Investment Interest | 0 | 0 | 0 | 0 | 1,000 |
| Transfers in - #001 | 7,826,207 | 2,443,507 | 1,783,512 | 1,828,723 | 0 |
| | <u>7,829,387</u> | <u>2,448,182</u> | <u>1,783,512</u> | <u>1,828,723</u> | <u>1,000</u> |
| <u>313 City Hall Construction Fund</u> | | | | | |
| Investment Interest | 0 | 0 | 0 | 0 | 0 |
| Transfers in - #312 | 0 | 0 | 5,162,764 | 7,946,088 | 0 |
| | <u>0</u> | <u>0</u> | <u>5,162,764</u> | <u>7,946,088</u> | <u>0</u> |

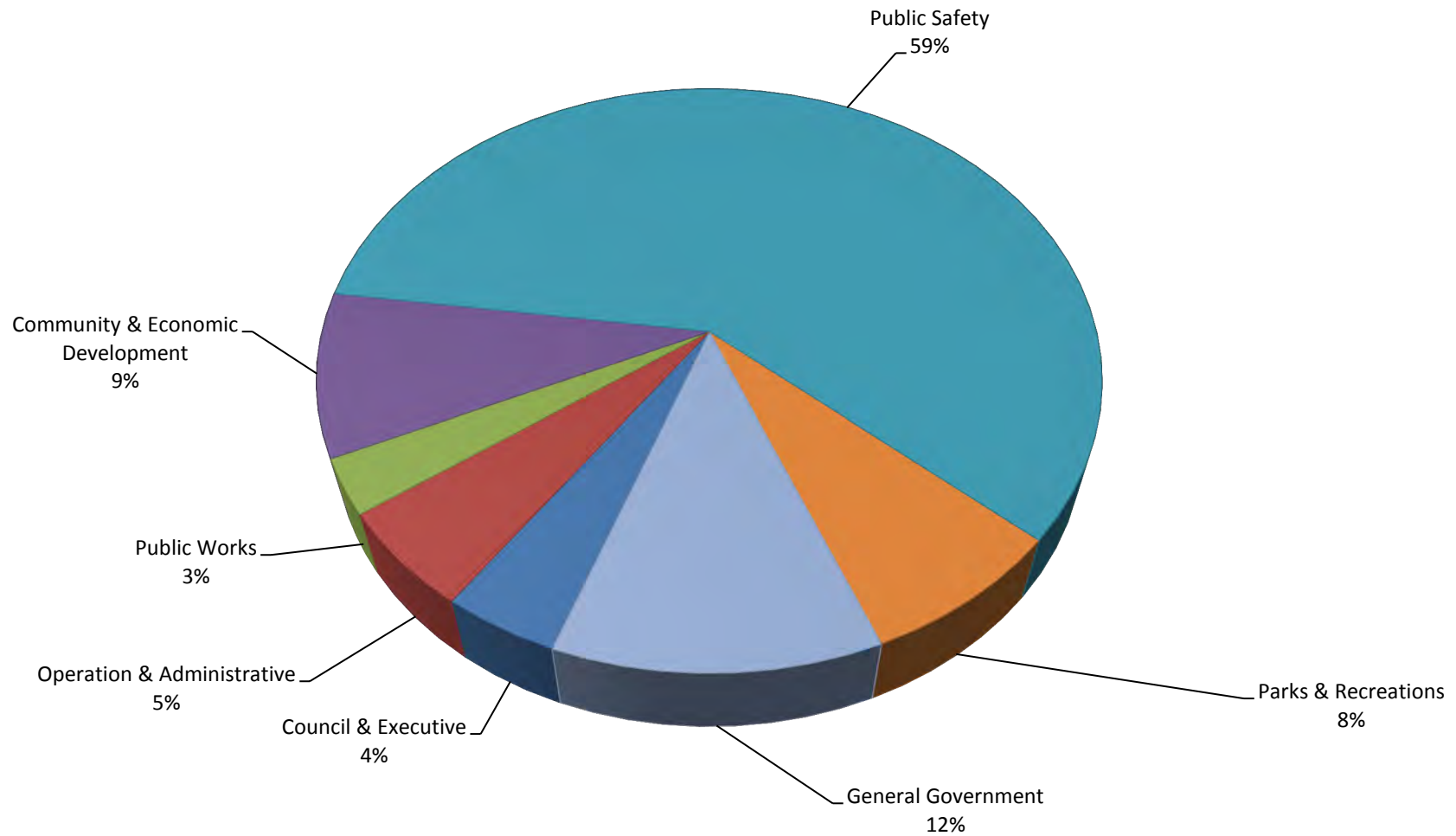
CITY OF SPOKANE VALLEY, WA
2017 Budget - Other Funds
Detail Revenues by Type

| | 2013 | 2014 | 2015 | 2016 | 2017 |
|---|--------------------------|--------------------------|--------------------------|---------------------------|----------------------------|
| | Actual | Actual | Actual | Amended Budget | Proposed Budget |
| <u>314 Railroad Grade Separation Projects Fund</u> | | | | | |
| Grant Proceeds | 0 | 0 | 0 | 230,000 | 489,921 |
| Transfers in - #001 | 0 | 0 | 0 | 0 | 1,200,000 |
| Transfers in - #301 | 0 | 0 | 0 | 20,000 | 280,079 |
| Transfers in - #312 | 0 | 0 | 0 | 500,000 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> | <u>750,000</u> | <u>1,970,000</u> |
| <u>402 Stormwater Management Fund</u> | | | | | |
| Stormwater Management Fee | 1,869,081 | 1,865,413 | 1,861,368 | 1,870,000 | 1,860,000 |
| Grant Proceeds | 233,165 | 76,097 | 423,332 | 223,800 | 210,000 |
| Developer Contributions | 0 | 51,492 | 0 | 0 | 0 |
| Miscellaneous Revenue | 4,143 | 1,500 | 0 | 0 | 0 |
| Investment Interest | 1,992 | 1,342 | 2,455 | 1,500 | 2,500 |
| Transfers in - #403 | 0 | 0 | 120,000 | 0 | 0 |
| | <u>2,108,381</u> | <u>1,995,844</u> | <u>2,407,155</u> | <u>2,095,300</u> | <u>2,072,500</u> |
| <u>403 Aquifer Protection Area Fund</u> | | | | | |
| Spokane County | 484,343 | 461,828 | 533,593 | 400,000 | 460,000 |
| Grant Proceeds | 859,310 | 699,913 | 1,036,603 | 0 | 0 |
| Investment Interest | 0 | 0 | 0 | 0 | 0 |
| Transfers in - #402 (DOE for Decant Proj) | 0 | 50,125 | 0 | 0 | 0 |
| | <u>1,343,653</u> | <u>1,211,866</u> | <u>1,570,196</u> | <u>400,000</u> | <u>460,000</u> |
| <u>501 Equipment Rental & Replacement Fund</u> | | | | | |
| Investment Interest | 1,176 | 792 | 1,449 | 1,000 | 2,000 |
| Interfund Equip & Vehicle Lease | 177,744 | 102,744 | 35,544 | 106,000 | 146,429 |
| Transfers in - #001 (CenterPlace kitchen reserv | 0 | 0 | 0 | 0 | 36,600 |
| Transfers in - #101 | 0 | 25,849 | 0 | 0 | 0 |
| Transfers in - #402 | 0 | 25,843 | 0 | 0 | 0 |
| | <u>178,920</u> | <u>155,228</u> | <u>36,993</u> | <u>107,000</u> | <u>185,029</u> |
| <u>502 Risk Management Fund</u> | | | | | |
| Transfers in - #001 | 319,000 | 325,000 | 325,000 | 325,000 | 350,000 |
| Investment Interest | 7 | 5 | 8 | 0 | 0 |
| | <u>319,007</u> | <u>325,005</u> | <u>325,008</u> | <u>325,000</u> | <u>350,000</u> |
| Total of "Other Fund" Revenues | <u>24,530,311</u> | <u>30,301,203</u> | <u>33,283,940</u> | <u>38,986,508</u> | <u>26,991,579</u> |
| General Fund Revenues | <u>37,208,871</u> | <u>38,396,726</u> | <u>39,384,769</u> | <u>39,996,987</u> | <u>41,993,425</u> |
| Total Revenues | <u><u>61,739,182</u></u> | <u><u>68,697,929</u></u> | <u><u>72,668,709</u></u> | <u><u>78,983,495</u></u> | <u><u>68,985,004</u></u> |

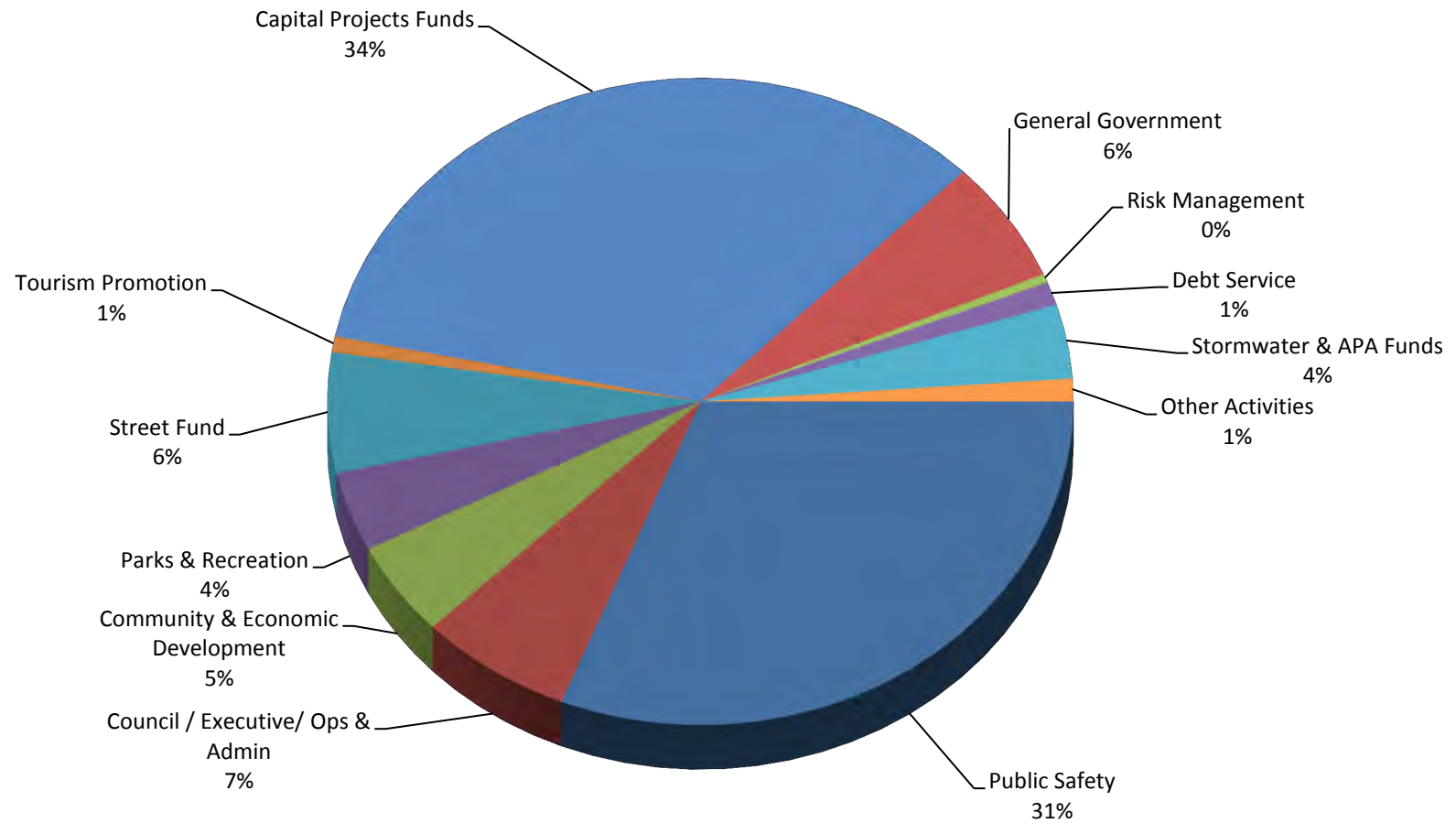
**CITY OF SPOKANE VALLEY, WA
2017 Budget
Expenditures by Fund and Department**

| | |
|---|-----------------------------|
| <u>General Fund</u> | |
| Council | \$ 542,872 |
| City Manager | 1,234,129 |
| Public Safety | 25,095,372 |
| Operations & Administrative | |
| Deputy City Manager | 750,277 |
| Finance | 1,282,460 |
| Human Resources | 262,417 |
| Public Works | 981,932 |
| City Hall Operations and Maintenance | 303,918 |
| Community & Economic Development | |
| Administration | 282,962 |
| Economic Development | 733,632 |
| Development Services | 1,418,984 |
| Building | 1,390,834 |
| Parks & Recreation | |
| Administration | 288,964 |
| Maintenance | 861,350 |
| Recreation | 235,995 |
| Aquatics | 469,350 |
| Senior Center | 95,916 |
| CenterPlace | 1,261,208 |
| General Government | 4,951,100 |
| Total General Fund | <u>\$ 42,443,672</u> |
| <u>Other Funds</u> | |
| Street Fund | \$ 4,851,244 |
| Paths & Trails Fund | 0 |
| Hotel/Motel Tax - Tourism Facilities Fund | 0 |
| Hotel/Motel Tax Fund | 634,000 |
| Solid Waste | 151,800 |
| PEG Fund | 262,500 |
| CenterPlace Operating Reserve Fund | 0 |
| Service Level Stabilization Fund | 0 |
| Winter Weather Reserve Fund | 500,000 |
| Civic Facility Replacement Fund | 0 |
| LTGO Bond Debt Service Fund | 940,000 |
| REET 1 Capital Projects Fund | 1,456,986 |
| REET 2 Capital Projects Fund | 1,913,134 |
| Street Capital Projects Fund | 7,166,649 |
| Parks Capital Projects Fund | 3,904,182 |
| Civic Facilities Capital Projects Fund | 490,500 |
| Pavement Preservation | 3,050,000 |
| Capital Reserve Fund | 2,321,915 |
| City Hall Construction Fund | 5,344,219 |
| Railroad Grade Separation Projects | 1,970,000 |
| Stormwater Management Fund | 2,459,072 |
| Aquifer Protection Area | 530,000 |
| Equipment Rental & Replacement (ER&R) | 0 |
| Risk Management Fund | 350,000 |
| Total Other Funds | <u>\$ 38,296,201</u> |
| Total All Funds | <u><u>\$ 80,739,873</u></u> |

CITY OF SPOKANE VALLEY, WA
2017 General Fund Expenditures
\$ 42,443,672



CITY OF SPOKANE VALLEY, WA
2017 City Wide Expenditures
\$ 80,739,873



CITY OF SPOKANE VALLEY, WA
2017 Budget
General Fund Expenditures by Department and Type

| | Wages, Benefits & Payroll Taxes | Supplies | Services & Charges | Intergovernmental | Interfund | Capital Expenditures | Total |
|---|------------------------------------|-------------------|-----------------------|----------------------|---------------------|-------------------------|----------------------|
| City Council | \$ 230,922 | \$ 4,550 | \$ 307,400 | \$ 0 | \$ 0 | \$ 0 | \$ 542,872 |
| City Manager and City Attorney | 1,083,066 | 5,405 | 145,658 | 0 | 0 | 0 | 1,234,129 |
| Public Safety | 3,000 | 26,500 | 340,315 | 24,580,557 | 0 | 145,000 | 25,095,372 |
| <u>Operations & Administrative</u> | | | | | | | |
| Deputy City Manager | 670,977 | 2,000 | 77,300 | 0 | 0 | 0 | 750,277 |
| Finance | 1,252,460 | 6,000 | 24,000 | 0 | 0 | 0 | 1,282,460 |
| Human Resources | 237,356 | 730 | 24,331 | 0 | 0 | 0 | 262,417 |
| Public Works | 905,382 | 14,750 | 61,800 | 0 | 0 | 0 | 981,932 |
| City Hall Operation and Maintenance | 98,818 | 30,000 | 175,100 | 0 | 0 | 0 | 303,918 |
| <u>Planning & Community Development</u> | | | | | | | |
| Admin | 261,262 | 3,100 | 18,600 | 0 | 0 | 0 | 282,962 |
| Economic Development | 411,232 | 1,100 | 321,300 | 0 | 0 | 0 | 733,632 |
| Development Services | 1,119,084 | 16,550 | 263,350 | 20,000 | 0 | 0 | 1,418,984 |
| Building | 1,279,834 | 32,700 | 78,300 | 0 | 0 | 0 | 1,390,834 |
| <u>Parks & Recreation</u> | | | | | | | |
| Administration | 242,414 | 7,400 | 39,150 | 0 | 0 | 0 | 288,964 |
| Maintenance | 0 | 5,500 | 855,850 | 0 | 0 | 0 | 861,350 |
| Recreation | 168,645 | 8,200 | 59,150 | 0 | 0 | 0 | 235,995 |
| Aquatics | 0 | 3,200 | 466,150 | 0 | 0 | 0 | 469,350 |
| Senior Center | 89,416 | 1,600 | 4,900 | 0 | 0 | 0 | 95,916 |
| CenterPlace | 491,639 | 73,524 | 351,045 | 0 | 0 | 345,000 | 1,261,208 |
| General Government | 0 | 145,450 | 1,270,000 | 328,500 | 3,097,150 | 110,000 | 4,951,100 |
| Total | <u>\$ 8,545,507</u> | <u>\$ 388,259</u> | <u>\$ 4,883,699</u> | <u>\$ 24,929,057</u> | <u>\$ 3,097,150</u> | <u>\$ 600,000</u> | <u>\$ 42,443,672</u> |

CITY OF SPOKANE VALLEY, WA
2017 Budget
General Fund Department Changes from 2016 to 2017

| | 2016 Budget | 2017 Budget | Difference Between 2016 and 2017 | |
|---|----------------|----------------|-------------------------------------|----------|
| | | | Increase (Decrease) | |
| | | | \$ | % |
| <u>City Council</u> | | | | |
| Wages, Payroll Taxes & Benefits | 220,634 | 230,922 | 10,288 | 4.66% |
| Supplies | 4,550 | 4,550 | 0 | 0.00% |
| Services & Charges | 281,685 | 307,400 | 25,715 | 9.13% |
| Total | 506,869 | 542,872 | 36,003 | 7.10% |
| <u>City Manager</u> | | | | |
| Wages, Payroll Taxes & Benefits | 651,463 | 655,325 | 3,862 | 0.59% |
| Supplies | 3,350 | 3,300 | (50) | (1.49%) |
| Services & Charges | 62,490 | 65,810 | 3,320 | 5.31% |
| Total | 717,303 | 724,435 | 7,132 | 0.99% |
| <u>Legal</u> | | | | |
| Wages, Payroll Taxes & Benefits | 397,206 | 427,741 | 30,535 | 7.69% |
| Supplies | 2,010 | 2,105 | 95 | 4.73% |
| Services & Charges | 95,735 | 79,848 | (15,887) | (16.59%) |
| Total | 494,951 | 509,694 | 14,743 | 2.98% |
| <u>Public Safety</u> | | | | |
| Non-Departmental (Fines & Forfeits) | 649,500 | 602,250 | (47,250) | (7.27%) |
| Wages/Payroll Taxes/Benefits | 6,500 | 3,000 | (3,500) | (53.85%) |
| Supplies | 27,500 | 26,500 | (1,000) | (3.64%) |
| Other Services and Charges | 394,750 | 340,315 | (54,435) | (13.79%) |
| Intergovernmental Services | 23,625,499 | 23,978,307 | 352,808 | 1.49% |
| Total | 24,703,749 | 24,950,372 | 246,623 | 1.00% |
| <u>Deputy City Manager</u> | | | | |
| Wages, Payroll Taxes & Benefits | 660,102 | 670,977 | 10,875 | 1.65% |
| Supplies | 2,500 | 2,000 | (500) | (20.00%) |
| Services & Charges | 74,400 | 77,300 | 2,900 | 3.90% |
| Total | 737,002 | 750,277 | 13,275 | 1.80% |
| <u>Finance/IT</u> | | | | |
| Wages, Payroll Taxes & Benefits | 1,222,580 | 1,252,460 | 29,880 | 2.44% |
| Supplies | 6,000 | 6,000 | 0 | 0.00% |
| Services & Charges | 24,500 | 24,000 | (500) | (2.04%) |
| Total | 1,253,080 | 1,282,460 | 29,380 | 2.34% |
| <u>Human Resources</u> | | | | |
| Wages, Payroll Taxes & Benefits | 230,698 | 237,356 | 6,658 | 2.89% |
| Supplies | 700 | 730 | 30 | 4.29% |
| Services & Charges | 24,296 | 24,331 | 35 | 0.14% |
| Total | 255,694 | 262,417 | 6,723 | 2.63% |
| <u>Public Works</u> | | | | |
| Wages, Payroll Taxes & Benefits | 876,364 | 905,382 | 29,018 | 3.31% |
| Supplies | 18,000 | 14,750 | (3,250) | (18.06%) |
| Services & Charges | 72,506 | 61,800 | (10,706) | (14.77%) |
| Total | 966,870 | 981,932 | 15,062 | 1.56% |
| <u>City Hall Operations & Maintenance</u> | | | | |
| Wages, Payroll Taxes & Benefits | 0 | 98,818 | 98,818 | 0.00% |
| Supplies | 0 | 30,000 | 30,000 | 0.00% |
| Services & Charges | 0 | 175,100 | 174,600 | 0.00% |
| Total | 0 | 303,918 | 303,418 | 0.00% |
| (Continued to next page) | | | | |

CITY OF SPOKANE VALLEY, WA
2017 Budget
General Fund Department Changes from 2016 to 2017

| | 2016 Budget | 2017 Budget | Difference Between 2016 and 2017 | |
|--|----------------|----------------|-------------------------------------|----------|
| | | | Increase (Decrease) | |
| | | | \$ | % |
| (Continued from previous page) | | | | |
| <u>Community Dev.-Admin</u> | | | | |
| Wages, Payroll Taxes & Benefits | 250,407 | 261,262 | 10,855 | 4.33% |
| Supplies | 3,100 | 3,100 | 0 | 0.00% |
| Services & Charges | 18,600 | 18,600 | 0 | 0.00% |
| Total | 272,107 | 282,962 | 10,855 | 3.99% |
| <u>Community Dev.-Economic Development</u> | | | | |
| Wages, Payroll Taxes & Benefits | 317,257 | 411,232 | 93,975 | 29.62% |
| Supplies | 1,100 | 1,100 | 0 | 0.00% |
| Services & Charges | 226,800 | 271,300 | 44,500 | 19.62% |
| Total | 545,157 | 683,632 | 138,475 | 25.40% |
| <u>Community Dev.-Dev. Serv</u> | | | | |
| Wages, Payroll Taxes & Benefits | 1,173,837 | 1,119,084 | (54,753) | (4.66%) |
| Supplies | 21,050 | 16,550 | (4,500) | (21.38%) |
| Services & Charges | 271,750 | 263,350 | (8,400) | (3.09%) |
| Intergovernmental Services | 20,000 | 20,000 | 0 | 0.00% |
| Total | 1,486,637 | 1,418,984 | (67,653) | (4.55%) |
| <u>Community Dev.-Building</u> | | | | |
| Wages, Payroll Taxes & Benefits | 1,256,565 | 1,279,834 | 23,269 | 1.85% |
| Supplies | 28,200 | 32,700 | 4,500 | 15.96% |
| Services & Charges | 59,400 | 78,300 | 18,900 | 31.82% |
| Total | 1,344,165 | 1,390,834 | 46,669 | 3.47% |
| <u>Parks & Rec- Admin</u> | | | | |
| Wages, Payroll Taxes & Benefits | 246,821 | 242,414 | (4,407) | (1.79%) |
| Supplies | 5,900 | 7,400 | 1,500 | 25.42% |
| Services & Charges | 29,150 | 39,150 | 10,000 | 34.31% |
| Total | 281,871 | 288,964 | 7,093 | 2.52% |
| <u>Parks & Rec- Maintenance</u> | | | | |
| Wages, Payroll Taxes & Benefits | 0 | 0 | 0 | 0.00% |
| Supplies | 5,500 | 5,500 | 0 | 0.00% |
| Services & Charges | 826,543 | 855,850 | 29,307 | 3.55% |
| Total | 832,043 | 861,350 | 29,307 | 3.52% |
| <u>Parks & Rec- Recreation</u> | | | | |
| Wages, Payroll Taxes & Benefits | 161,397 | 168,645 | 7,248 | 4.49% |
| Supplies | 7,600 | 8,200 | 600 | 7.89% |
| Services & Charges | 72,200 | 59,150 | (13,050) | (18.07%) |
| Total | 241,197 | 235,995 | (5,202) | (2.16%) |
| <u>Parks & Rec- Aquatics</u> | | | | |
| Wages, Payroll Taxes & Benefits | 0 | 0 | 0 | 0.00% |
| Supplies | 14,000 | 3,200 | (10,800) | (77.14%) |
| Services & Charges | 447,200 | 454,150 | 6,950 | 1.55% |
| Total | 461,200 | 457,350 | (3,850) | (0.83%) |
| <u>Parks & Rec- Senior Center</u> | | | | |
| Wages, Payroll Taxes & Benefits | 88,481 | 89,416 | 935 | 1.06% |
| Supplies | 1,600 | 1,600 | 0 | 0.00% |
| Services & Charges | 5,700 | 4,900 | (800) | (14.04%) |
| Total | 95,781 | 95,916 | 135 | 0.14% |
| (Continued to next page) | | | | |

CITY OF SPOKANE VALLEY, WA
2017 Budget
General Fund Department Changes from 2016 to 2017

| | 2016 Budget | 2017 Budget | Difference Between 2016 and 2017 | |
|---------------------------------------|----------------|----------------|-------------------------------------|-----------|
| | | | Increase (Decrease) | |
| | | | \$ | % |
| (Continued from previous page) | | | | |
| <u>Parks & Rec- CenterPlace</u> | | | | |
| Wages, Payroll Taxes & Benefits | 475,925 | 491,639 | 15,714 | 3.30% |
| Supplies | 76,024 | 73,524 | (2,500) | (3.29%) |
| Services & Charges | 330,274 | 326,295 | (3,979) | (1.20%) |
| Total | 882,223 | 891,458 | 9,235 | 1.05% |
| <u>General Government</u> | | | | |
| Wages, Payroll Taxes & Benefits | 0 | 0 | 0 | 0.00% |
| Supplies | 87,600 | 145,450 | 57,850 | 66.04% |
| Services & Charges | 1,161,800 | 756,900 | (404,900) | (34.85%) |
| Intergovernmental Services | 295,100 | 328,500 | 33,400 | 11.32% |
| Capital outlays | 43,000 | 10,000 | (33,000) | (76.74%) |
| Total | 1,587,500 | 1,240,850 | (346,650) | (21.84%) |
| <u>Transfers out - #204</u> | 198,734 | 397,350 | 198,616 | 99.94% |
| <u>Transfers out - #309</u> | 230,300 | 160,000 | (70,300) | (30.53%) |
| <u>Transfers out - #310</u> | | | | |
| Bond pmt > \$434,600 lease pmt | 72,500 | 0 | (72,500) | (100.00%) |
| Estimated City Hall O&M costs | 271,700 | 0 | (271,700) | (100.00%) |
| Total | 344,200 | 0 | (344,200) | (100.00%) |
| <u>Transfers out - #311</u> | | | | |
| Pavement Preservation | 943,800 | 953,200 | 9,400 | 1.00% |
| Total | 943,800 | 953,200 | 9,400 | 1.00% |
| <u>Transfers out - #501</u> | 0 | 36,600 | 36,600 | 0.00% |
| <u>Transfers out - #502</u> | 325,000 | 350,000 | 25,000 | 7.69% |
| Total recurring expenditures | 39,707,433 | 40,053,822 | 346,389 | 0.87% |
| <u>Summary by Category</u> | | | | |
| Wages, Payroll Taxes & Benefits | 8,236,237 | 8,545,507 | 309,270 | 3.75% |
| Supplies | 316,284 | 388,259 | 71,975 | 22.76% |
| Services & Charges | 4,479,779 | 4,283,849 | (195,930) | (4.37%) |
| Transfers out - #204 | 198,734 | 397,350 | 198,616 | 99.94% |
| Transfers out - #309 | 230,300 | 160,000 | (70,300) | (30.53%) |
| Transfers out - #310 | 344,200 | 0 | (344,200) | (100.00%) |
| Transfers out - #311 | 943,800 | 953,200 | 9,400 | 1.00% |
| Transfers out - #501 | 0 | 36,600 | 36,600 | 0.00% |
| Transfers out - #502 | 325,000 | 350,000 | 25,000 | 7.69% |
| Non-Departmental (fines & forfeits) | 649,500 | 602,250 | (47,250) | (7.27%) |
| Intergovernmental Svc (public safety) | 23,625,499 | 23,978,307 | 352,808 | 1.49% |
| Intergovernmental Svc | 315,100 | 348,500 | 33,400 | 10.60% |
| Capital outlay | 43,000 | 10,000 | (33,000) | (76.74%) |
| | 39,707,433 | 40,053,822 | 346,389 | 0.87% |

Fund: 001**General Fund****Spokane Valley****Dept: 011****Legislative Branch****2017 Budget**

This department accounts for the cost of providing effective elected representation of the citizenry in the governing body. The Council makes policy decisions for the City and is accountable to Spokane Valley citizens by making decisions regarding how resources are allocated, the appropriate levels of service, and establishing goals and policies for the organization.

Accomplishments for 2016

- Continued to work with state and federal legislators for possible financial assistance for the Barker and Pines Road Grade Separation Projects.
- Worked with Council and Staff to develop a strategic plan for funding all grade separation projects.
- Continued to expand, where possible, economic development efforts. This included completing the design for a new City Hall structure, developing the necessary financing including the issuance of LTGO Bonds, and award of the construction contract; and completion of the retail improvement study and phase 1 of a tourism enhancement study.
- Worked with Council and Staff to develop a strategic plan to address structural funding deficits in Street Fund #101 and Pavement Preservation Fund #311.
- Evaluated and discussed increasing costs of public safety, including law enforcement. Continued to seek long-term solutions to control costs while at the same time better serving the community. This in-part involved beginning negotiations with Spokane County for Law Enforcement Services and continuing to analyze costs of all public safety related contracts.
- Worked with the Community, Planning Commission and Staff to complete the Comprehensive Plan update.

Goals for 2017

- Continue to work with state and federal legislators towards financial assistance for both the Barker and Pines Road Grade Separation Projects.
- Develop a strategic plan for financing and completion of all grade separation projects.
- Continue and expand where possible, economic development efforts. Complete the development of implementation strategies for the retail and tourism studies that were completed in 2016.
- Pursue a sustainability plan in connection with the City's Street Preservation program, to include sustained funding in the Street Fund #101 and Pavement Preservation Fund #311, to address concerns beyond the year 2021.
- Evaluate and discuss increasing costs of public safety, including law enforcement. Continue the ongoing process to develop long-term solutions to controlling costs while better serving the community.
- Pursue financing for Browns Park, Balfour Park and Appleway Trail amenities.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| Mayor | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Council | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 |
| Total FTEs | <u>7.0</u> | <u>7.0</u> | <u>7.0</u> | <u>7.0</u> | <u>7.0</u> |
| Budget Detail | | | | | |
| Wages, Payroll Taxes & Benefits | \$ 174,891 | \$ 191,856 | \$ 206,705 | \$ 220,634 | \$ 230,922 |
| Supplies | 3,577 | 2,379 | 2,908 | 4,550 | 4,550 |
| Services & Charges | 161,333 | 211,573 | 157,665 | 281,685 | 307,400 |
| Total Legislative Branch | <u>\$ 339,801</u> | <u>\$ 405,808</u> | <u>\$ 367,278</u> | <u>\$ 506,869</u> | <u>\$ 542,872</u> |

013 - City Manager

This department is accountable to the City Council for the operational results of the organization, effective support of elected officials in achieving their goals; fulfillment of the statutory requirements of the City Manager, implementation of City Council policies, and provision of a communication linkage between citizens, the City Council, City departments, and other government agencies.

Accomplishments for 2016

- Worked to support the City Council's 2016 Goals as referenced under the Legislative Budget.
- Prepared a balanced 2017 Budget that met City Council's goal to reflect recurring expenditure growth at less than 1%.
- Worked with State Lobbyists on behalf of the interests of our City.
- Prepared a proposed 2017 Council Legislative Agenda that was specifically discussed by Council on three separate occasions including their September 6, 2016 adoption of the agenda itself. This was followed by an October 18, 2016 meeting with our local legislative delegation where the Councilmembers and Legislators discussed areas of common interest including our legislative agenda.
- Continued efforts to strengthen economic development including working with the Community and Economic Development Department to complete the Retail Enhancement Study, Phase 1 of the Tourism Enhancement a strategic economic development plan and the recruitment of an Economic Development Specialist to our City. Study and the Comp Plan.
- Worked with Staff and Council on a City Hall construction project that included
 - completion of the design
 - developing the necessary financing including the issuance of LTGO Bonds
 - award of the construction contract
 Noteworthy is that this resulted in our fixed annual bond payment over the next 30-years of \$399,900 is \$34,700 less than our current annual lease payment of \$434,600.
- Provided leadership support for the strengthening and promoting of Spokane Valley's core values and fiscal policies.

Goals for 2017

- Work to support City Council's 2017 Goals as referenced under the Legislative Budget.
- Present Council with a balanced 2018 Budget.
- Work with Federal and State Lobbyists on behalf of the interests of our City.
- Prepare the Legislative Agenda for Council consideration.
- Strengthen economic development.
- Lead the City through a seamless move to the new City Hall building.

015 - Legal**Accomplishments for 2016**

- Assisted in review of the Comprehensive Plan Update.
- Finalized major revisions to purchasing laws and procedures.
- Assisted in transition to new City Manager.
- Assisted in amending state law on nuisance abatement cost recovery.
- Assisted in contracting process for new solid waste collection agreement.
- Led development and adoption of permanent marijuana regulations.
- Assisted in major review of law enforcement contractual issues.

Goals for 2017

- Have a fully operational office that proactively assists in program development, advises all departments on legal issues in a timely manner and manages all potential and existing litigation.
- Work with Community and Economic Development and Finance in identifying and implementing economic development options.
- Assist other departments in analyzing and mapping existing processes to determine compliance with laws and whether higher levels of customer service can be achieved.
- Assist Council and staff in accomplishing items on the 2017 Legislative Agenda.

(continued to next page)

Fund: 001

General Fund

Spokane Valley

Dept: 013

Executive Branch

2017 Budget

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| City Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| City Attorney | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| City Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy City Attorney | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy City Clerk | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Assistant - Legal | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Assistant (CC) | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Executive Assistant (CM) | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTEs | <u>8.0</u> | <u>8.0</u> | <u>8.0</u> | <u>8.0</u> | <u>8.0</u> |
| Interns | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> |

Budget Detail

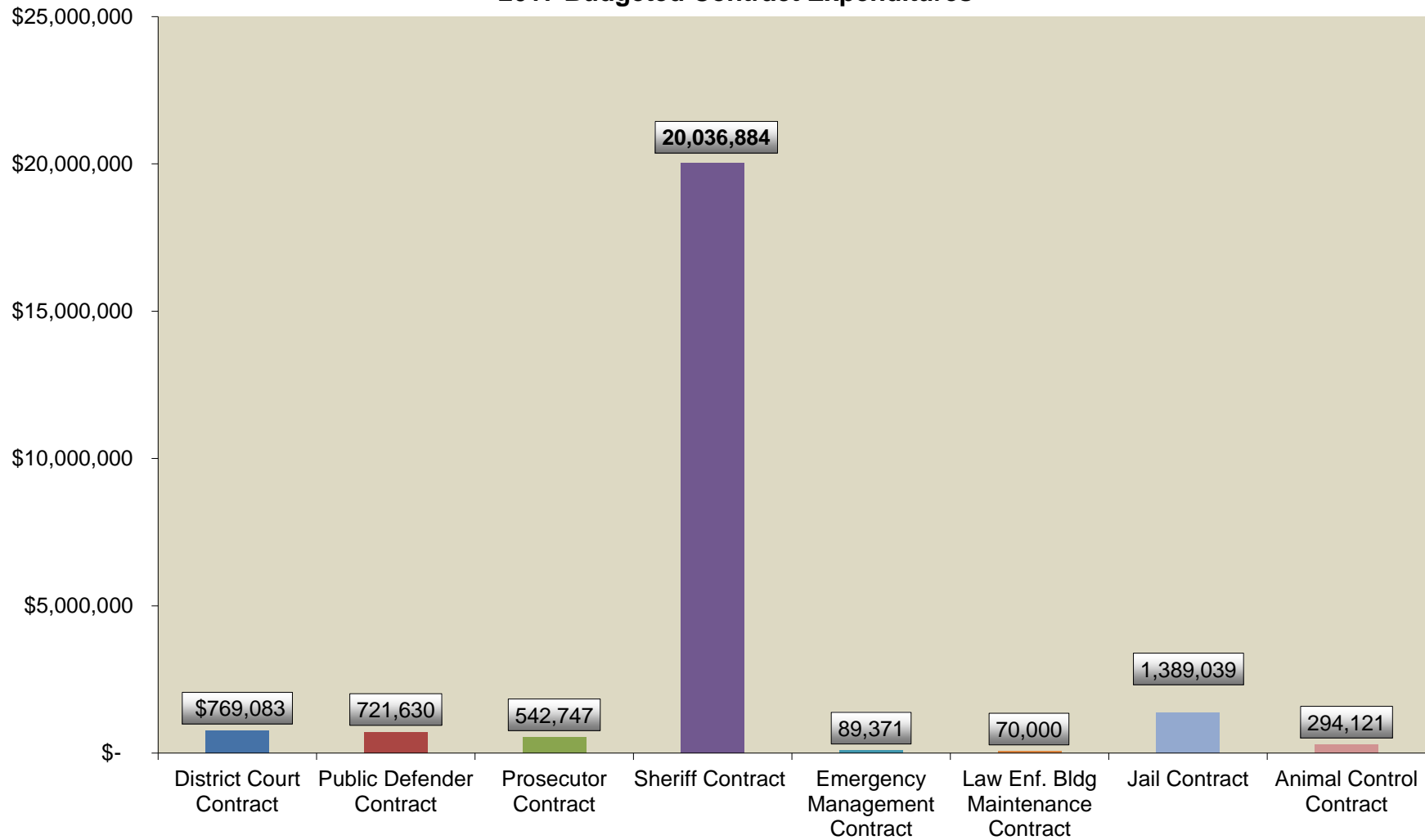
| | | | | | |
|---------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Wages, Payroll Taxes & Benefits | \$ 922,074 | \$ 953,434 | \$ 978,742 | \$ 1,048,669 | \$ 1,083,066 |
| Supplies | 1,811 | 2,787 | 2,869 | 5,360 | 5,405 |
| Services & Charges | 159,747 | 126,171 | 142,165 | 158,225 | 145,658 |
| Nonrecurring expenses | 0 | 0 | 3,161 | 453,116 | 0 |
| Total Executive & Legislative Support | <u>\$ 1,083,632</u> | <u>\$ 1,082,392</u> | <u>\$ 1,126,937</u> | <u>\$ 1,665,370</u> | <u>\$ 1,234,129</u> |

| Fund: 001 | General Fund | Spokane Valley |
|--|----------------------|----------------|
| Dept: 016 | Public Safety | 2017 Budget |
| <p>The Public Safety department budget provides funds for the protection of persons and property in the city. The City contracts with Spokane County for law enforcement, district court, prosecutor services, public defender services, probation services, jail and animal control services. See following page for detail information on each budgeted section.</p> | | |
| <p>Judicial System - The Spokane County District Court is contracted to provide municipal court services. The contract provides for the services of judge and court commissioner with related support staff. Budgeted amount also includes jury management fees.</p> | \$ 2,168,892 | |
| <p>Law Enforcement - The Spokane County Sheriff's Office is responsible for maintaining law and order and providing police services to the community under the direction of the Police Chief. The office provides for the preservation of life, protection of property, and reduction of crime.</p> | 20,476,070 | |
| <p>Jail System - Spokane County provides jail and probation services for persons sentenced by any City of Spokane Valley Municipal Court Judge for violating laws of the city or state.</p> | 1,389,039 | |
| <p>Animal Control - Spokane County will provide animal control services to include licensing, care and treatment of lost or stray animals, and response to potentially dangerous animal confrontations.</p> | 294,121 | |
| Non-Departmental | | |
| Fines and forfeitures to the State of Washington | 602,250 | |
| Grant expenditures | 20,000 | |
| Capital outlay - CAD / RMS - Nonrecurring | 145,000 | |
| Total | \$ 25,095,372 | |

**City of Spokane Valley
2017 Budget
016 - Public Safety**

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|
| Judicial System: | | | | | |
| District Court Contract | \$ 868,861 | \$ 820,628 | \$ 656,129 | \$ 822,076 | \$ 769,083 |
| Public Defender Contract | 617,999 | 649,831 | 710,289 | 832,182 | 721,630 |
| Prosecutor Contract | 406,875 | 410,196 | 479,782 | 448,722 | 542,747 |
| Pretrial Services Contract | 108,655 | 117,048 | 131,041 | 122,372 | 135,432 |
| Subtotal Judicial System | <u>2,002,390</u> | <u>1,997,703</u> | <u>1,977,241</u> | <u>2,225,352</u> | <u>2,168,892</u> |
| Law Enforcement System: | | | | | |
| Sheriff Contract | 17,701,607 | 17,731,187 | 18,205,133 | 19,713,401 | 20,036,884 |
| Emergency Management Contract | 80,428 | 82,237 | 88,070 | 90,558 | 89,371 |
| Wages, Payroll Taxes & Benefits | 3,642 | 6,506 | 2,617 | 6,500 | 3,000 |
| Operating Supplies | 3,980 | 3,388 | 2,144 | 4,000 | 4,000 |
| Repair & Maintenance. Supplies | 2,343 | 3,343 | 2,007 | 3,500 | 2,500 |
| Professional Services | 0 | 0 | 1,334 | 0 | 0 |
| Electricity/Gas | 21,865 | 20,887 | 18,953 | 22,000 | 22,000 |
| Water | 1,210 | 1,497 | 1,275 | 1,600 | 1,600 |
| Sewer | 851 | 850 | 995 | 900 | 2,500 |
| Waste Disposal | 3,460 | 3,462 | 3,372 | 3,500 | 3,500 |
| Law Enf. Bldg Maintenance Contract | 80,283 | 58,331 | 76,076 | 60,000 | 70,000 |
| Taxes and Assessments | 715 | 715 | 715 | 750 | 715 |
| Miscellaneous Services/Contingency | 0 | 250 | 550 | 250,000 | 180,000 |
| Crywolf Charges & Fees | 44,412 | 48,348 | 48,419 | 50,000 | 50,000 |
| Umpqua Bank Fees | 5,111 | 5,726 | 9,418 | 6,000 | 10,000 |
| Subtotal Law Enforcement System: | <u>17,949,907</u> | <u>17,966,727</u> | <u>18,461,078</u> | <u>20,212,709</u> | <u>20,476,070</u> |
| Jail System: | | | | | |
| Jail Contract | 713,292 | 996,557 | 1,213,502 | 1,301,055 | 1,389,039 |
| Work Release (Geiger) | 508,704 | 151,158 | 0 | 0 | 0 |
| Subtotal Jail System: | <u>1,221,996</u> | <u>1,147,715</u> | <u>1,213,502</u> | <u>1,301,055</u> | <u>1,389,039</u> |
| Other: | | | | | |
| Fines & Forfeitures State Remittance | 664,681 | 637,014 | 587,446 | 649,500 | 602,250 |
| Animal Control Contract | 295,556 | 287,081 | 290,228 | 295,133 | 294,121 |
| Non-Capital Equipment for JAG Grant | 3,272 | 0 | 4,579 | 20,000 | 20,000 |
| Non-Capital Equip for ARRA JAG Grant | 203 | 0 | 0 | 0 | 0 |
| LEC Labor Contract Settlement | 0 | 0 | 224,244 | 0 | 0 |
| Settle & Adjust | 118,273 | 0 | (753,653) | 0 | 0 |
| Small Tools & Minor Equipment | 0 | 0 | 4,610 | 0 | 0 |
| Non-Capital Equipment for 2011 JAG Grant | 9,297 | 8,010 | 0 | 0 | 0 |
| Non-Capital Equipment for 2012 JAG Grant | 23,978 | 0 | 0 | 0 | 0 |
| Non-Capital Equipment for 2013 JAG Grant | 0 | 20,495 | 0 | 0 | 0 |
| Non-Capital Equipment for WASPC Grant | 4,771 | 6,020 | 0 | 0 | 0 |
| JAG - Wireless Cards | 10,119 | 3,979 | 0 | 0 | 0 |
| SVPD Wireless Cards | 0 | 434 | 0 | 0 | 0 |
| Travel/Mileage/Meals | 0 | 0 | 74 | 0 | 0 |
| Nighttime Seatbelt Patrol Overtime | 1,611 | 1,647 | 0 | 0 | 0 |
| Maintenance | 0 | 7,468 | 4,253 | 0 | 0 |
| Drive Hammered - Get Nailed Grant | 10,811 | 19,802 | 8,743 | 0 | 0 |
| Building Repair & Maintenance | 0 | 7,679 | 0 | 0 | 0 |
| Office Furniture & Equipment | 0 | 14,480 | 36,823 | 0 | 0 |
| Distracted Driving | 0 | 0 | 331 | 0 | 0 |
| Click it or Ticket | 0 | 0 | 714 | 0 | 0 |
| TZT seatbelt patrols | 0 | 0 | 724 | 0 | 0 |
| Capital outlay - CAD / RMS | 0 | 0 | 294,575 | 140,281 | 145,000 |
| Subtotal Other: | <u>1,142,572</u> | <u>1,014,109</u> | <u>703,691</u> | <u>1,104,914</u> | <u>1,061,371</u> |
| Total Public Safety | <u>\$ 22,316,865</u> | <u>\$ 22,126,254</u> | <u>\$ 22,355,512</u> | <u>\$ 24,844,030</u> | <u>\$ 25,095,372</u> |

**City of Spokane Valley
2017 Budgeted Contract Expenditures**



| | | |
|------------------|--|-----------------------|
| Fund: 001 | General Fund | Spokane Valley |
| Dept: 018 | Operation & Administrative Services | 2017 Budget |

The Operations & Administrative Services Department is composed of three divisions, the Deputy City Manager Division, the Finance Division, and the Human Resources Division.

013 - Deputy City Manager Division

The Deputy City Manager (DCM) supervises the Operations & Administrative Services Department, assists the City Manager in organizing and directing the other operations of the City, and assumes the duties of City Manager in his/her absence.

Accomplishments for 2016

- Worked to support the 2016 Goals of the Legislative and Executive Branch.
- Continued to evaluate the Spokane Valley police department Power Shift that was implemented in 2015, including:
 - Response times for specific priority calls compared in days with the power shift implemented to non-power shift days.
 - Percentage of deputy initiated incidents including the development of trendline comparisons between power shift and non-power shift areas.
 - Percentage of property crime cases solved compared to unincorporated areas where changes have not taken place.
- Worked towards the development of a 2017 Business Plan that is a guide to the preparation of the 2017 Budget by linking together community priorities, financial projections and City Council goals.
- In conjunction with the Finance and Legal Departments, lead the effort to issue limited tax general obligation (LTGO) bonds, the proceeds of which are being used towards the construction of a new City Hall building.
- Continued public information support that informed and the community about the status of various projects including:
 - a variety of construction projects
 - Sullivan Road Bridge Replacement Project
 - City Hall design, bond issue and construction
 - Comp Plan development
- In conjunction with the Legal and Public Works departments, developed a Request for Proposals for solid waste collection services within the City.

Goals for 2017

- Support the 2017 Goals of the Legislative and Executive Branch.
- Work with the City Manager and Staff to develop the 2018 Business Plan.
- Continue with the annual process of evaluating public safety contracts to ensure the City is receiving services in the most efficient, effective and cost contained manner possible.
- Continue to provide public information support.
- In conjunction with the Legal and Public Works departments, by the Spring of 2017, complete the process leading to the selection of a solid waste collection provider.
- Coordinate the efforts of the City Hall construction and moving teams.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| Deputy City Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Administrative Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Public Information Officer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Analyst | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Office Assistant II | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Office Assistant I | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTEs | <u>6.0</u> | <u>6.0</u> | <u>6.0</u> | <u>6.0</u> | <u>6.0</u> |
| Intern | <u>1.0</u> | <u>1.0</u> | <u>1.0</u> | <u>1.0</u> | <u>1.0</u> |

Budget Detail

| | | | | | |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Wages, Payroll Taxes & Benefits | \$ 402,012 | \$ 496,278 | \$ 612,576 | \$ 660,102 | \$ 670,977 |
| Supplies | 1,153 | 2,519 | 1,089 | 2,500 | 2,000 |
| Services & Charges | 56,162 | 36,663 | 59,134 | 74,400 | 77,300 |
| Total Deputy City Manager Division | <u>\$ 459,327</u> | <u>\$ 535,460</u> | <u>\$ 672,799</u> | <u>\$ 737,002</u> | <u>\$ 750,277</u> |

| | | |
|------------------|--|-----------------------|
| Fund: 001 | General Fund | Spokane Valley |
| Dept: 018 | Operation & Administrative Services | 2017 Budget |

014 - Finance Division

The Finance Division provides financial management services for all City departments. Programs include accounting and financial reporting, payroll, accounts payable, purchasing, budgeting and financial planning, treasury, information technology and investments. The division is also responsible for generating and analyzing financial data related to the City's operations. The department prepares Finance Activity Reports for review by the City Manager and City Council as well as the Comprehensive Annual Financial Report (CAFR) that is subject to an annual audit by the Washington State Auditor's Office.

Accomplishments for 2016

- Implemented State Auditor recommendations.
- Improved financial statement preparation process and accuracy.
- Completed the 2015 CAFR by May 30, 2016.
- Acquired four vehicles included in the 2016 budget, including one small SUV for Community and Economic Development, one car and one small truck for Parks and Recreation, and one truck split half-time between the Street Fund and Stormwater Fund.
- Completed the process of virtualizing servers using VMware.
- Worked with all City departments to implement new purchasing procedures.
- Implemented new reporting standards for pensions for preparation of the 2015 CAFR.
- Replaced approximately 36 desktop computers that were at the end of their life cycle.
- Completed the third and final phase of a network switch replacement project.
- Worked with Parks and Recreation to upgrade the cash registers and point of sales system at the three City pools.
- In conjunction with the City's Deputy City Manager and Legal departments, worked with a financial advisor and bond underwriter to issue limited tax general obligation (LTGO) bonds, the proceeds of which are being used towards the construction of a new City Hall building.
- Began planning for the physical and technological transfer of operations to the new City Hall building.

Goals for 2017

- Implement 2015 audit recommendations.
- Work towards continued improvement and accuracy in the financial statement preparation process.
- Complete the 2016 CAFR by May 30, 2017, and receive a "clean audit opinion".
- Maintain consistent levels of service in payroll, accounts payable, budget development, periodic financial report preparation, and information technology services.
- Continue with the ongoing process of refining the replacement program for IT resources.
- Work with all City departments for a seamless physical and technological transfer of operations to the new City Hall building.
- Acquire and install equipment necessary for the broadcast of City Council meetings in the Council Chambers of the new City Hall building.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| Finance Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Accountant/Budget Analyst | 3.75 | 3.75 | 3.75 | 3.75 | 3.75 |
| Accounting Technician | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| IT Specialist | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| GIS/Database Administrator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Help Desk Technician | 0.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total FTEs | <u>10.75</u> | <u>11.75</u> | <u>11.75</u> | <u>11.75</u> | <u>11.75</u> |
| Budget Detail | | | | | |
| Wages, Payroll Taxes & Benefits | \$ 1,008,218 | \$ 1,057,271 | \$ 1,028,666 | \$ 1,222,580 | \$ 1,252,460 |
| Supplies | 2,791 | 4,946 | 2,826 | 6,000 | 6,000 |
| Services & Charges | 21,218 | 36,520 | 30,817 | 24,500 | 24,000 |
| Total Finance Division | <u>\$ 1,032,227</u> | <u>\$ 1,098,737</u> | <u>\$ 1,062,309</u> | <u>\$ 1,253,080</u> | <u>\$ 1,282,460</u> |

Fund: 001

General Fund

Spokane Valley

Dept: 018

Operation & Administrative Services

2017 Budget

016 - Human Resources Division

Human Resources (HR) is administered through the City Manager. The HR operation provides services in compensation, benefits, training and organizational development, staffing, employee relations, and communications. The Human Resources Office also provides Risk Management services as well as Website and Mobile App design and maintenance

Accomplishments for 2016

- Redesigned recruitment materials to improve the quality of applicants considered for City positions.
- Continued to build the foundation for a lasting Wellness Program through management support and employee involvement.
- Redesigned the City's Mobile App to be consistent with the City's website.
- Provided support to the Council in their selection of the City Manager.
- Continued to provide guidance to City officials through the implementation of the Affordable Care Act.

Goals for 2017

- Review City employee policies for compliance with regulations and efficiencies.
- Review and archive records maintained by the Human Resources office.
- Continue to support employee wellness through attainment of the AWC WellCity Award.
- Support Economic Development through Mobile App and Website Support.
- Provide Employee Ethics training to City Staff.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| Human Resource Manager | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Human Resources Technician | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTEs | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> |
| Budget Detail | | | | | |
| Wages, Payroll Taxes & Benefits | \$ 197,822 | \$ 208,063 | \$ 216,518 | \$ 230,698 | \$ 237,356 |
| Supplies | 640 | 679 | 434 | 700 | 730 |
| Services & Charges | 13,645 | 20,941 | 18,648 | 24,296 | 24,331 |
| Total Human Resources Division | <u>\$ 212,107</u> | <u>\$ 229,683</u> | <u>\$ 235,600</u> | <u>\$ 255,694</u> | <u>\$ 262,417</u> |

| | | |
|------------------|---------------------|-----------------------|
| Fund: 001 | General Fund | Spokane Valley |
| Dept: 032 | Public Works | 2017 Budget |

The Public Works Department oversees the City's transportation system, which includes construction and maintenance of streets and stormwater systems, operations and maintenance of traffic signs and signals and transportation planning.

Accomplishments for 2016

- Implemented the approved capital projects.
- Provided planning for development of the updated Transportation Improvement Plan.
- Prepared and submitted grant applications for capital projects.
- Completed the 2016 Pavement Preservation Projects as approved.

Goals for 2017

- Prepare final design for Barker Road Grade Separation Project.
- Manage the construction of a new City Hall building.
- Implement approved capital projects.
- Prepare and submit grant applications for capital projects.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|--------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| Public Works Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Assistant | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Capital Improvements Program Manager | 0.0 | 0.0 | 0.0 | 1.0 | 1.0 |
| Engineer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 (1) |
| Engineering Technician I | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 (1) |
| Engineering Technician II | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 (1) |
| Maint/Const Inspector | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 (2) |
| Planning Grants Engineer | 0.0 | 0.375 | 0.375 | 0.375 | 0.375 (3) |
| Senior Engineer | 2.0 | 2.0 | 1.0 | 0.0 | 0.0 |
| Senior Engineer -Proj Mgmt | 1.0 | 1.0 | 2.0 | 2.0 | 2.0 (1) |
| Total FTEs | <u>10.500</u> | <u>10.875</u> | <u>10.875</u> | <u>10.875</u> | <u>10.875</u> |

Budget Detail

| | | | | | |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Wages, Payroll Taxes & Benefits | \$ 557,708 | \$ 647,097 | \$ 684,666 | \$ 876,364 | \$ 905,382 |
| Supplies | 12,975 | 10,481 | 11,149 | 18,000 | 14,750 |
| Services & Charges | 88,004 | 51,768 | 42,913 | 72,506 | 61,800 |
| Nonrecurring expenses | 0 | 9,540 | 0 | 0 | 0 |
| Total Public Works | <u>\$ 658,687</u> | <u>\$ 718,886</u> | <u>\$ 738,728</u> | <u>\$ 966,870</u> | <u>\$ 981,932</u> |

(1) Only 50% is budgeted to the public works department in the General Fund with the balance budgeted as a part of Capital Projects Funds.

(2) This position is budgeted 50% as a part of Capital Projects Funds and 50% Street Fund.

(3) This position is budgeted 37.5% to Public Works, 37.5% to Street Fund, and 25% to Stormwater fund.

| | | |
|------------------|---|-----------------------|
| Fund: 001 | General Fund | Spokane Valley |
| Dept: 033 | City Hall Operations and Maintenance | 2017 Budget |

The Public Works Division provides management and oversight of the City Hall Operations and Maintenance Department. This department will be responsible for the overall operations and maintenance of the new City Hall facility, the construction of which broke ground in June of 2016 and is anticipated to be completed in the Fall of 2017. The building is located on a 3.38 acre site at the southeast corner of Sprague Avenue and Dartmouth Road. The City Hall Operations and Maintenance Department will be responsible for, among other things, the grounds maintenance, janitorial services, and maintenance of the HVAC and other building systems. This department will also be responsible for the operations and maintenance of other City facilities, such as the Valley Precinct and the Street Maintenance Shop, as time allows.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| Maint Worker - Facilities | 0.0 | 0.0 | 0.0 | 0.0 | 1.0 |
| Total FTEs | <u>0.0</u> | <u>0.0</u> | <u>0.0</u> | <u>0.0</u> | <u>1.0</u> |
| Budget Detail | | | | | |
| Wages, Payroll Taxes & Benefits | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 98,818 |
| Supplies | 0 | 0 | 0 | 0 | 30,000 |
| Services & Charges | 0 | 0 | 0 | 0 | 175,100 |
| Total Administrative Division | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 303,918</u> |

| | | |
|------------------|---|-----------------------|
| Fund: 001 | General Fund | Spokane Valley |
| | Community & Economic Development | |
| Dept: 050 | Administrative Division | 2017 Budget |

The Administrative Division provides overall management and oversight of the Community Development Department including the permitting operation, long-range planning, development engineering, and code compliance and provides staff support through administration of the department's budget, provides administrative support and department training.

Accomplishments for 2016

- Oversaw completion of draft Comprehensive Plan, Retail Study, and Tourism Study.
- Continued to implement a document control system for documents and forms.
- Assisted in the selection process for the 2016 marketing consultant.
- Assisted in the City Hall project.

Goals for 2017

- Oversee the adoption process of development regulations.
- Oversee completion of economic development strategic plan.
- Oversee economic development marketing efforts.
- Ensure customer service expectations are met.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| Community Development Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Assistant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTEs | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> |
| Budget Detail | | | | | |
| Wages, Payroll Taxes & Benefits | \$ 215,537 | \$ 227,397 | \$ 237,232 | \$ 250,407 | \$ 261,262 |
| Supplies | 2,399 | 3,582 | 2,553 | 3,100 | 3,100 |
| Services & Charges | 12,449 | 12,022 | 10,785 | 18,600 | 18,600 |
| Nonrecurring Professional Services | 0 | 32,410 | 206,704 | 350,000 | 0 |
| Total Administrative Division | <u>\$ 230,385</u> | <u>\$ 275,410</u> | <u>\$ 457,274</u> | <u>\$ 622,107</u> | <u>\$ 282,962</u> |

Fund: 001

**General Fund
Community & Economic Development
Economic Development Division**

Spokane Valley**Dept: 051****2017 Budget**

The Economic Development Division will work closely with the City Manager to pursue economic development strategies which attract and retain businesses within the City. Staff develop collaborative relationships with businesses and economic development partners, use technology to support ED programs, building marketing plans, pursue infrastructure improvements and promote the City to businesses and visitors.

Accomplishments for 2016

- Prepared draft Comprehensive Plan.
- Developed a retail recruitment strategy.
- Completed the Tourism Study.
- Continued to collaborate with economic development partners.
- Developed a GIS system to promote economic development applications.
- Developed tools and programs to support small business retention and expansion.
- Worked with Spokane County to extend sewer to the industrial areas.
- Conducted selection process for a marketing consultant.
- Researched Community Development Block Grant (CDBG) program opportunities.

Goals for 2017

- Develop strategic plan for economic development.
- Implement the retail recruitment strategy.
- Continue to pursue infrastructure improvements to foster economic development.
- Continue to implement strategies to promote business growth.
- Implement the strategic marketing plan.
- Continue to foster relationships with our economic development partners.
- Refine the online GIS system to promote economic development.
- Identify grant opportunities to support economic development initiatives.
- Continue to research CDBG program opportunities.
- Develop tools and programs to support small business retention and expansion.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| Engineer | 0.0 | 0.0 | 0.5 | 0.65 | 0.65 |
| Senior Planner - CD | 0.0 | 0.0 | 1.0 | 1.0 | 1.0 |
| E.D. Project Specialist | 0.0 | 0.0 | 1.0 | 1.0 | 1.0 |
| Total FTEs | <u>0.0</u> | <u>0.0</u> | <u>2.5</u> | <u>2.65</u> | <u>2.65</u> |
| Budget Detail | | | | | |
| Wages, Payroll Taxes & Benefits | \$ 0 | \$ 0 | \$ 234,966 | \$ 317,257 | \$ 411,232 |
| Supplies | 0 | 0 | 6 | 1,100 | 1,100 |
| Services & Charges | 0 | 0 | 3,930 | 226,800 | 271,300 |
| Nonrecurring Services & Charges | 0 | 0 | 0 | 0 | 50,000 |
| Total Administrative Division | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 238,902</u> | <u>\$ 545,157</u> | <u>\$ 733,632</u> |

Fund: 001

General Fund
Community & Economic Development
Development Services Division

Spokane Valley

Dept:055/056

2017 Budget

The Development Services Division reflects the consolidation of the Engineering and Planning Divisions of the Community and Economic Development Department. The Development Services Division is responsible for providing professional policy guidance to the City Council and Planning Commission on such issues as land use, access management, Shoreline Management Act, annexation, growth targets, water quality, public works issues and more. Staff is responsible for processing land use and home business permits, reviewing environmentally sensitive areas, for the review and inspection of stormwater management in private development, reviewing access management and other public works improvements in private development applications, administering the State Environmental Protection Act (SEPA). The right of way (ROW) inspection program provides inspection services to assure the compliance with the RPCP and the durability and safety of work done in the public ROW.

Accomplishments for 2016

- Submitted final Forker Draw Floodplain Application to FEMA.
- Completed Water District Research.
- Participated in Regional Water Resource meetings.
- Provided high quality customer service by maintaining engineering/planning review times of less than 2 weeks.
- Completed research for regional mineral resources.
- Participated in the creation of a City GIS system.
- Completed the 2016 Annual Comprehensive Plan amendments.
- Participated in the review of the Municipal Code for updates.
- Completed marijuana regulations update.

Goals for 2017

- Continue work on permit process and customer service improvement.
- Continue work on Regional Low Impact Development Standards.
- Continue to work on unstudied flood zones within the City.
- Stay up to date with Regional Water right issues.
- Assist in the finalization of Municipal Code updates.
- Process the 2017 Comprehensive Plan amendments.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| Development Services Manager | 0.0 | 0.0 | 1.0 | 1.0 | 1.0 |
| Engineer | 1.5 | 1.5 | 2.0 | 2.0 | 2.0 |
| Assistant Engineer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Planner | 0.0 | 0.0 | 1.0 | 1.0 | 1.0 |
| Planner | 0.0 | 0.0 | 2.0 | 2.0 | 2.0 |
| Maint/Construction Inspector | 2.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Code Enforcement Officer | 0.0 | 0.0 | 1.0 | 1.0 | 0.0 |
| ROW Inspector | 0.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Office Assistant I | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Engineer | 1.0 | 1.0 | 0.0 | 0.0 | 0.0 |
| Engineering Technician | 1.5 | 0.5 | 0.0 | 0.0 | 0.0 |
| Total FTEs | <u>8.00</u> | <u>7.00</u> | <u>11.00</u> | <u>11.00</u> | <u>10.00</u> |
| Budget Detail | | | | | |
| Wages, Payroll Taxes & Benefits | \$ 1,488,269 | \$ 1,278,597 | \$ 1,115,465 | \$ 1,173,837 | \$ 1,119,084 |
| Supplies | 15,830 | 7,862 | 10,058 | 21,050 | 16,550 |
| Services & Charges | 246,181 | 257,861 | 246,964 | 271,750 | 263,350 |
| Intergovernmental Payments | 8,287 | 0 | 0 | 20,000 | 20,000 |
| Total Engineering Division | <u>\$ 1,758,567</u> | <u>\$ 1,544,319</u> | <u>\$ 1,372,487</u> | <u>\$ 1,486,637</u> | <u>\$ 1,418,984</u> |

| | | |
|------------------|---|-----------------------|
| Fund: 001 | General Fund | Spokane Valley |
| | Community & Economic Development | |
| Dept: 057 | Building Division | 2017 Budget |

The Building Division implements the Washington State Building Code. This Division is responsible for ensuring that buildings and structures comply with adopted building codes through technical plan review and inspection services. The Permit Center receives applications and coordinates the review and processing of permits. The Code Enforcement staff enforce zoning and building regulations on a complaint-driven basis.

Accomplishments for 2016

- Created and implemented customer service survey.
- Improved residential building review at the Permit Center Counter with increased counter reviews performed by Permit Facilitators and creation of a Multiple Use Plan Program.
- Developed Swimming Pool, ROW Process & Submittal Guide as informational bulletins for public assistance.
- Maintained and enhanced partnerships with Spokane, Spokane County and outside review agencies.
- Implemented Code Enforcement process changes to incorporate Office Assistant and Building Inspector.
- Residential Approach Inspection shifted to Building Inspectors.
- Created and implemented a Regional Special Inspection and Fabricator program involvement in case creation and field investigation.
- Coordinated progress reports on the Regional Hazard Mitigation Plan.
- Created custom reports in the permitting system to meet the needs of outside reporting agencies.

Goals for 2017

- Work on permit processes and customer service improvement plan to enhance the customer experience at the Permit Center.
- Develop Performance Measures.
- Coordinate on central reporting function in SMARTGov System.
- Expand on-line permit system.
- Incorporate data from SVFD records to facilitate re-use of existing vacant buildings and tenant spaces.
- Increase efforts to establish and maintain relationships with regional jurisdictions and outside review agencies.
- Implement Code Enforcement educational awareness program to inform the public.
- Provide cross training of staff to facilitate coverage during times of lean staffing.
- Coordinate with regional partners on the Hazard Mitigation Plan.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| Building Official | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Building Inspector II | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 |
| Planner | 0.0 | 2.0 | 2.0 | 2.0 | 1.0 |
| Development Service Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Engineering Tech | 0.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Office Assistant I | 1.0 | 1.0 | 2.0 | 2.0 | 2.0 |
| Permit Facilitator | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Plans Examiner | 0.5 | 0.5 | 1.0 | 1.0 | 1.0 |
| Senior Plans Examiner | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Code Enforcement Officer | 0.0 | 0.0 | 0.0 | 0.0 | 1.0 |
| Assistant Planner | 2.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total FTEs | <u>11.50</u> | <u>12.50</u> | <u>14.00</u> | <u>14.00</u> | <u>14.00</u> |

Budget Detail

| | | | | | |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Wages, Payroll Taxes & Benefits | \$ 932,662 | \$ 1,098,561 | \$ 1,126,106 | \$ 1,256,565 | \$ 1,279,834 |
| Supplies | 20,139 | 14,196 | 7,230 | 28,200 | 32,700 |
| Services & Charges | 55,966 | 65,457 | 60,112 | 59,400 | 78,300 |
| Intergovernmental Payments | 0 | 0 | 0 | 0 | 0 |
| Capital Outlays | 0 | 0 | 0 | 0 | 0 |
| Interfund Charges | 0 | 0 | 0 | 0 | 0 |
| Total Building Division | <u>\$ 1,008,767</u> | <u>\$ 1,178,214</u> | <u>\$ 1,193,448</u> | <u>\$ 1,344,165</u> | <u>\$ 1,390,834</u> |

Fund: 001**General Fund****Spokane Valley****Dept: 076****Parks & Recreation****2017 Budget**

The Parks and Recreation Department is composed of six divisions including Administration, Maintenance, Recreation, Aquatics, Senior Center, and CenterPlace. The overall goal of the department is to provide quality recreation programs and acquisition, renovation, development, operation and maintenance of parks and maintenance of parks and recreation facilities.

000 - Parks Administration Division

The Administration Division provides direction and leadership for the Parks and Recreation Department in implementing the goals and objectives of the City Council and facilitates the general upkeep of parks and public areas of the City.

Accomplishments for 2016

- Completed construction of a championship sand volleyball court and splashpad at Browns Park.
- Completed construction of Phase 2 of the Pocket Dog Park at Valley Mission Park.
- Installed new park signs at Edgecliff, Valley Mission and Valley Mission Dog Park.
- Developed Request for Proposals for the Park Maintenance Contract.
- Completed Discovery Splashpad activator renovation.
- Completed all Park repairs related to the damage caused by Windstorm 2015.

Goals for 2017

- Construct new splashpad and ADA pathway at Edgecliff Park.
- Construct the Sullivan to Corbin section of the Appleway Trail.
- Add amenities to the Valley Mission Dog Park.
- Pursue land acquisitions for priority facilities such as disc golf, skateboard park, etc.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| Parks & Recreation Director | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Assistant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTEs | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> |
| Budget Detail | | | | | |
| Wages, Payroll Taxes & Benefits | \$ 212,067 | \$ 224,275 | \$ 230,394 | \$ 246,821 | \$ 242,414 |
| Supplies | 6,427 | 2,493 | 2,688 | 5,900 | 7,400 |
| Services & Charges | 29,288 | 28,366 | 28,433 | 29,150 | 39,150 |
| Nonrecurring Expenses | 62,087 | 11,192 | 78,659 | 67,000 | 0 |
| Total Parks Administration | <u>\$ 309,869</u> | <u>\$ 266,326</u> | <u>\$ 340,174</u> | <u>\$ 348,871</u> | <u>\$ 288,964</u> |

| | | |
|------------------|-------------------------------|-----------------------|
| Fund: 001 | General Fund | Spokane Valley |
| Dept: 076 | Parks & Recreation | 2017 Budget |

300 - Maintenance Division

The Parks Maintenance Division is responsible for the contracted maintenance and upkeep of our parks and public areas including the Centennial Trail.

Budget Summary

| Budget Detail | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|-------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Supplies | \$ 1,568 | \$ 2,903 | \$ 3,444 | \$ 5,500 | \$ 5,500 |
| Services & Charges | 762,614 | 791,348 | 830,641 | 826,543 | 855,850 |
| Total Parks Maintenance | <u>\$ 764,182</u> | <u>\$ 794,251</u> | <u>\$ 834,085</u> | <u>\$ 832,043</u> | <u>\$ 861,350</u> |

| | | |
|------------------|-------------------------------|-----------------------|
| Fund: 001 | General Fund | Spokane Valley |
| Dept: 076 | Parks & Recreation | 2017 Budget |

301 - Recreation Division

The Recreation Division coordinates and facilitates the delivery of recreation programs and service throughout the City and the City's Park system.

Accomplishments for 2016

- Continued to provide quality recreation programs for the Spokane Valley community.
- Designed Recreation Brochure in house utilizing Adobe Creative Suite software.
- Actively looked for sponsorship opportunities within the community in regards to the Summer Outdoor Movies.
- Continued to foster relationships with community partners.

Goals for 2017

- Research and offer new recreation programs that serve the needs of the community.
- Continue to provide quality recreation programs for the Spokane Valley community.
- Foster relationships with community partners.
- Offer affordable community events for families, teens, and the community.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| Recreation Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Budget Detail | | | | | |
| Wages, Payroll Taxes & Benefits | \$ 151,084 | \$ 142,074 | \$ 164,092 | \$ 161,397 | \$ 168,645 |
| Supplies | 5,760 | 6,740 | 7,791 | 7,600 | 8,200 |
| Services & Charges | 54,381 | 50,350 | 65,832 | 72,200 | 59,150 |
| Total Recreation Division | <u>\$ 211,225</u> | <u>\$ 199,164</u> | <u>\$ 237,715</u> | <u>\$ 241,197</u> | <u>\$ 235,995</u> |

Fund: 001**General Fund****Spokane Valley****Dept: 076****Parks & Recreation****2017 Budget****302 - Aquatics Division**

The City of Spokane Valley owns three pools: Park Road Pool, Terrace View Pool, and Valley Mission Pool. Services include open swim, swim lessons, swim team and facility rentals. In addition, the City leases a portion of Valley Mission Park to Splashdown Inc. for a water park. The City currently is contracting with the YMCA for all aquatic activities within the City. The YMCA provides the lifeguards and maintains the pools during the season.

Accomplishments for 2016

- Maintained a full summer swimming program.
- Researched and re-evaluated our pool rental pricing structure.
- Installed pool stairs at Valley Mission Pool.
- Researched marketing opportunities to more effectively promote the outdoor pools.
- Updated the cash register systems at all three pools.

Goals for 2017

- Maintain a full summer swimming program.
- Replace main drain piping from the drain boxes at Terrace View and Park Road Pools.
- Replace the gutter line running to the outdoor drain pit at Valley Mission Pool.
- Explore options to the Terrace View Pool tank paint peeling problem.
- Improve coordination and communication among teams for the summer swim meet season.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|---------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Budget Detail | | | | | |
| Supplies | \$ 9,081 | \$ 424 | \$ 351 | \$ 14,000 | \$ 3,200 |
| Services & Charges | 469,765 | 436,604 | 487,564 | 447,200 | 454,150 |
| Nonrecurring Services & Charges | 0 | 0 | 0 | 0 | 12,000 |
| Total Aquatics Division | <u>\$ 478,846</u> | <u>\$ 437,028</u> | <u>\$ 487,915</u> | <u>\$ 461,200</u> | <u>\$ 469,350</u> |

Fund: 001

General Fund

Spokane Valley

Dept: 076

Parks & Recreation

2017 Budget

304 - Senior Center Division

The City of Spokane Valley Parks and Recreation Department assumed operational control of the Valley Senior Center in 2003.

Accomplishments for 2016

- Offered more Tuesday evening classes in the Senior Wing of CenterPlace.
- Continued relationship with YMCA to offer reduced daily rates for Senior Center members.
- Developed and fostered relationship with Walgreens to bring pharmacy students to counsel seniors on medications, provide blood pressure checks and offer flu shots.
- Researched and developed class for seniors needing help with IT issues.
- Worked closely with the Parks & Recreation Director on programs being offered to seniors.

Goals for 2017

- Continue to enhance the resource and referral information at the reception desk to be better equipped to handle calls.
- Offer "Get Acquainted Open House" to allow the public to visit the CenterPlace and the Senior Center to learn about programs and activities offered by the Senior Center and the ACT 2 Community Colleges.
- Continue to work with the Board on providing board training classes.
- Work closely with the Parks & Recreation Director on programs being offered to seniors.
- Offer more Tuesday evening classes in the Senior Wing of CenterPlace.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| Senior Center Specialist | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTEs | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Intern | 1.0 | 1.0 | 0.0 | 0.0 | 0.0 |
| Budget Detail | | | | | |
| Wages, Payroll Taxes & Benefits | \$ 77,018 | \$ 79,872 | \$ 82,625 | \$ 88,481 | \$ 89,416 |
| Supplies | 2,157 | 1,460 | 454 | 1,600 | 1,600 |
| Services & Charges | 1,897 | 2,514 | 2,298 | 5,700 | 4,900 |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 |
| Total Senior Center Division | \$ 81,072 | \$ 83,846 | \$ 85,377 | \$ 95,781 | \$ 95,916 |

Fund: 001**General Fund****Spokane Valley****Dept: 076****Parks & Recreation****2017 Budget****305 - CenterPlace Division**

Construction of Mirabeau Point CenterPlace began in late 2003 and was completed mid-year 2005. The project represented the culmination of eight years of planning and fundraising by Mirabeau Point Inc. and the joint involvement of the City and Spokane County. The approximately 54,000 square foot facility houses the City of Spokane Valley Senior Center, a great room/banquet facility, numerous meeting rooms, multi-purpose rooms and a high tech lecture hall. The facility combines with Mirabeau Meadows Parks and Mirabeau Springs to form a regional focal point for Northeastern Washington and Northern Idaho.

Accomplishments for 2016

- Increased rental space on second floor by adding two large meeting rooms.
- Ensured a long-term catering contract.
- Increased events by 10% over 2015.
- Negotiated renewal lease with the Community Colleges of Spokane.
- Increased number of part-time staff to cover the increasing number of events.

Goals for 2017

- Upgrade the audio and visual systems and equipment in the Great Room and Small Dining Room.
- Replace carpeting in Rooms 109, 110 and 213.
- Update existing Business and Marketing Plan.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|
| Personnel - FTE Equivalents | | | | | |
| Customer Relations/Facilities Coordinator | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Assistant | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Office Assistant I | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Maintenance Worker | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 |
| Total FTEs | <u>5.0</u> | <u>5.0</u> | <u>5.0</u> | <u>5.0</u> | <u>5.0</u> |
| Budget Detail | | | | | |
| Wages, Payroll Taxes & Benefits | \$ 393,283 | \$ 402,329 | \$ 442,655 | \$ 475,925 | \$ 491,639 |
| Supplies | 60,011 | 63,834 | 53,919 | 76,024 | 73,524 |
| Services & Charges | 319,699 | 335,273 | 306,138 | 330,274 | 326,295 |
| Nonrecurring Services & Charges | 0 | 0 | 0 | 0 | 24,750 |
| Nonrecurring Capital Outlays | 0 | 0 | 0 | 0 | 345,000 |
| Total CenterPlace Division | <u>\$ 772,993</u> | <u>\$ 801,436</u> | <u>\$ 802,712</u> | <u>\$ 882,223</u> | <u>\$ 1,261,208</u> |

| | | |
|------------------|---------------------------|-----------------------|
| Fund: 001 | General Fund | Spokane Valley |
| Dept: 090 | General Government | 2017 Budget |

The General Government Department accounts for those activities that are not specific to the functions of any particular General Fund Department or operation. Expenditures recorded here are composed of City Hall rent/bond payments and and related utilities; information technology equipment and services; capital costs that benefit more than one department; support of agencies external to the City that provide social service programs and economic development services; and transfers to other City funds for property/casualty insurance premiums (Fund #502), park capital projects (Fund #309) and the pavement preservation program (Fund #311).

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|
| Supplies | | | | | |
| PEG COSV Small tools & Minor Equip | \$ 336 | \$ 0 | \$ 0 | \$ 3,700 | \$ 0 |
| Business Registrations | 293 | 0 | 0 | 500 | 0 |
| Employee Recognition-Operating Supplies | 13 | 2,667 | 1,490 | 3,000 | 3,000 |
| Employee Recognition & Safety Program | 1,925 | 0 | 299 | 0 | 0 |
| Office & Operating Supplies | 937 | 0 | 187 | 0 | 0 |
| Small Tools & Minor Equipment | 4,114 | 3,738 | 7,443 | 4,000 | 7,250 |
| Computer Hardware - Non Capital | 35,165 | 30,671 | 38,277 | 26,900 | 107,700 |
| Computer Software - Non Capital | 6,519 | 32,631 | 5,093 | 34,500 | 12,500 |
| Fuel | 3 | 104 | 0 | 0 | 0 |
| Office & Operating Supplies | 10,313 | 8,418 | 16,753 | 15,000 | 15,000 |
| | <u>59,618</u> | <u>78,229</u> | <u>69,542</u> | <u>87,600</u> | <u>145,450</u> |
| Other Services & Charges | | | | | |
| Professional Services - Misc Studies | 87,229 | 117,149 | 22,907 | 205,500 | 200,000 |
| Accounting & Auditing | 70,119 | 66,714 | 77,474 | 80,000 | 90,000 |
| Uncollectible Accounts Expense | 0 | 0 | 2,095 | 0 | 0 |
| Postage | 1,168 | 316 | 10,428 | 1,500 | 2,500 |
| Telephone Service | 9,088 | 8,790 | 8,168 | 9,000 | 9,000 |
| Cell Phones | 1,561 | 1,335 | 949 | 1,600 | 1,500 |
| Internet Service | 13,994 | 10,404 | 11,458 | 11,000 | 11,800 |
| City Wide Records Management | 0 | 3,610 | 5,870 | 10,000 | 10,000 |
| City Hall Rent | 425,246 | 412,681 | 426,964 | 439,000 | 0 |
| Facility Repairs & Maintenance | 1,430 | 1,318 | 8,897 | 5,000 | 5,000 |
| Interfund Vehicle Lease | 0 | 0 | 0 | 500 | 1,000 |
| Equip Repair & Maint-Hardware Support | 23,457 | 51,617 | 40,450 | 42,000 | 31,400 |
| IT Support | 71,221 | 13,323 | 20,855 | 28,300 | 72,700 |
| Software Licenses & Maintenance | 90,502 | 66,369 | 65,353 | 73,100 | 70,940 |
| Merchant Charges (Bankcard Fees) | 1,347 | 1,765 | 231 | 2,000 | 2,000 |
| Equip Rental | 3,300 | 3,300 | 1,921 | 3,300 | 4,260 |
| Printing & Binding | 432 | 0 | 536 | 0 | 500 |
| Miscellaneous Services | 5,938 | 2,143 | 5,256 | 10,000 | 10,000 |
| Vehicle Rental | 1,559 | 0 | 0 | 1,500 | 0 |
| General Operating Leases: Computer | 41,039 | 49,645 | 45,347 | 51,000 | 51,000 |
| Economic Development-Site Selector | 8,813 | 9,139 | 8,542 | 10,000 | 10,000 |
| Professional Services - Economic Devel. | 89,041 | 87,498 | 70,330 | 0 | 0 |
| Contracted economic dev. | 0 | 0 | 16,560 | 43,000 | 0 |
| City Economic Development | 202,430 | 196,877 | 153,350 | 0 | 0 |
| Professional Services - Social Services | 55,809 | 61,724 | 90,974 | 0 | 0 |
| Alcohol Treatment: Liquor Excise Tax | 1,213 | 3,439 | 5,012 | 0 | 0 |
| Alcohol Treatment: Liquor Profits | 16,279 | 16,258 | 16,131 | 20,000 | 22,000 |
| Outside Agencies- Social Svc & Econ. Dev. | 0 | 0 | 0 | 107,000 | 150,000 |
| | <u>\$ 1,222,215</u> | <u>\$ 1,185,414</u> | <u>\$ 1,116,058</u> | <u>\$ 1,154,300</u> | <u>\$ 755,600</u> |

(continued to next page)

| | | |
|------------------|---------------------------|-----------------------|
| Fund: 001 | General Fund | Spokane Valley |
| Dept: 090 | General Government | 2017 Budget |

| Budget Summary, continued | | | | | |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|
| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
| <u>Intergovernmental Services</u> | | | | | |
| Election Costs | \$ 85,304 | \$ 0 | \$ 16,347 | 87,000 | \$ 90,000 |
| Voter Registration | 87,964 | 84,764 | 97,091 | 90,000 | \$ 100,000 |
| Taxes and assessments | 7,278 | 6,909 | 5,617 | 7,500 | \$ 7,500 |
| Spokane County Air Pollution Authority | 115,720 | 115,915 | 115,915 | 117,000 | \$ 131,000 |
| | <u>296,266</u> | <u>207,588</u> | <u>234,970</u> | <u>301,500</u> | <u>328,500</u> |
| <u>Capital Outlays</u> | | | | | |
| PEG COSV Broadcast-Office Furn. | 2,131 | 0 | 0 | 0 | 0 |
| PEG COSV Broadcast-Software/hardware | 24,936 | 30,596 | 0 | 0 | 0 |
| Copy Machine | 0 | 0 | 21,145 | 3,500 | 0 |
| Computer Software/Hardware | 0 | 0 | 0 | 39,500 | 0 |
| Computer Hardware - Capital | 15,035 | 68,956 | 0 | 0 | 10,000 |
| Construction - Pavement Preservation | 855,857 | 0 | 0 | 0 | 0 |
| | <u>897,959</u> | <u>99,552</u> | <u>21,145</u> | <u>43,000</u> | <u>10,000</u> |
| <u>Debt Service: Principal</u> | | | | | |
| Interest and Other Debt Service Costs | 301 | 435 | 425 | 0 | 0 |
| <u>Interfund Payments for Service</u> | | | | | |
| Transfer out - #106 (solid waste educ.) | 0 | 60,000 | 0 | 0 | 0 |
| Transfer out - #122 (Replenish Winter Weather Rese | 0 | 0 | 0 | 16,418 | 0 |
| Transfer out - #204 (City Hall bond payment) | 0 | 0 | 0 | 198,734 | 397,350 |
| Transfer out - #309 (park capital proj) | 50,000 | 242,298 | 115,575 | 230,300 | 160,000 |
| Transfer out - #309 (Parks & Rec Windstorm Damag | 0 | 0 | 0 | 37,225 | 0 |
| Transfer out - #310 (bond pmt > \$434.6 lease) | 0 | 0 | 67,600 | 72,500 | 0 |
| Transfer out - #310 (city hall o&m costs) | 0 | 0 | 271,700 | 271,700 | 0 |
| Transfer out - #311 (pvmnt preservation) | 0 | 888,823 | 920,000 | 943,800 | 953,200 |
| Transfer out - #312 (capital reserve fund) | 7,826,207 | 2,443,507 | 1,783,512 | 1,828,723 | 0 |
| Transfer out - #501 (CenterPlace kitchen reserve) | 0 | 0 | 0 | 0 | 36,600 |
| Transfer out - #502 (risk management) | 319,000 | 325,000 | 325,000 | 325,000 | 350,000 |
| | <u>8,195,207</u> | <u>3,959,628</u> | <u>3,483,387</u> | <u>3,924,400</u> | <u>1,897,150</u> |
| <u>Miscellaneous</u> | | | | | |
| SCRAPS pass through | 0 | 57,259 | 1,099 | 1,100 | 1,300 |
| Supplies - 10th Anniversary | 3,818 | 0 | 0 | 0 | 0 |
| Advertising - 10th Anniversary | 12,030 | 0 | 0 | 0 | 0 |
| City Hall Remodel | 0 | 0 | 12,842 | 0 | 0 |
| | <u>15,848</u> | <u>57,259</u> | <u>13,941</u> | <u>1,100</u> | <u>1,300</u> |
| <u>Nonrecurring/Nonrecurring Capital</u> | | | | | |
| City Hall lease payment (2017 final year) | 0 | 0 | 0 | 0 | 513,100 |
| Transfer out - #303 (pines underpass design) | 0 | 0 | 0 | 0 | 1,200,000 |
| Copy Machine | 0 | 0 | 0 | 0 | 20,000 |
| Computer Hardware - Capital | 0 | 0 | 65,610 | 95,000 | 80,000 |
| Computer Software - Capital | 0 | 20,789 | 18,931 | 13,000 | 0 |
| | <u>0</u> | <u>20,789</u> | <u>84,541</u> | <u>108,000</u> | <u>1,813,100</u> |
| Total Governmental Division | <u>\$ 10,687,414</u> | <u>\$ 5,608,894</u> | <u>\$ 5,024,009</u> | <u>\$ 5,619,900</u> | <u>\$ 4,951,100</u> |

The Street Fund was established to account for the activities associated with the provision of efficient and safe movement of both motorized and non-motorized vehicles, as well as pedestrians within the limits of the City, and coordinate convenient coordinate convenient interconnect to the regional transportation system. Maintenance work includes snow and ice control, street pavement repairs, traffic signals and signs, landscaping and vegetation control and many other street maintenance and repair activities.

Accomplishments for 2016

- Optimized traffic signals on selected corridors.
- Applied for grants and worked with various schools to install flashing beacons at crosswalks.
- Renewed contracts with private contractors for street maintenance services.
- Continued to define and implement a fleet maintenance program.
- Developed non-intrusive traffic signal detection replacement plan.
- Replaced over 2,000 signs throughout the City.
- Upgraded pedestrian indicators at all City traffic signals.
- Upgraded traffic signal software at all City traffic signals.
- Assisted with TAP/CMAW/STP/CDBG and TIB grant applications.

Goals for 2017

- Update and implement the pavement management plan.
- Implement and renew contracts with private contractors for street maintenance services.
- Optimize traffic signal timings on selected corridors.
- Enhance safety at selected traffic signals.
- Use traffic signal software to obtain traffic counts on arterial roadways.
- Develop a maintenance program for traffic signal components to address aging infrastructure.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|---------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Personnel - FTE Equivalents | | | | | |
| Senior Engineer - Traffic | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Public Works Superintendent | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Maintenance/Construction Inspector | 2.0 | 2.0 | 2.35 | 2.35 | 2.35 * |
| Assistant Engineer - Traffic/Planning | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Planning Grants Engineer | 0.0 | 0.375 | 0.375 | 0.375 | 0.375 |
| Total FTEs | <u>5.0</u> | <u>5.375</u> | <u>5.725</u> | <u>5.725</u> | <u>5.725</u> |
| Interns | <u>1.0</u> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> |

* For 0.5 FTE of the 2 FTEs, only 50% is budgeted to the Street Fund with the balance budgeted as part of the capital project funds

(continued to next page)

Fund: 101

Street Fund

Spokane Valley

2017 Budget

Budget Summary, continued

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Utility Tax | \$ 2,562,722 | \$ 2,461,060 | \$ 2,257,184 | \$ 2,340,000 | \$ 2,200,000 |
| Motor Vehicle Fuel Tax | 1,868,055 | 1,878,476 | 1,935,629 | 2,004,900 | 2,040,300 |
| Multimodal Transportation Revenue | 0 | 0 | 0 | 0 | 98,868 |
| Right-of-Way Maintenance Fee | 0 | 0 | 0 | 50,000 | 50,000 |
| Investment Interest | 2,920 | 2,037 | 3,212 | 3,000 | 4,000 |
| Grants | 172,530 | 15,150 | 0 | 0 | 0 |
| Transfers in | 27,375 | 23 | 0 | 0 | 0 |
| Miscellaneous | 14,702 | 9,414 | 25,167 | 10,000 | 10,000 |
| Non recurring insurance proceeds | 0 | 0 | 0 | 46,000 | 0 |
| Total revenues | <u>4,648,304</u> | <u>4,366,160</u> | <u>4,221,192</u> | <u>4,453,900</u> | <u>4,403,168</u> |
| Expenditures | | | | | |
| Wages, Payroll Taxes & Benefits | 582,013 | 681,165 | 738,144 | 734,604 | 746,872 |
| Supplies | 108,110 | 119,742 | 116,659 | 111,500 | 105,000 |
| Services & Charges | 2,152,294 | 2,030,250 | 2,041,934 | 2,133,754 | 2,168,151 |
| Snow Operation | 485,717 | 508,353 | 465,064 | 430,000 | 468,000 |
| Intergovernmental Payments | 797,275 | 876,268 | 707,315 | 770,000 | 795,000 |
| Transfers out - #001 | 39,700 | 39,700 | 39,700 | 39,700 | 39,700 |
| Transfers out - #311 (<i>pvmnt pres</i>) | 282,000 | 282,000 | 206,618 | 67,342 | 67,342 |
| Transfers out - #501 (<i>non-plow</i>) | 10,777 | 10,777 | 12,077 | 31,000 | 23,250 |
| Transfers out - #501 (<i>plow replace</i>) | 150,000 | 75,000 | 0 | 40,000 | 77,929 |
| Signal Detection Replacement Program | 0 | 0 | 0 | 0 | 40,000 |
| Traffic Signal Replacement Program | 0 | 0 | 0 | 0 | 200,000 |
| Capital construction and equipment | 205,621 | 100,894 | 155,849 | 0 | 0 |
| Nonrecurring Expenditures | | | | | |
| Durable striping at Trent & Argonne | 0 | 0 | 0 | 0 | 75,000 |
| Spare traffic signal equipment | 0 | 0 | 0 | 0 | 30,000 |
| Battery backups for intersections | 0 | 0 | 0 | 0 | 15,000 |
| Traffic Signal Cabinet Replacement | 0 | 0 | 0 | 46,000 | 0 |
| Maintenance facility storage unit | 0 | 0 | 0 | 5,000 | 0 |
| Signal detection equipment upgrades | 0 | 0 | 0 | 20,000 | 0 |
| Total expenditures | <u>4,813,507</u> | <u>4,724,149</u> | <u>4,483,360</u> | <u>4,428,900</u> | <u>4,851,244</u> |
| Revenues over (under) expenditures | (165,203) | (357,989) | (262,168) | 25,000 | (448,076) |
| Beginning fund balance | 2,228,437 | 2,063,234 | 1,705,245 | 1,443,077 | 1,468,077 |
| Ending fund balance | <u>\$ 2,063,234</u> | <u>\$ 1,705,245</u> | <u>\$ 1,443,077</u> | <u>\$ 1,468,077</u> | <u>\$ 1,020,001</u> |

The State of Washington collects a \$0.494 per gallon motor vehicle fuel tax at the pump. Of this amount, the State remits a portion of the tax back to cities on a per capita basis. For 2017 the Municipal Research and Services Center estimates the distribution back to cities will be \$21.76 per person. Based upon a City of Spokane Valley population of 94,160 (per the Washington State Office of Financial Management on April 1, 2016) we anticipate the City will collect \$2,048,900 in 2017. RCW 47.030.050 specifies that 0.42% of this tax must be expended for the construction of paths and trails and based upon the 2017 revenue estimate this computes to \$8,600. The balance or \$2,040,300 will be credited to Fund #101 for Street maintenance and operations.

The portion of the motor vehicle tax allocated to the Paths and Trails Fund is by State Law restricted for the construction and/or improvement of paths and trails within the City. Because the cost of such projects is typically much greater than the funds generated in a single year, we typically leave the fund balance untouched until an adequate fund balance is available. The City transferred \$50,000 in 2014 and \$9,300 in 2016 to the Parks Capital Projects Fund #309 to be applied towards the Phase 2 Appleway Trail Project from University to Pines.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Motor Vehicle Fuel (Gas) Tax | \$ 7,879 | \$ 7,923 | \$ 8,226 | \$ 8,500 | \$ 8,600 |
| Investment Interest | 51 | 34 | 0 | 0 | 0 |
| Total revenues | <u>7,930</u> | <u>7,957</u> | <u>8,226</u> | <u>8,500</u> | <u>8,600</u> |
| Expenditures | | | | | |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 |
| Transfers out- #309 | 0 | 50,000 | 0 | 9,300 | 0 |
| Total expenditures | <u>0</u> | <u>50,000</u> | <u>0</u> | <u>9,300</u> | <u>0</u> |
| Revenues over (under) expenditures | 7,930 | (42,043) | 8,226 | (800) | 8,600 |
| Beginning fund balance | 63,941 | 71,871 | 29,828 | 38,054 | 37,254 |
| Ending fund balance | <u>\$ 71,871</u> | <u>\$ 29,828</u> | <u>\$ 38,054</u> | <u>\$ 37,254</u> | <u>\$ 45,854</u> |

Fund: 104**Hotel/Motel Tax - Tourism Facilities Fund****Spokane Valley****2017 Budget**

The Hotel/Motel Tax - Tourism Facilities Fund accounts for the receipt and expenditure of a special excise tax of 1.3% on the sale or charge made for the furnishing of lodging under RCW 82.08. These funds will be used solely for capital expenditures for acquiring, constructing, making improvements to or other related capital expenditures for large sporting venues, or venues for tourism-related facilities, which facilities generate overnight guests at lodging facilities subject to the taxes imposed.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Hotel/Motel Tax | \$ 0 | \$ 0 | \$ 182,236 | \$ 377,000 | \$ 377,000 |
| Investment Interest | 0 | 0 | 111 | 0 | 0 |
| Total revenues | 0 | 0 | 182,347 | 377,000 | 377,000 |
| Expenditures | | | | | |
| Capital Outlay | 0 | 0 | 0 | 0 | 0 |
| Total expenditures | 0 | 0 | 0 | 0 | 0 |
| Revenues over (under) expenditures | 0 | 0 | 182,347 | 377,000 | 377,000 |
| Beginning fund balance | 0 | 0 | 0 | 182,347 | 559,347 |
| Ending fund balance | \$ 0 | \$ 0 | \$ 182,347 | \$ 559,347 | \$ 936,347 |

Fund: 105**Hotel/Motel Tax Fund****Spokane Valley****2017 Budget**

The Hotel/Motel Fund accounts for the receipt and expenditure of a special excise tax of 2% on the sale or charge made for the furnishing of lodging under RCW 82.08. These funds will be used solely for the purpose of paying all or any part of the cost of tourism promotion, acquisition or operation of tourism-related facilities, and marketing of special events and festivals designed to attract tourists.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Hotel/Motel Tax | \$ 518,672 | \$ 549,267 | \$ 581,237 | \$ 580,000 | \$ 580,000 |
| Investment Interest | 387 | 299 | 484 | 300 | 500 |
| Total revenues | 519,059 | 549,566 | 581,721 | 580,300 | 580,500 |
| Expenditures | | | | | |
| Tourism Promotion | 458,904 | 546,545 | 484,968 | 499,350 | 604,000 |
| Transfers out- #001 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| Transfers out- #309 | 0 | 0 | 68,000 | 60,650 | 0 |
| Total expenditures | 488,904 | 576,545 | 582,968 | 590,000 | 634,000 |
| Revenues over (under) expenditures | 30,155 | (26,979) | (1,247) | (9,700) | (53,500) |
| Beginning fund balance | 206,772 | 236,927 | 209,948 | 208,701 | 199,001 |
| Ending fund balance | \$ 236,927 | \$ 209,948 | \$ 208,701 | \$ 199,001 | \$ 145,501 |

In 2003, the City of Spokane Valley entered into an interlocal agreement with the City of Spokane and Spokane County to join the existing Spokane Regional Solid Waste Management System for a period of eight years. In 2011, that agreement was extended through November 16, 2014.

Committed to ensuring Spokane Valley citizens are provided with solid waste services that are affordable, sustainable, and environmentally responsible, in June 2014 the City of Spokane Valley opted to contract for solid waste transfer, transport and disposal services with Sunshine Recyclers, Inc. Services provided under the contract were effective November 17, 2014, and continue for a period of ten years with options for two three-year extensions. Terms of the contract require Sunshine to pay the City an annual administrative fee of \$125,000 that will be used by the City to offset contract administrative costs and solid waste management within the city, including solid waste public educational efforts. The contract also provides that a road maintenance fee will be paid by Sunshine at the rate of \$1 per ton for each ton in excess of 45,500 tons in a single contract year. Payments will be made to the City by March 31 of the year following the calendar year being measured. During 2016, the City received a payment in the amount of \$56,035, which was receipted in the Street Fund #101 to offset road maintenance costs.

The contract with Sunshine Recyclers does not include curbside pickup which remains optional for citizens and is available by subscription through Waste Management and Sunshine Disposal, Inc.

During the years of 2013 and 2014, the General Fund #001 funded various studies and fees related to the solid waste program and transferred \$60,000 to the Solid Waste Fund #106 for the purpose of providing information materials and marketing necessary to inform residents and businesses of the change in solid waste transfer, transport and disposal. The total amount paid out of the General Fund for these expenditures was \$202,121. Beginning in 2015 the Solid Waste Fund will reimburse the General Fund for these costs over a 5-year period, which equates to a payment of annually of \$40,425 in the years 2015 through 2019.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|---|----------------|----------------|----------------|----------------|----------------|
| Revenues | | | | | |
| Sunshine administrative fee | \$ 0 | \$ 0 | \$ 125,000 | \$ 125,000 | \$ 125,000 |
| Investment interest | 0 | 0 | 0 | 0 | 0 |
| Grant Proceeds | 0 | 0 | 0 | 53,500 | 26,800 |
| Transfer in - #001 | 0 | 60,000 | 0 | 0 | 0 |
| Total revenues | 0 | 60,000 | 125,000 | 178,500 | 151,800 |
| Expenditures | | | | | |
| Education & Contract Administration | 0 | 52,661 | 49,040 | 138,075 | 111,375 |
| Transfers out - #001 (<i>reimbursement</i>) | 0 | 0 | 40,425 | 40,425 | 40,425 |
| Total expenditures | 0 | 52,661 | 89,465 | 178,500 | 151,800 |
| Revenues over (under) expenditures | 0 | 7,339 | 35,535 | 0 | 0 |
| Beginning fund balance | 0 | 0 | 7,339 | 42,874 | 42,874 |
| Ending fund balance | \$ 0 | \$ 7,339 | \$ 42,874 | \$ 42,874 | \$ 42,874 |

Fund: 107

PEG Fund

Spokane Valley

2017 Budget

Under the City's cable franchise, the franchise grantee remits to the City as a capital contribution in support of Public Education Government (PEG) capital requirements an amount equal to \$0.35 per subscriber per month to be paid to the City on a quarterly basis for the life of the franchise. Capital contributions collected under this agreement are allocated to PEG capital uses exclusively. PEG capital uses include in part the set up of equipment in the City Council Chambers that allows Spokane Valley to broadcast Council meetings both live and through subsequent reviews via digital recordings available on the City's website.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Comcast PEG contribution | \$ 0 | \$ 0 | \$ 81,806 | \$ 90,000 | \$ 80,000 |
| Investment interest | 0 | 0 | 0 | 0 | 0 |
| Transfer in from fund #001 | 0 | 0 | 267,333 | 0 | 0 |
| Total revenues | 0 | 0 | 349,139 | 90,000 | 80,000 |
| Expenditures | | | | | |
| PEG Reimbursement - CMTV | 0 | 0 | 0 | 117,000 | 0 |
| New City Hall Council Chambers | 0 | 0 | 0 | 25,000 | 250,000 |
| Capital Outlay | 0 | 0 | 47,957 | 12,500 | 12,500 |
| Total expenditures | 0 | 0 | 47,957 | 154,500 | 262,500 |
| Revenues over (under) expenditures | 0 | 0 | 301,182 | (64,500) | (182,500) |
| Beginning fund balance | 0 | 0 | 0 | 301,182 | 236,682 |
| Ending fund balance | \$ 0 | \$ 0 | \$ 301,182 | \$ 236,682 | \$ 54,182 |

Fund: 120**CenterPlace Operating Reserve Fund****Spokane Valley****2017 Budget**

The CenterPlace Operating Reserve Fund was established as a result of a covenant related to the issuance of limited tax general obligation bonds initially issued in 2003 and refunded in 2014. The bonds were issued for the purpose of constructing the CenterPlace facility. As a part of the bond issuance the City agreed to establish a \$300,000 operating reserve account that could be used to make debt service payments on the bonds and/or pay for operating expenses of CenterPlace. If at any time the City were to draw on these reserves it would have to prepare and follow a plan for reinstatement of those funds drawn. This reserve is required to be in place for the life of the bonds which run through December 1, 2033.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Investment Interest | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| Transfers-in | 0 | 0 | 0 | 0 | 0 |
| Total revenues | 0 | 0 | 0 | 0 | 0 |
| Expenditures | | | | | |
| Operations | 50,787 | 0 | 0 | 0 | 0 |
| Total expenditures | 50,787 | 0 | 0 | 0 | 0 |
| Revenues over (under) expenditures | (50,787) | 0 | 0 | 0 | 0 |
| Beginning fund balance | 350,787 | 300,000 | 300,000 | 300,000 | 300,000 |
| Ending fund balance | \$ 300,000 | \$ 300,000 | \$ 300,000 | \$ 300,000 | \$ 300,000 |

Fund: 121**Service Level Stabilization Reserve Fund****Spokane Valley****2017 Budget**

The City has committed to maintaining an ending fund balance in the General Fund of at least 50% of recurring expenditures which is equivalent to 6-months of operations. The Service Level Stabilization Reserve Fund serves as an emergency source of temporary financing to the General Fund in the event a downturn in the local economy resulted in a reduction of revenues that would otherwise compromise either the General Fund's minimum 50% reserve balance or historical levels of service.

If an event such as a downturn in the economy resulted in the General Fund reserves dropping below 50% of recurring expenditures, then the Service Level Stabilization Reserve Fund could be drawn against to maintain the fund balance minimum. In no event would the Service Level Stabilization Reserve Fund be reduced to less than 60% of the current \$5.5 million balance or \$3.29 million. This represents a Fiscal Policy of the City that is also stated in the City Manager's 2017 Budget Message located near the front of this budget document.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Investment Interest | \$ 6,971 | \$ 4,697 | \$ 8,590 | \$ 6,500 | \$ 21,900 |
| Transfer-in | 0 | 0 | 0 | 0 | 0 |
| Total revenues | 6,971 | 4,697 | 8,590 | 6,500 | 21,900 |
| Expenditures | | | | | |
| Operations | 0 | 0 | 0 | 0 | 0 |
| Total expenditures | 0 | 0 | 0 | 0 | 0 |
| Revenues over (under) expenditures | 6,971 | 4,697 | 8,590 | 6,500 | 21,900 |
| Beginning fund balance | 5,441,531 | 5,448,502 | 5,453,199 | 5,461,789 | 5,468,289 |
| Ending fund balance | \$ 5,448,502 | \$ 5,453,199 | \$ 5,461,789 | \$ 5,468,289 | \$ 5,490,189 |

Fund: 122**Winter Weather Reserve Fund****Spokane Valley****2017 Budget**

The Winter Weather Reserve Fund was established through Ordinance No. 05-018 to provide an emergency reserve for use during unusually harsh winters and storms where the Street Fund #101 budget and fund balance are inadequate to accommodate the amount of related street maintenance, including but not limited to snow plowing, sanding, and deicing, that may be necessary. In the event the City draws against this fund in any given winter, we will strive to replenish the balance back to approximately \$500,000 through subsequent years' transfers. Due to the uncertainty of when this fund might be drawn upon we actually budget the same \$500,000 in both 2016 and 2017 even though we recognize there exists only \$500,000 to address this issue if it should arise.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Investment Interest | \$ 677 | \$ 455 | \$ 833 | \$ 600 | \$ 600 |
| Transfer-in #001 | 0 | 0 | 0 | 16,418 | 0 |
| FEMA Grant Proceeds | 0 | 0 | 0 | 38,510 | 0 |
| Total revenues | 677 | 455 | 833 | 55,528 | 600 |
| Expenditures | | | | | |
| Snow removal | 0 | 0 | 60,381 | 500,000 | 500,000 |
| Total expenditures | 0 | 0 | 60,381 | 500,000 | 500,000 |
| Revenues over (under) expenditures | 677 | 455 | (59,548) | (444,472) | (499,400) |
| Beginning fund balance | 502,888 | 503,565 | 504,020 | 444,472 | 500,000 |
| Ending fund balance | \$ 503,565 | \$ 504,020 | \$ 444,472 | \$ 0 | \$ 600 |

Fund: 123**Civic Facility Replacement Fund****Spokane Valley****2017 Budget**

This fund was initially created to set aside money for the eventual replacement of CenterPlace and the police precinct building located on East Sprague Avenue, and the source of funds had in prior years been an annual transfer from the General Fund. Beginning in 2013, however, the City made the decision to no longer set money aside in this fund for future building replacements and instead decided to commit the entire fund balance of Fund #123 to a pavement preservation program that is operated through Pavement Preservation Fund #311. This is in recognition of the fact that addressing deteriorating streets in a timely manner is a much higher priority in the present than setting money aside for buildings that will need replaced in the distant future. It was the City's conclusion that to both set money aside for the replacement of CenterPlace now while at the same time repaying the 2014 LTGO bonds (see Fund #204 discussion) that were issued to finance the construction of CenterPlace is essentially asking the same generation of taxpayers/citizens to pay for the same structure twice - the initial construction and the replacement.

The \$2.4 million fund balance that existed at the end of 2012 will be completely depleted due to transfers for pavement preservation in 2016.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Investment Interest | \$ 1,608 | \$ 1,083 | \$ 1,323 | \$ 700 | \$ 0 |
| Transfers in- #001 | 0 | 0 | 0 | 0 | 0 |
| Total revenues | 1,608 | 1,083 | 1,323 | 700 | 0 |
| Expenditures | | | | | |
| Transfers out- #311 | 616,285 | 616,284 | 616,284 | 559,808 | 0 |
| Total expenditures | 616,285 | 616,284 | 616,284 | 559,808 | 0 |
| Revenues over (under) expenditures | (614,677) | (615,201) | (614,961) | (559,108) | 0 |
| Beginning fund balance | 2,403,947 | 1,789,270 | 1,174,069 | 559,108 | 0 |
| Ending fund balance | \$ 1,789,270 | \$ 1,174,069 | \$ 559,108 | \$ 0 | \$ 0 |

This fund is used to account for the accumulation of resources for, and the payment of limited tax general obligation (LTGO) bonds also referred to as councilmanic or non-voted bonds. When LTGO bonds are issued the City irrevocably pledges the full faith, credit and resources necessary to make timely payments of principal and interest, within constitutional and statutory limitations pertaining to non-voted general obligations.

In 2003 the City issued \$9,430,000 in LTGO bonds, the proceeds of which were used to finance both the construction of CenterPlace and road and street improvements surrounding the facility. In 2014 the City refunded the LTGO bonds in order to take advantage of lower interest rates which resulted in a reduction in subsequent annual bond payments (much like refinancing a home mortgage). At the completion of the bond refunding there remained \$7,035,000 of LTGO bonds. Of this total:

- \$5,650,000 remained on the original debt used towards the construction of CenterPlace. These bonds will be paid off in annual installments over the 20-year period ending December 1, 2033. Annual debt service payments on these bonds are provided by the Spokane Public Facilities District. At January 1, 2017, the outstanding balance on this portion of the bond issue will be \$5,065,000.
- \$1,385,000 remained on the original debt used towards the road and street improvements. These bonds will be paid off in annual installments over the 10-year period ending December 1, 2023. Annual debt service payments on these bonds are provided by equal distributions from the 1st and 2nd quarter percent real estate excise tax (Funds #301 and #302). At January 1, 2017, the outstanding balance on this portion of the bond issue will be \$995,000.

In 2016 the City issued \$7,275,000 in LTGO bonds, the proceeds of which will be used to finance the construction of a new City Hall building along with \$6.3 million of City cash that has been set aside for this purpose. These bonds will be paid off in annual installments over the 30-year period ending December 1, 2045. Annual debt service payments on these bonds are provided by transfers in from the General Fund. At January 1, 2017, the outstanding balance on the bond issue will be \$7,200,000.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Revenues | | | | | |
| Spokane Public Facilities District | \$ 437,120 | \$ 441,520 | \$ 373,800 | \$ 380,300 | \$ 379,750 |
| 2014 LTGO Bond issue proceeds | 0 | 7,661,000 | 0 | 0 | 0 |
| Transfers in - #001 | 0 | 0 | 0 | 198,734 | 397,350 |
| Transfers in - #301 | 92,951 | 93,152 | 82,150 | 83,400 | 79,426 |
| Transfers in - #302 | 92,952 | 93,151 | 82,150 | 83,400 | 79,425 |
| Total revenues | 623,023 | 8,288,823 | 538,100 | 745,834 | 935,951 |
| Expenditures | | | | | |
| Debt Service Payment - CenterPlace | 437,120 | 441,520 | 374,083 | 380,300 | 379,750 |
| Debt Service Payment - Roads | 185,903 | 186,303 | 164,017 | 166,800 | 162,900 |
| Debt Service Payments - City Hall | 0 | 0 | 0 | 198,734 | 397,350 |
| 2003 LTGO Bond retirement | 0 | 7,549,000 | 0 | 0 | 0 |
| 2014 LTGO Bond issue costs | 0 | 112,000 | 0 | 0 | 0 |
| Total expenditures | 623,023 | 8,288,823 | 538,100 | 745,834 | 940,000 |
| Revenues over (under) expenditures | 0 | 0 | 0 | 0 | (4,049) |
| Beginning fund balance | 4,049 | 4,049 | 4,049 | 4,049 | 4,049 |
| Ending fund balance | \$ 4,049 | \$ 4,049 | \$ 4,049 | \$ 4,049 | \$ 0 |

This fund is used to account for the collection and expenditures of the first one-quarter of one-percent real estate excise tax (REET 1) that is authorized through RCW 82.46. This quarter percent must be expended for purposes identified in the capital facilities plan element of our comprehensive plan. RCW 82.46.010(6), defines "capital projects" as:

those public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks; recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; administrative and judicial facilities.

Revenues recorded in this fund are typically used as a matching funds for street related construction projects that are accounted for in Street Capital Projects Fund #303, Pavement Preservation Fund #311, and to pay for a portion of the annual bond payment on the City's 2014 LTGO bonds that are accounted for in the LTGO Debt Service Fund #204.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|---|-------------------|---------------------|---------------------|---------------------|-------------------|
| Revenues | | | | | |
| REET 1 - Taxes | \$ 707,104 | \$ 790,781 | \$ 1,065,789 | \$ 1,000,000 | \$ 800,000 |
| Investment Interest | 1,138 | 793 | 1,654 | 1,000 | 1,700 |
| Total revenues | <u>708,242</u> | <u>791,574</u> | <u>1,067,443</u> | <u>1,001,000</u> | <u>801,700</u> |
| Expenditures | | | | | |
| Transfers out - #204 | 92,951 | 89,559 | 82,150 | 83,400 | 79,426 |
| Transfers out - #303 | 589,534 | 58,607 | 567,113 | 742,503 | 437,002 |
| Transfers out - #311 (<i>pavement preservation</i>) | 150,000 | 184,472 | 251,049 | 365,286 | 660,479 |
| Transfers out - #314 (<i>Barker Grade Separation</i>) | 0 | 0 | 0 | 20,000 | 280,079 |
| Total expenditures | <u>832,485</u> | <u>332,638</u> | <u>900,312</u> | <u>1,211,189</u> | <u>1,456,986</u> |
| Revenues over (under) expenditures | (124,243) | 458,936 | 167,131 | (210,189) | (655,286) |
| Beginning fund balance | 1,092,264 | 968,021 | 1,426,957 | 1,594,088 | 1,383,899 |
| Ending fund balance | <u>\$ 968,021</u> | <u>\$ 1,426,957</u> | <u>\$ 1,594,088</u> | <u>\$ 1,383,899</u> | <u>\$ 728,613</u> |

Fund: 302

REET 2 Capital Projects Fund

Spokane Valley

2017 Budget

This fund is used to account for the collection and expenditures of the second one-quarter of one-percent real estate excise tax (REET 2) that is authorized through RCW 82.46. This quarter percent may only be levied by cities that are planning under the Growth Management Act and may only be expended for purposes identified in the capital facilities plan element of their comprehensive plan. RCW 82.46.035(5) defines "capital projects" as:

public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, and planning, construction, reconstruction, repair, rehabilitation, or improvement of parks.

Noteworthy here is that acquisition of land for parks is not a permitted use of REET 2 receipts, although it is a permitted use for street, water and sewer projects.

Revenues recorded in this fund are typically used as a matching funds for street related construction projects that are accounted for in Street Capital Projects Fund #303, Pavement Preservation Fund #311, and to pay for a portion of the annual bond payment on the City's 2014 LTGO bonds that are accounted for in the LTGO Debt Service Fund #204.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues | | | | | |
| REET 2 - Taxes | \$ 614,929 | \$ 776,648 | \$ 1,065,789 | \$ 1,000,000 | \$ 800,000 |
| Investment Interest | 1,349 | 909 | 1,661 | 1,000 | 1,700 |
| Total revenues | <u>616,278</u> | <u>777,557</u> | <u>1,067,450</u> | <u>1,001,000</u> | <u>801,700</u> |
| Expenditures | | | | | |
| Transfers out - #101 | 27,376 | 23 | 0 | 0 | 0 |
| Transfers out - #204 | 92,951 | 89,559 | 82,150 | 83,400 | 79,425 |
| Transfers out - #303 | 153,243 | 501,736 | 331,099 | 382,816 | 1,173,230 |
| Transfers out - #311 (<i>pavement preservation</i>) | 150,000 | 184,472 | 251,049 | 365,286 | 660,479 |
| | <u>423,570</u> | <u>775,790</u> | <u>664,298</u> | <u>831,502</u> | <u>1,913,134</u> |
| Revenues over (under) expenditures | 192,708 | 1,767 | 403,152 | 169,498 | (1,111,434) |
| Beginning fund balance | 1,130,670 | 1,323,378 | 1,325,145 | 1,728,297 | 1,897,795 |
| Ending fund balance | <u>\$ 1,323,378</u> | <u>\$ 1,325,145</u> | <u>\$ 1,728,297</u> | <u>\$ 1,897,795</u> | <u>\$ 786,361</u> |

The Street Capital Projects Fund accounts for monies used to finance street construction and reconstruction projects adopted in the City's 6-year Transportation Improvement Plan (TIP). Revenues to finance the projects comes from a combination of State and Federal Grants, which typically cover upwards of 80% of projects costs, with the City match portion coming from transfers from the REET 1 Capital Projects Fund #301, REET 2 Capital Projects Fund #302, and sometimes Stormwater Management Fund #402.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|--|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Grant Proceeds | \$ 2,870,539 | \$ 1,825,974 | \$ 8,223,959 | \$ 8,149,606 | \$ 3,756,320 |
| Developer Contribution | 0 | 541 | 363,894 | 275,087 | 40,097 |
| Miscellaneous | 78 | 21 | 87 | 0 | 0 |
| WSDOT - Safe Routes | 604,811 | 0 | 0 | 0 | 0 |
| Transfers in - #101 | 138 | 5,038 | 123,955 | 0 | 0 |
| Transfers in - #301 | 589,535 | 29,647 | 567,113 | 742,503 | 437,002 |
| Transfers in - #302 | 153,243 | 530,695 | 331,099 | 382,816 | 1,173,230 |
| Transfers in - #311 | 77,720 | 0 | 0 | 0 | 0 |
| Transfers in - #312 <i>Appleway Landscaping</i> | 8,348 | 253,645 | 0 | 0 | 0 |
| Transfers in - #312 <i>Sullivan Rd W Bridge</i> | 0 | 443,688 | 42,730 | 1,467,779 | 10,000 |
| Transfers in - #312 <i>Pines Underpass Pinecroft</i> | 0 | 0 | 0 | 0 | 0 |
| Transfers in - #312 <i>Euclid Ave - Flora to Barker</i> | 0 | 0 | 0 | 50,000 | 1,750,000 |
| Transfers in - #312 <i>8th & Carnahan Intersection</i> | 0 | 0 | 0 | 415,000 | 0 |
| Total revenues | 4,304,412 | 3,089,249 | 9,652,837 | 11,482,791 | 7,166,649 |
| Expenditures | | | | | |
| 005 Pines/Mansfield, Wilbur Rd. to Pines | 228,275 | 0 | 0 | 0 | 0 |
| 060 Argonne Rd Corridor Upgrade SRTC 06-31 | 33,665 | 206,188 | 1,248,474 | 0 | 0 |
| 061 Pines (SR27) ITS Improvement SRTC 06-26 | 1,000,462 | 67 | 0 | 0 | 0 |
| 112 Indiana Ave. Extension - 3600 | 3,877 | 0 | 0 | 0 | 0 |
| 113 Indiana/Sullivan Intersection PCC | 96,313 | 113 | 0 | 0 | 0 |
| 115 Sprague Ave Resurfacing-Evergreen to Sullivan | 11,799 | 0 | 0 | 0 | 0 |
| 123 Mission Ave -Flora to Barker | 5,647 | 40,012 | 37,956 | 332,566 | 500,000 |
| 141 Sullivan & Euclid PCC | 0 | 49,556 | 9,848 | 1,981,060 | 2,150,000 |
| 142 Broadway @ Argonne/Mullan | 73,792 | 3,564 | 17,771 | 0 | 0 |
| 145 Spokane Valley-Millwood Trail | 429 | 1,924 | 0 | 0 | 0 |
| 146 24th Ave Sidewalk - Adams to Sullivan | 270,962 | 0 | 0 | 0 | 0 |
| 149 In-House Design - Sidewalk Infill | 187,148 | 288,304 | 8,177 | 5,000 | 0 |
| 154 Sidewalk & Transit Stop Accessibility | 4,991 | 435 | 0 | 0 | 0 |
| 155 Sullivan Rd W Bridge Replacement | 819,702 | 925,421 | 6,482,244 | 5,237,650 | 10,000 |
| 156 Mansfield Ave. Connection | 137,578 | 669,533 | 712,689 | 5,000 | 0 |
| 159 University Rd / I-90 Overpass Study | 170,805 | 32,716 | 2,842 | 0 | 0 |
| 160 Evergreen - 16th to 32nd reconstruction | 1,069 | 0 | 0 | 0 | 0 |
| 166 Pines Rd (SR27) & Grace Ave. Intersect study | 28,093 | 50,516 | 47,322 | 491,331 | 333,224 |
| 167 City wide safety improvements | 1,722 | 12,159 | 315,032 | 228,127 | 5,000 |
| 168 Wellesley Ave & Adams rd. sidewalk | 638,773 | 3,318 | 0 | 0 | 0 |
| 169 Argonne/Mullan corridor safety - Indiana to Bro | 53,463 | 558 | 0 | 0 | 0 |

(continued to next page)

| Fund: 303 | | Street Capital Projects Fund | | | Spokane Valley | |
|---------------------------------------|---|------------------------------|----------------|----------------|----------------|----------------|
| | | | | | 2017 Budget | |
| | | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
| <u>Expenditures, continued</u> | | | | | | |
| 170 | Argonne Rd - Empire to Knox | 118,990 | 0 | 0 | 0 | 0 |
| 171 | Sprague aver ADA sdwlk improvement (Havar | 100,316 | 0 | 0 | 0 | 0 |
| 175 | Sullivan UP Tracks UC (SB) Resurfacing | 175,955 | 0 | 0 | 0 | 0 |
| 176 | Appleway Trail Design | 103,303 | 0 | 0 | 0 | 0 |
| 177 | Sullivan Road Corridor Traffic Study | 38,139 | 106,305 | 19,332 | 0 | 0 |
| 181 | Citywide Traffic Sign Upgrade | 100,956 | 96,561 | 0 | 0 | 0 |
| 185 | Appleway Landscaping - Phase 1 | 8,348 | 253,695 | 0 | 0 | 0 |
| 191 | Vista Rd BNSF Xing Safety | 4,880 | 48,501 | 190 | 0 | 0 |
| 196 | 8th Avenue - McKinnon to Fancher | 0 | 264,439 | 396 | 0 | 0 |
| 201 | ITS Infill Project Phase 1 (PE START 2014) | 0 | 149 | 37,884 | 271,357 | 300,000 |
| 205 | Sprague/Barker Intersection Improvement | 0 | 191 | 13,132 | 0 | 40,097 |
| 206 | Sprague/Long Sidewalk Project | 0 | 7,513 | 304,933 | 5,000 | 0 |
| 207 | Indiana & Evergreen Transit Access Improv. | 0 | 0 | 3,345 | 0 | 5,000 |
| 210 | Alcazar Driveway Reconstruction | 0 | 7,902 | 0 | 0 | 0 |
| 211 | Sullivan Trent to Wellesley | 0 | 3,465 | 100,649 | 0 | 0 |
| 213 | Sprague / Thierman Intersection | 0 | 5,038 | 0 | 0 | 0 |
| 220 | Houk-Sinto-Maxwell St Preservation | 0 | 0 | 15,555 | 0 | 0 |
| 221 | McDonald Rd Diet (16th to Mission) | 0 | 0 | 7,229 | 559,200 | 5,000 |
| 222 | Citywide Reflective Signal Backplates | 0 | 0 | 0 | 40,500 | 36,000 |
| 223 | Pines Rd Underpass @ BNSF & Trent | 0 | 0 | 2,000 | 0 | 0 |
| 224 | Mullan Rd Street Preservation Project | 0 | 0 | 133,069 | 0 | 0 |
| 229 | 32nd Ave Preservation Project | 0 | 0 | 0 | 0 | 2,500 |
| 234 | Seth Woodard Sidewalk Improvements | 0 | 0 | 6,204 | 361,000 | 5,000 |
| 238 | Mirabeau Pkwy & Pines (SR-27) Traffic Signal | 0 | 0 | 0 | 350,000 | 5,000 |
| 239 | Bowdish Sidewalk - 8th to 12th | 0 | 0 | 0 | 400,000 | 471,342 |
| 247 | 8th & Carnahan Intersection Improvements | 0 | 0 | 0 | 415,000 | 0 |
| xxx | N. Sullivan Corridor ITS Projects (PE start 201 | 0 | 0 | 0 | 0 | 110,486 |
| 249 | Sullivan/Wellesley Intersection | 0 | 0 | 0 | 0 | 198,000 |
| 250 | 9th Ave. Sidewalk | 0 | 0 | 0 | 0 | 240,000 |
| 251 | Euclid Ave. - Flora to Barker | 0 | 0 | 0 | 50,000 | 1,750,000 |
| xxx | Contingency | 0 | 0 | 0 | 750,000 | 1,000,000 |
| xxx | Argonne Rd. Preservation | 0 | 0 | 123,955 | 0 | 0 |
| | STEP Projects (106,129,130,131,151,152) | 236 | 0 | 0 | 0 | 0 |
| | Misc. Road Projects | 814 | 0 | 0 | 0 | 0 |
| | Total expenditures | 4,420,503 | 3,078,147 | 9,650,228 | 11,482,791 | 7,166,649 |
| | Revenues over (under) expenditures | (116,091) | 11,102 | 2,608 | 0 | 0 |
| | Beginning fund balance | 177,918 | 61,827 | 72,930 | 75,538 | 75,538 |
| | Ending fund balance | \$ 61,827 | \$ 72,930 | \$ 75,538 | \$ 75,538 | \$ 75,538 |

Fund: 309

Park Capital Projects Fund

Spokane Valley

2017 Budget

The Park Capital Projects Fund was created to account for park related capital improvements. The source of financing typically consists of an annual transfer from the General Fund #001; however in some years the City will utilize money set aside for capital projects in other funds. This has occurred with transfers in from the Paths and Trails Fund #103 and the Capital Reserve Fund #312, which have been applied towards various sections of the Appleway Trail project.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|--|----------------|----------------|----------------|----------------|----------------|
| Revenues | | | | | |
| Grant Proceeds | \$ 0 | \$ 0 | \$ 1,560 | \$ 410,132 | \$ 3,217,267 |
| FEMA Grant Proceeds - Windstorm | 0 | 0 | 0 | 21,875 | 0 |
| Transfers in - #001 (<i>General Fund</i>) | 50,000 | 242,298 | 115,575 | 267,525 | 160,000 |
| Transfers in - #103 (<i>Paths & Trails</i>) | 0 | 50,000 | 0 | 9,300 | 0 |
| Transfers in - #105 | 0 | 0 | 68,000 | 60,650 | 0 |
| Transfers in - #312 (<i>Capital Reserve</i>) | 0 | 911,433 | 524,812 | 72,940 | 561,915 |
| Investment Interest | 660 | 444 | 813 | 500 | 800 |
| Contributions and Donations | 25,000 | 7,850 | 0 | 0 | 0 |
| Total revenues | 75,660 | 1,212,025 | 710,760 | 842,922 | 3,939,982 |
| Expenditures | | | | | |
| City entry sign | 0 | 0 | 0 | 70,000 | 0 |
| 172 CenterPlace S. Landscape Development | 9,131 | 0 | 0 | 0 | 0 |
| 176 Appleway Trail-Phase 1 (<i>Univ. to Pines</i>) | 0 | 961,482 | 524,569 | 9,300 | 0 |
| 195 Discovery Playground equipment | 16,172 | 51,280 | 0 | 0 | 0 |
| 203 5 Sand volleyball courts at Browns Park | 0 | 14,390 | 241,480 | 0 | 0 |
| 208 Old Mission Trailhead | 0 | 49,798 | 68 | 0 | 0 |
| 209 Park signs (3) | 0 | 19,319 | 0 | 0 | 0 |
| 216 Edgecliff sewer connection | 0 | 9,518 | 0 | 0 | 0 |
| 217 Edgecliff picnic shelter | 0 | 7,297 | 104,257 | 0 | 0 |
| 225 Pocket dog park - phase 1 | 0 | 0 | 108,436 | 400 | 0 |
| 227 Appleway Trail (<i>Pines to Evergreen</i>) | 0 | 0 | 1,803 | 206,297 | 1,925,957 |
| 231 Old Mission Trailhead Landscaping | 0 | 0 | 47,066 | 0 | 0 |
| 232 Shade Structure: Discovery Park | 0 | 0 | 36,340 | 0 | 0 |
| 237 Appleway Trail (<i>Sullivan to Corbin</i>) | 0 | 0 | 0 | 276,775 | 1,853,225 |
| 241 Pocket dog park - phase 2 | 0 | 0 | 0 | 81,300 | 0 |
| 242 Browns Park Splashpad | 0 | 0 | 0 | 146,500 | 0 |
| 243 Browns Park championship volleyball | 0 | 0 | 0 | 60,650 | 0 |
| 244 Park signs (3) | 0 | 0 | 0 | 20,500 | 0 |
| 245 Terrace View playground equip (<i>Windstorm</i>) | 0 | 0 | 0 | 59,100 | 0 |
| Edgecliff Park Splashpad | 0 | 0 | 0 | 0 | 125,000 |
| Total expenditures | 25,303 | 1,113,084 | 1,064,019 | 930,822 | 3,904,182 |
| Revenues over (under) expenditures | 50,357 | 98,941 | (353,259) | (87,900) | 35,800 |
| Beginning fund balance | 302,422 | 352,779 | 451,720 | 98,461 | 10,561 |
| Ending fund balance | \$ 352,779 | \$ 451,720 | \$ 98,461 | \$ 10,561 | \$ 46,361 |

The Civic Building Capital Projects Fund was initially set-up to accumulate resources to ultimately acquire or construct a City Hall building. The initial sources of revenue to set-up the fund reserves were transfers from the General Fund during 2005 through 2007, and as recently as December 31, 2009, this fund had a fund balance of \$5,828,600. During 2010 and 2011 the City determined that street repairs and reconstruction represented a more immediate City need and opted to expend nearly \$2,000,000 of the fund balance for these projects. The projects themselves were part of a septic tank elimination program (STEP) initiated by Spokane County that resulted in the installation of sewer lines down many City streets. At that time the City decided to completely reconstruct the effected streets rather than patch them.

In 2012 the City used this fund to finance a variety street related capital projects as well as the \$2.5 million acquisition of an 8.4 acre parcel of land on Sprague Avenue that is adjacent to Balfour Park. Partially offsetting the cost of the land acquisition was the subsequent sale of 2.82 acres of this parcel to the Spokane County Library District who had planned to construct a library building consisting of no less than 30,000 square feet. In order for the Library District to actually construct a new building on this site they first had to have a successful voted bond issue to provide the necessary financing. *In the event the Library District is unable to pass a bond by October 2017, they may sell the 2.82 acres parcel back to the City for the original purchase price of \$839,285.*

In 2015 the General Fund began to make two annual transfers to this fund that were each related to the eventual construction of a new City Hall facility. These transfers continued in 2016:

- The first transfer in the amount of \$72,500, when added to the City's \$434,600 annual lease payment for space in its current space totals \$507,100 which was the amount we anticipated our annual bond repayment would be if we were to issue approximately \$8,000,000 of limited tax general obligation bonds with a 2% issue cost over 30-years at 4.50%.
- The second transfer was our estimate of the annual operating costs of a City Hall facility including utilities, janitorial, grounds maintenance and snow removal, and operating and maintenance supplies.

The purpose behind making these transfers beginning in 2015 was to "create" this appropriation capacity within the General Fund. These amounts will be transferred out to the General Fund in 2016 and 2017 in order to cover lease payments for the current City Hall location in years in which the City has both a lease payment and a bond payment for the new City Hall building.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|--|---------------------|---------------------|---------------------|---------------------|-------------------|
| Revenues | | | | | |
| Investment Interest | \$ 1,771 | \$ 1,193 | \$ 2,113 | \$ 1,200 | \$ 1,200 |
| Sale of Land | 0 | 839,285 | 0 | 0 | 0 |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 |
| Transfers in- #001: | | | | | |
| -Future C.H. bond pmt > \$434.6k lease pmt | 0 | 0 | 67,600 | 72,500 | 0 |
| -Future C.H. o&m costs | 0 | 0 | 271,700 | 271,700 | 0 |
| Transfers in- #312 | 0 | 0 | 58,324 | 0 | 0 |
| Total revenues | <u>1,771</u> | <u>840,478</u> | <u>399,737</u> | <u>345,400</u> | <u>1,200</u> |
| Expenditures | | | | | |
| West Gateway at Thierman | 9,942 | 0 | 0 | 0 | 0 |
| Transfers out- #001: | 0 | 0 | 0 | 198,734 | 490,500 |
| Professional services | 0 | 22,831 | 0 | 0 | 0 |
| Capital Outlay - City Hall | 0 | 0 | 1,136,738 | 0 | 0 |
| Total expenditures | <u>9,942</u> | <u>22,831</u> | <u>1,136,738</u> | <u>198,734</u> | <u>490,500</u> |
| Revenues over (under) expenditures | (8,171) | 817,647 | (737,001) | 146,666 | (489,300) |
| Beginning fund balance | <u>1,110,074</u> | <u>1,101,903</u> | <u>1,919,550</u> | <u>1,182,548</u> | <u>1,329,214</u> |
| Ending fund balance | <u>\$ 1,101,903</u> | <u>\$ 1,919,550</u> | <u>\$ 1,182,548</u> | <u>\$ 1,329,214</u> | <u>\$ 839,914</u> |

This fund was created during the 2011 Budget development process for the purpose of setting money aside for yet to be determined street capital improvement projects. During the 2011 Budget the City Council opted to:

- Make an initial transfer of \$500,000 from the Civic Facilities Capital Projects Fund #310, and additionally transfer an amount equivalent to 40% of the General Fund's audited fund balance that exceeded \$26,000,000 as of December 31, 2010. The 2010 ending fund balance was \$27,461,703 which resulted in an additional 2011 transfer of \$584,681 ($(\$27,461,703 - \$26,000,000) \times 40\%$) bringing the total transfers to \$1,084,681. there were no pavement preservation expenditures from this fund in 2011.
- In the 2012 Budget the City Council opted to transfer 100% of the General Fund unreserved fund balance in excess of \$26,000,000 to Fund #311 which computed out to \$2,045,203 ($= \$28,045,203 - \$26,000,000$). Pavement preservation expenditures in 2012 totaled \$2,181,451.
- In the 2013 Budget development process the City committed to finance pavement preservation at a level equivalent to 6% of 2013 General Fund recurring expenditures which computed out to \$2,054,141 ($= \$34,235,677 \times 6\%$). This was funded with an appropriation of \$855,857 directly from the General Fund plus an additional appropriation of \$1,198,284 in Fund #311. Sources of financing for the fund #311 appropriation included transfers-in from Fund #101 of \$282,000; #123 of \$616,284; #301 of \$150,000 and #302 of \$150,000. With an additional \$35,945 in grant revenue this brought total 2013 pavement preservation revenues to \$2,092,886, which financed \$2,243,010 in projects in 2013 ($= \$855,857$ in Fund #001 and \$1,387,153 in Fund #311).
- In the 2014 Budget development process the City again committed to finance pavement preservation at a level equivalent to 6% of General Fund recurring expenditures which computed out to \$2,156,051 ($= \$35,934,187 \times 6\%$). This was financed with transfers from a number of City funds including \$888,823 from the General Fund #001; \$282,000 from Fund #101; \$616,284 from Fund #123; \$184,472 from Fund #301 and \$184,472 from Fund #302. With an additional \$2,042,665 in grant revenue this brought total 2014 pavement preservation revenues to \$4,200,619, which helped finance \$3,077,215 of projects in 2014.
- In the 2015 Budget development process the City again committed to finance pavement preservation at a level equivalent to 6% of General Fund recurring expenditures which computed out to \$2,245,133 ($= \$37,418,882 \times 6\%$). This was financed with transfers from a number of City funds including \$920,000 from the General Fund #001; \$206,618 from Fund #101; \$616,284 from Fund #123; \$251,049 from Fund #301 and \$251,049 from Fund #302. With an additional \$835,224 of grant revenue this brought total 2015 pavement preservation revenues to \$3,083,613, which helped finance \$2,400,407 of projects in 2015.
- In the 2016 Budget development process the City again committed to finance pavement preservation at a level equivalent to 6% of General Fund recurring expenditures which computed out to \$2,301,500 ($= \$38,357,999 \times 6\%$). This was financed with transfers from a number of City funds including \$943,800 from the General Fund #001; \$67,342 from Fund #101; \$559,808 from Fund #123; \$365,286 from Fund #301 and \$365,286 from Fund #302. With an additional \$2,063,000 of grant revenue this brings anticipated 2016 pavement preservation revenues to \$4,364,522, which are anticipated to finance \$4,500,000 of projects in 2016.
- The 2017 Budget is again being developed to set aside City funds equivalent to 6% of General Fund recurring expenditures which computes out to \$2,341,500 ($= \$39,039,477 \times 6\%$). This is being financed with transfers from a number of City funds including \$953,200 from the General Fund #001; \$67,342 from Fund #101; \$660,479 from Fund #301 and \$660,479 from Fund #302. With an additional \$340,800 of grant revenue this brings anticipated 2017 pavement preservation revenues to \$2,682,300. The 2017 Budget is anticipated to finance \$3,000,000 of projects in 2017.

The fund balance of Fund #123 was exhausted with the 2016 transfer of \$559,808. In order to maintain the City's practice of setting aside funds for pavement preservation in an amount equivalent to 6% of General Fund recurring expenditures, the City will have to rely more heavily on the REET funds going forward. We have determined that the 2017 funding level of \$2,341,500 is sustainable through 2021 assuming a General Fund contribution of \$953,200, a Street Fund contribution of \$67,342, and a collective contribution of \$1,320,958 from the REET 1 Capital Projects Fund #301 and the REET 2 Capital Projects Fund #302. The City will take advantage of grant programs directed at pavement preservation as they become available.

Because this is a Capital Project Fund whose sole purpose is to provide for Pavement Preservation projects, any money not expended in a given year will remain in the fund and will be available for re-appropriation in subsequent years.

(continued to next page)

Fund: 311

Pavement Preservation Fund

Spokane Valley

2017 Budget

Please see the following page for a list of proposed / potential projects in 2017.

| | Budget Summary | | | | |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
| Revenues | | | | | |
| Transfers in - #001 | \$ 0 | \$ 888,823 | \$ 920,000 | \$ 943,800 | \$ 953,200 |
| Transfers in - #101 | 282,000 | 282,000 | 206,618 | 67,342 | 67,342 |
| Transfers in - #123 | 616,284 | 616,284 | 616,284 | 559,808 | 0 |
| Transfers in - #301 | 150,000 | 184,472 | 251,049 | 365,286 | 660,479 |
| Transfers in - #302 | 150,000 | 184,472 | 251,049 | 365,286 | 660,479 |
| Investment Interest | 2,750 | 1,853 | 3,389 | 0 | 0 |
| Grants | 35,945 | 2,042,715 | 835,224 | 2,063,000 | 340,800 |
| Miscellaneous | 50 | 0 | 0 | 0 | 0 |
| Total revenues | <u>1,237,029</u> | <u>4,200,619</u> | <u>3,083,613</u> | <u>4,364,522</u> | <u>2,682,300</u> |
| Expenditures | | | | | |
| Pavement preservation | 1,387,153 | 3,021,922 | 2,358,976 | 4,500,000 | 3,000,000 |
| Pre-project GeoTech | 0 | 55,293 | 41,432 | 50,000 | 50,000 |
| Total expenditures | <u>1,387,153</u> | <u>3,077,215</u> | <u>2,400,407</u> | <u>4,550,000</u> | <u>3,050,000</u> |
| Revenues over (under) expenditures | (150,124) | 1,123,404 | 683,206 | (185,478) | (367,700) |
| Beginning fund balance | 948,733 | 798,609 | 1,922,013 | 2,605,219 | 2,419,741 |
| Ending fund balance | <u>\$ 798,609</u> | <u>\$ 1,922,013</u> | <u>\$ 2,605,219</u> | <u>\$ 2,419,741</u> | <u>\$ 2,052,041</u> |

(continued to next page)

| | | |
|------------------|-----------------------------------|-----------------------|
| Fund: 311 | Pavement Preservation Fund | Spokane Valley |
| | | 2017 Budget |

Based upon recommendations in the Pavement Management Plan Update along with field verification by Public Works staff we are recommending the following preliminary project list of pavement preservation projects in 2017:

| ARTERIAL STREETS | FROM | TO |
|----------------------------|---------------|-------------------|
| Dishman Mica (NB Lanes) | 8th | Appleway Blvd |
| 8th Ave | Havana | Dearborn |
| 8th Ave | Carnahan | McKinnon |
| Mission | Pines | Evergreen |
| Indiana | Mirabeau | Evergreen |
| RESIDENTIAL STREETS | FROM | TO |
| Saltese Road | Houk Road | McDonald Road |
| Saltese Road | McDonald Road | 24th Ave |
| Fox, Fox Ct | 37th | 35th |
| 2nd Ave, Best to End | Best Road | East of Adam, End |

Contingency Project List

| ARTERIAL STREETS | FROM | TO |
|----------------------------|--------------|--------------|
| University Road | 16th Ave | 24th Ave |
| University Road | 24th Ave | Dishman Mica |
| RESIDENTIAL STREETS | FROM | TO |
| 28th Ave | Dishman Mica | Bowdish Road |
| Skipworth Rd | 24th Ave | 16th Ave |
| Walnut Rd | 16th Ave | 8th Ave |

Please note: Further investigation, testing and evaluation will be necessary to finalize these lists.

This fund was created in 2013 to be used to account for the accumulation of resources for yet to be determined capital projects. The initial source of funds was a 2013 General Fund transfer of \$7,826,207 and this was followed with a 2014 General Fund transfer of \$2,443,507, 2015 General Fund transfer of \$1,783,512, and 2016 General Fund transfer of \$1,828,723. Projects approved by City Council from this fund thus far have included:

- \$21,139 for business route signage in 2013
- \$57,601 for Balfour Park / Library site development
- \$261,993 for Appleway Landscaping
- \$2,320,000 for the City's share of the \$15.3 million Sullivan Road West Bridge Replacement
- \$2,410,573 for construction of various sections of the Appleway Trail.
- \$5,199,664 for construction of a new City Hall building.

Commitments to future projects include:

- \$700,000 towards a Barker Road / BNSF Grade Separation project.
- \$500,000 towards a Pines Road / BNSF Grade Separation project.
- \$1,800,000 to remove and reconstruct Euclid Ave. from Flora to Barker after County installation of sewer.

Future projects are yet to be determined.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues | | | | | |
| Transfers in #001 | \$ 7,826,207 | \$ 2,443,507 | \$ 1,783,512 | \$ 1,828,723 | \$ 0 |
| Developer Contribution | 3,180 | 4,675 | 0 | 0 | 0 |
| Investment Interest | 0 | 0 | 0 | 0 | 1,000 |
| Total revenues | <u>7,829,387</u> | <u>2,448,182</u> | <u>1,783,512</u> | <u>1,828,723</u> | <u>1,000</u> |
| Expenditures | | | | | |
| Business Route Signage | 21,139 | 0 | 0 | 0 | 0 |
| Balfour Park / Library site development | 57,601 | 0 | 0 | 0 | 0 |
| Transfers out #303 - Appleway Landscaping | 8,348 | 253,645 | 0 | 0 | 0 |
| Transfers out #303 - Pines Rd Underpass | 0 | 0 | 0 | 0 | 0 |
| Transfers out #303 - Sullivan Rd W Bridge | 0 | 443,688 | 42,730 | 1,467,779 | 10,000 |
| Transfers out #303 - Euclid Ave - Flora to Barker | 0 | 0 | 0 | 50,000 | 1,750,000 |
| Transfers out #303 - 8th & Carnahan Intersec | 0 | 0 | 0 | 415,000 | 0 |
| Transfers out #309 - Appleway Trail -Univ to I | 0 | 911,433 | 524,812 | 0 | 0 |
| Transfers out #309 - Appleway Trail -Pines-E | 0 | 0 | 0 | 27,850 | 260,005 |
| Transfers out #309 - Appleway Trail -Sullivan | 0 | 0 | 0 | 45,090 | 301,910 |
| Transfers out #310 - City Hall | 0 | 0 | 58,324 | 0 | 0 |
| Transfers out #313 - City Hall | 0 | 0 | 5,162,764 | 0 | 0 |
| Transfers out #314 - Pines Grade Separation | 0 | 0 | 0 | 500,000 | 0 |
| Total expenditures | <u>87,088</u> | <u>1,608,766</u> | <u>5,788,630</u> | <u>2,505,719</u> | <u>2,321,915</u> |
| Revenues over (under) expenditures | 7,742,299 | 839,416 | (4,005,118) | (676,996) | (2,320,915) |
| Beginning fund balance | 0 | 7,742,299 | 8,581,715 | 4,576,597 | 3,899,601 |
| Ending fund balance | <u>\$ 7,742,299</u> | <u>\$ 8,581,715</u> | <u>\$ 4,576,597</u> | <u>\$ 3,899,601</u> | <u>\$ 1,578,686</u> |

Fund: 313**City Hall Construction Fund****Spokane Valley****2017 Budget**

This fund was created to account for the architectural and construction costs for a City Hall building. The building is anticipated to be completed in Fall of 2017. Funding for the construction will come from a combination of an interfund transfer from the Capital Reserve Fund #312 in the amount of \$5,162,764 and bond proceeds in the amount of \$7.9 million. Land for the building site was acquired in 2015 through a purchase in the Civic Facilities Fund #310.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Transfers in #312 | \$ 0 | \$ 0 | \$ 5,162,764 | \$ 7,946,088 | \$ 0 |
| Investment Interest | 0 | 0 | 0 | 0 | 0 |
| Total revenues | <u>0</u> | <u>0</u> | <u>5,162,764</u> | <u>7,946,088</u> | <u>0</u> |
| Expenditures | | | | | |
| Capital Outlay - City Hall | 0 | 0 | 373,718 | 7,294,400 | 5,344,219 |
| 2016 LTGO Bond Issue Costs | 0 | 0 | 0 | 96,515 | |
| Total expenditures | <u>0</u> | <u>0</u> | <u>373,718</u> | <u>7,390,915</u> | <u>5,344,219</u> |
| Revenues over (under) expenditures | 0 | 0 | 4,789,046 | 555,173 | (5,344,219) |
| Beginning fund balance | 0 | 0 | 0 | 4,789,046 | 5,344,219 |
| Ending fund balance | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 4,789,046</u> | <u>\$ 5,344,219</u> | <u>\$ 0</u> |

This fund was created to account for the design and construction costs of various railroad grade separation projects that are included in the Bridging the Valley concept. Due to the anticipated size, scope, and duration of these projects, managing them in a separate fund allows for the necessary monitoring without being obscured by the variety and quantity of the other projects in the Street Capital Projects Fund #303 as well as keeping these projects from skewing the average volume of activity in Fund #303. Revenues for this fund consist of grant proceeds and transfers in from other City funds, such as the General Fund #001, the REET 1 Capital Project Fund #301 and the Capital Reserve Fund #312. Expenditures in the years of 2016 and 2017 are related to right-of-way acquisition and design costs for the Pines Road Underpass project and the Barker Road Overpass project.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Grant Proceeds | \$ 0 | \$ 0 | \$ 0 | \$ 230,000 | \$ 489,921 |
| Transfers in #001 | 0 | 0 | 0 | 0 | 1,200,000 |
| Transfers in #301 | 0 | 0 | 0 | 20,000 | 280,079 |
| Transfers in #312 | 0 | 0 | 0 | 500,000 | 0 |
| Total revenues | 0 | 0 | 0 | 750,000 | 1,970,000 |
| Expenditures | | | | | |
| Barker BNSF Grade Separation | 0 | 0 | 0 | 250,000 | 770,000 |
| Pines Rd Underpass | 0 | 0 | 0 | 500,000 | 1,200,000 |
| Total expenditures | 0 | 0 | 0 | 750,000 | 1,970,000 |
| Revenues over (under) expenditures | 0 | 0 | 0 | 0 | 0 |
| Beginning fund balance | 0 | 0 | 0 | 0 | 0 |
| Ending fund balance | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |

The purpose of the Stormwater Management Fund is to account for the funds related to the maintenance, improvement and expansion of the City's storm sewer system. The revenue for this fund originates from a Stormwater fee collected on behalf of the City by Spokane County. The annual fee is \$21 for each single family unit and \$21 per each 3,160 square feet of impervious surface for all other properties. Each increment of 3,160 square feet is know as an equivalent residential unit (ERU).

Accomplishments for 2016

- Completed small works projects per the Stormwater CIP.
- Completed design and construction of stormwater capital projects in the current CIP.
- Started an evaluation of the Stormwater Management Program Plan to meet permit requirements.
- Worked with State agencies to provide a canopy for Spokane Valley Regional Decant Facility for year-round operations.
- Led and participated with Eastern Washington jurisdictions to meet effectiveness study requirements.
- Coordinated public education and outreach for stormwater quality awareness with other area agencies.
- Monitored the Spokane River Toxics Task Force and the Idaho Washington Aquifer Collaborative for stormwater impacts.

Goals for 2017

- Continue to work on applying for appropriate and applicable stormwater grants that will help the City keep costs low.
- Provide planning and design efforts for continued disconnection of stormwater piping to creeks, streams, and drainages.
- Continue work on possible stormwater upgrades and swale design along Appleway near University.
- Continue to lead a coordinated effort to complete permit required effectiveness studies with the best return on investment.
- Evaluate the storm drain cleaning program, recommend cost saving improvements, and bid new contract for 2018.
- Complete small works project per the Stormwater CIP.
- Initiate field testing of a GIS-driven maintenance management program to lower risk of mistakes and increase efficiencies.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Personnel - FTE Equivalents | | | | | |
| Engineer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Engineering Technician II | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant Engineer | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 |
| Maintenance/Construction Inspector | 1.5 | 1.5 | 1.15 | 1.15 | 1.15 |
| Planning Grants Engineer | 0.0 | 0.25 | 0.25 | 0.25 | 0.25 |
| | <u>4.50</u> | <u>4.75</u> | <u>4.40</u> | <u>4.40</u> | <u>4.40</u> |
| Interns | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> | <u>2.0</u> |

(continued to next page)

Fund: 402

Stormwater Management Fund

Spokane Valley

2017 Budget

| Budget Summary, continued | | | | | |
|--|---------------------|-------------------|---------------------|---------------------|---------------------|
| Recurring Activity | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
| Revenues | | | | | |
| Stormwater Management fees | \$ 1,869,081 | \$ 1,918,404 | \$ 1,861,368 | \$ 1,870,000 | \$ 1,860,000 |
| Investment Interest | 1,992 | 1,342 | 2,455 | 1,500 | 2,500 |
| Miscellaneous & Grants Revenue | 4,144 | 0 | 543,332 | 0 | 0 |
| | <u>1,875,217</u> | <u>1,919,746</u> | <u>2,407,155</u> | <u>1,871,500</u> | <u>1,862,500</u> |
| Expenditures | | | | | |
| Wages, Payroll Taxes & Benefits | 429,853 | 347,503 | 409,709 | 514,132 | 546,421 |
| Supplies | 10,954 | 8,388 | 30,222 | 15,900 | 15,425 |
| Services & Charges | 1,169,168 | 985,446 | 1,259,766 | 1,113,683 | 1,111,076 |
| Intergovernmental Services | 25,726 | 204,256 | 241,852 | 67,000 | 50,000 |
| Transfers out - #001 | 13,400 | 13,400 | 13,400 | 13,400 | 13,400 |
| Transfers out - #501 | 0 | 0 | 0 | 11,000 | 12,750 |
| | <u>1,649,101</u> | <u>1,558,993</u> | <u>1,954,949</u> | <u>1,735,115</u> | <u>1,749,072</u> |
| Recurring revenues over (under) | | | | | |
| Recurring Expenditures | <u>226,116</u> | <u>360,753</u> | <u>452,206</u> | <u>136,385</u> | <u>113,428</u> |
| Nonrecurring Activity | | | | | |
| Revenues | | | | | |
| Grant proceeds | 233,165 | 76,097 | 0 | 175,000 | 210,000 |
| FEMA Grant Proceeds - Windstorm | 0 | 0 | 0 | 48,800 | 0 |
| | <u>233,165</u> | <u>76,097</u> | <u>0</u> | <u>223,800</u> | <u>210,000</u> |
| Expenditures | | | | | |
| Capital - Various Projects | 834,941 | 103,307 | 0 | 151,100 | 450,000 |
| Effectiveness study | 0 | 0 | 0 | 175,000 | 210,000 |
| Watershed studies | 0 | 0 | 0 | 0 | 50,000 |
| Maintenance facility storage unit | 0 | 0 | 0 | 5,000 | 0 |
| Storm-related street sweeping | 0 | 0 | 0 | 50,000 | 0 |
| Transfers out - #303 | 423 | 0 | 0 | 0 | 0 |
| Transfers out - #403 (DOE for Decant Proj) | 0 | 50,125 | 0 | 0 | 0 |
| Transfers out - #403 | 0 | 120,000 | 0 | 0 | 0 |
| Transfers out - #501 (new pickup) | 0 | 25,843 | 0 | 0 | 0 |
| | <u>835,364</u> | <u>299,275</u> | <u>0</u> | <u>381,100</u> | <u>710,000</u> |
| Nonrecurring revenues over (under) | | | | | |
| Nonrecurring Expenditures | <u>(602,199)</u> | <u>(223,178)</u> | <u>0</u> | <u>(157,300)</u> | <u>(500,000)</u> |
| Excess (Deficit) of Total Revenues | | | | | |
| Over (Under) Total Expenditures | <u>\$ (376,083)</u> | <u>\$ 137,575</u> | 452,206 | (20,915) | (386,572) |
| Beginning working capital | | | 1,444,719 | 1,896,925 | 1,876,010 |
| Ending working capital | | | <u>\$ 1,896,925</u> | <u>\$ 1,876,010</u> | <u>\$ 1,489,438</u> |

In 1985 voters of Spokane County approved a ballot proposition to create the Spokane Aquifer Protection Area (APA) as well as corresponding aquifer protection area fees with both sunseting December 31, 2005. Boundaries of the APA included portions of unincorporated areas (including what is now Spokane Valley) and the cities of Liberty Lake, Millwood and Spokane. In 2004 the City of Spokane Valley approved a resolution authorizing the inclusion of its municipal boundaries within the APA. The APA program was subsequently reauthorized through 2025 with voter approval.

All fees are collected by Spokane County and include:

- An annual fee of \$15 per household for the withdrawal of water from properties within the APA.
- An annual fee of \$15 per household for on-site sewage disposal within the APA.
- For commercial properties an annual fee ranging from \$15 to \$960 depending upon water meter size.

In 2004 the City of Spokane Valley (City) entered into an interlocal agreement with Spokane County (County) that authorized the County to collect and retain APA fees through 2010 for a variety of projects including:

- up to \$100,000 annually through 2010 to the Spokane Regional Health District to provide for data base management related to monitoring of septic tanks and their potential impact on water quality in the Spokane Valley Rathdrum Prairie Aquifer.
- a septic tank elimination program (STEP) designed to replace septic tanks with sanitary sewer systems.

In the 2004 interlocal agreement the City and County also agreed that for the years 2011 through 2025 the APA fees remaining after the payment of reasonable administration and billing fees incurred by the County would be distributed annually between the County, City and City of Spokane on a proportional basis relative to the amount generated in unincorporated areas, the City and City of Spokane.

The fees collected on the City's behalf by Spokane County are expended entirely on stormwater related projects that are designed to protect the aquifer. These fees plus grant monies received from a number of granting agencies finance a variety of capital projects.

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|-------------------------------------|---------------------|---------------------|-------------------|-------------------|-------------------|
| Revenues | | | | | |
| Spokane County | \$ 484,343 | \$ 461,828 | \$ 533,593 | \$ 400,000 | \$ 460,000 |
| Grant DOE - Decant Facility | 203,609 | 550,710 | 0 | 0 | 0 |
| Grant DOT - Decant Facility | 85,221 | 100,000 | 0 | 0 | 0 |
| Grant DOE - Broadway Retrofits | 0 | 49,203 | 0 | 0 | 0 |
| Grant DOE - Sprague UIC Elimination | 570,331 | 0 | 1,036,603 | 0 | 0 |
| Miscellaneous | 150 | 0 | 0 | 0 | 0 |
| Transfers in - #402 (Stormwater) | 0 | 170,125 | 0 | 0 | 0 |
| Total Revenues | <u>1,343,654</u> | <u>1,331,866</u> | <u>1,570,196</u> | <u>400,000</u> | <u>460,000</u> |
| Expenditures | | | | | |
| Broadway Retrofit | 0 | 41,114 | 0 | 0 | 0 |
| Construction- Decant Facility | 299,319 | 893,514 | 0 | 0 | 0 |
| SE Yardley Retrofits | 7,109 | 728,565 | 0 | 0 | 0 |
| Capital - Various projects | 0 | 0 | 0 | 425,000 | 530,000 |
| Sprague Swales | 0 | 510 | 0 | 0 | 0 |
| Depreciation Expense - Cap Imp | 0 | 0 | 125,599 | 0 | 0 |
| Transfers out - #402 | 0 | 0 | 120,000 | 0 | 0 |
| Total Expenditures | <u>306,428</u> | <u>1,663,703</u> | <u>245,599</u> | <u>425,000</u> | <u>530,000</u> |
| Revenues over (under) expenditures | <u>\$ 1,037,226</u> | <u>\$ (331,837)</u> | <u>1,324,597</u> | <u>(25,000)</u> | <u>(70,000)</u> |
| Beginning working capital | | | <u>(402,937)</u> | <u>921,660</u> | <u>896,660</u> |
| Ending working capital | | | <u>\$ 921,660</u> | <u>\$ 896,660</u> | <u>\$ 826,660</u> |

The Equipment Rental & Replacement Fund (ER&R) is an Internal Service Fund that is designed to provide the funds necessary to purchase new vehicles and equipment at predetermined life cycles. This fund operates by charging each City department a monthly rental rate for the vehicles they use. The fee is based upon the estimated useful life of the vehicle and its replacement cost. The theory behind this program is that it allows City departments to budget vehicle replacement costs as a reoccurring expense over an extended period of time rather than as an intermittent capital expense that may be difficult to afford in any single year. In the event a City department requires an additional vehicle that actually adds to the fleet rather than simply replaces an existing vehicle, then that department must budget for the initial purchase price and transfer the necessary funds to the ER&R Fund to make the acquisition. In subsequent years the department will then begin paying a replacement fee spread out over the estimated useful life of the new vehicle.

The 2017 Budget includes a new CenterPlace Kitchen Reserve that will be established through a transfer in from the General Fund in the amount of \$36,600 per year for 5 years to build a total reserve of \$183,000, which is the estimated replacement cost of the significant kitchen appliances and equipment at CenterPlace.

Snow Plow Replacement Program

The snow plow fleet currently consists of nine plow trucks. Six of the trucks are equipped with sanders and three of the trucks are equipped with 1,000-gallon tanks for placement of liquid deicer. Over the past five years the City has continued to improve the snow removal operations and has updated the snow plan accordingly. These improvements in snow operations have dictated that operating nine plows is a very efficient way to remove snow from the arterial and hillside roadways. Operating nine plows allows the performance of a full city arterial and designated hillsides plow in approximately 12 hours. In the future new plows will be purchased to replace the aging fleet as noted below and older plows will serve as backups and eventually be retired from the fleet beginning in 2022. The recommended snow plow fleet consists of eleven plows with two serving as backup plows. The two backup plows ensure that arterial roadways and hillside priority roadways can be cleared of snow per the snow plan. Having backup plows provides the City with additional plows that can be deployed in case of a mechanical breakdown or an accident during a winter storm event.

The 2016 Budget included the purchase of a tandem axle plow truck with a sander for approximately \$225,000. Future replacements will be single axle plows with an estimated cost of \$200,000 per plow.

Snow Plow Fleet

| Truck # | Model Year | YR Acquired | Age at Retirement | Replacement Yr | Notes |
|---------|------------|-------------|-------------------|----------------|---|
| 206 | 1996 | 2009 | 26 | 2022 | Existing Fleet (9) Snow Plows |
| 207 | 1997 | 2009 | 28 | 2025 | |
| 204 | 1995 | 2009 | 33 | 2028 | |
| 203 | 1995 | 2009 | 36 | 2031 | |
| 205 | 1996 | 2009 | 38 | 2034 | |
| 208 | 1997 | 2009 | 40 | 2037 | |
| 209 | 1998 | 2011 | 42 | 2040 | |
| 211 | 2000 | 2012 | 43 | 2043 | |
| 210 | 2010 | 2011 | 36 | 2046 | |
| 212 | 2016 | 2016 | 33 | 2049 | Truck 206 becomes a backup |
| 213 | 2019 | 2019 | 33 | 2052 | Truck 207 becomes a backup |
| 214 | 2022 | 2022 | 33 | 2055 | Truck 204 becomes a backup / 206 is retired |
| 215 | 2025 | 2025 | 33 | 2058 | Truck 203 becomes a backup / 207 is retired |
| 216 | 2028 | 2028 | 33 | 2061 | Truck 205 becomes a backup / 204 is retired |
| 217 | 2031 | 2031 | 33 | 2064 | Truck 208 becomes a backup / 203 is retired |
| 218 | 2034 | 2034 | 33 | 2067 | Truck 209 becomes a backup / 205 is retired |
| 219 | 2037 | 2037 | 33 | 2070 | Truck 211 becomes a backup / 208 is retired |
| 220 | 2040 | 2040 | 33 | 2073 | Truck 210 becomes a backup / 209 is retired |
| 221 | 2043 | 2043 | 33 | 2076 | Truck 212 becomes a backup / 211 is retired |

(continued to next page)

Fund: 501

Equipment Rental & Replacement Fund

Spokane Valley

2017 Budget

| Budget Summary | | | | | |
|---|------------------------|------------------------|------------------------|------------------------|------------------------|
| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
| Revenues | | | | | |
| Interfund Equip & Vehicle Lease | \$ 177,744 | \$ 102,744 | \$ 35,544 | \$ 106,000 | \$ 146,429 |
| Transfers in - #001 (CenterPlace kitchen re | 0 | 0 | 0 | 0 | 36,600 |
| Transfers in - #101 (replacements) | 0 | 25,849 | 0 | 0 | 0 |
| Transfers in - #402 (addtl' pickup) | 0 | 25,843 | 0 | 0 | 0 |
| Investment Interest | 1,176 | 792 | 1,449 | 1,000 | 2,000 |
| Total Revenues | <u>178,920</u> | <u>155,228</u> | <u>36,993</u> | <u>107,000</u> | <u>185,029</u> |
| Expenditures | | | | | |
| Computer replacement lease | 0 | 0 | 0 | 0 | 0 |
| Software/Hardware replacement | 0 | 0 | 0 | 0 | 0 |
| Snow plow replacement | 0 | 0 | 0 | 225,000 | 0 |
| Vehicle Replacement | 48,750 | 9,799 | 16,144 | 105,000 | 0 |
| Total Expenditures | <u>48,750</u> | <u>9,799</u> | <u>16,144</u> | <u>330,000</u> | <u>0</u> |
| Revenues over (under) expenditures | <u>\$ 130,170</u> | 145,429 | 20,849 | (223,000) | 185,029 |
| Beginning working capital | | 1,082,719 | 1,228,148 | 1,248,997 | 1,025,997 |
| Ending working capital | | <u>\$ 1,228,148</u> | <u>\$ 1,248,997</u> | <u>\$ 1,025,997</u> | <u>\$ 1,211,026</u> |

The City of Spokane Valley is exposed to risks of loss related to a number of sources including tort; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; natural disasters; and unemployment claims filed by former employees through the State of Washington. The Risk Management Fund was established to account for all such related revenues and expenses. Revenues for this fund are comprised almost entirely from an annual transfer of money from the General Fund and the single largest expense is typically the insurance premium the City pays to our insurance provider, the Washington Cities Insurance Authority (WCIA).

Budget Summary

| | 2013 Actual | 2014 Actual | 2015 Actual | 2016 Budget | 2017 Budget |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Revenues | | | | | |
| Transfers in - #001 | \$ 319,000 | \$ 325,000 | \$ 325,000 | \$ 325,000 | \$ 350,000 |
| Investment Interest | 7 | 5 | 8 | 0 | 0 |
| Total Revenues | <u>319,007</u> | <u>325,005</u> | <u>325,008</u> | <u>325,000</u> | <u>350,000</u> |
| Expenditures | | | | | |
| Auto & Property insurance | 263,922 | 272,435 | 284,112 | 325,000 | 350,000 |
| Unemployment Claims | 14,126 | 8,532 | 14,722 | 0 | 0 |
| Miscellaneous | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | <u>278,048</u> | <u>280,967</u> | <u>298,834</u> | <u>325,000</u> | <u>350,000</u> |
| Revenues over (under) expenditures | 40,959 | 44,038 | 26,174 | 0 | 0 |
| Beginning working capital | 83,212 | 124,171 | 168,209 | 194,383 | 194,383 |
| Ending working capital | <u>\$ 124,171</u> | <u>\$ 168,209</u> | <u>\$ 194,383</u> | <u>\$ 194,383</u> | <u>\$ 194,383</u> |

CITY OF SPOKANE VALLEY, WA
Capital Expenditures for 2017

| | | SOURCE OF FUNDS | | | | | | | | | | | | | |
|--|-------------------------------|-----------------|---------|---------|---------------------------------------|---------------------------------------|-------------------------------------|----------------------------------|----------------------------|--------------------------------------|----------------------------------|---------------------------------------|--|-----------|----------------------------|
| | 2017 Expenditure Budget | #001 | #101 | #107 | #301 REET 1 Capital Projects | #302 REET 2 Capital Projects | #309 Park Capital Projects | #311 Pavement Preservation | #312 Capital Reserve | #313 City Hall Construction | #402 Stormwater Management | #403 Aquifer Protection Area | #501 Equipment Rental & Replacement | | Developer Contributions |
| Capital Outlay Description | | General | Street | PEG | | | | | | | | | | Grants | |
| #001 General Fund | | | | | | | | | | | | | | | |
| - IT capital replacements | 100,000 | 100,000 | | | | | | | | | | | | | |
| - CAD / RMS System - Police Dept. | 145,000 | 145,000 | | | | | | | | | | | | | |
| - CenterPlace Great Room audio/visual equip. | 345,000 | 345,000 | | | | | | | | | | | | | |
| Subtotal | 590,000 | 590,000 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| #101 Street Fund | | | | | | | | | | | | | | | |
| - Signal detection replacement | 40,000 | 40,000 | | | | | | | | | | | | | |
| - Traffic signal replacement | 200,000 | 200,000 | | | | | | | | | | | | | |
| - Durable striping at Trent & Argonne | 75,000 | 75,000 | | | | | | | | | | | | | |
| - Spare traffic signal equipment | 30,000 | 30,000 | | | | | | | | | | | | | |
| - Battery backups for intersections | 15,000 | 15,000 | | | | | | | | | | | | | |
| Subtotal | 360,000 | 0 | 360,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| #107 PEG Fund | | | | | | | | | | | | | | | |
| - PEG Capital outlay | 12,500 | 12,500 | | | | | | | | | | | | | |
| - New City Hall Council Chambers | 250,000 | 250,000 | | | | | | | | | | | | | |
| Subtotal | 262,500 | 0 | 0 | 262,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| #303 Street Capital Projects Fund | | | | | | | | | | | | | | | |
| 123 Mission Ave - Flora to barker | 500,000 | | | | | 67,500 | | | | | | | | 432,500 | |
| 141 Sullivan Rd/Euclid PCC (PE/RW) | 2,150,000 | | | | | 951,730 | | | | | | | | 1,198,270 | |
| 155 Sullivan Rd W Bridge Replacement | 10,000 | | | | | | | | 10,000 | | | | | | |
| 166 Pines Rd (SR27) & Grace Ave. Intersection Safety | 333,224 | | | | | | | | | | | | | 333,224 | |
| 167 Citywide Safety Improvements | 5,000 | | | | | 5,000 | | | | | | | | | |
| 201 ITS Infill Project Phase 1 | 300,000 | | | | 74,614 | | | | | | | | | 225,386 | |
| 205 Sprague/Barker Intersection Improvements | 40,097 | | | | | | | | | | | | | | 40,097 |
| 207 Indiana & Evergreen Transit Access Imp | 5,000 | | | | | | | | | | | | | 5,000 | |
| 221 McDonald Rd Diet (16th to Mission) | 5,000 | | | | 5,000 | | | | | | | | | | |
| 222 Citywide Reflective Signal Backplates | 36,000 | | | | 900 | | | | | | | | | 35,100 | |
| 229 32nd Ave Preservation Project | 2,500 | | | | 2,500 | | | | | | | | | | |
| 234 Seth Woodard Elem Sidewalk Improvement | 5,000 | | | | 5,000 | | | | | | | | | | |
| 238 Mirabeau Pkwy & Pines (SR-27) Traffic Signal | 5,000 | | | | | 1,000 | | | | | | | | 4,000 | |
| 239 Bowdish Sidewalk - 8th to 12th | 471,342 | | | | 207,342 | | | | | | | | | 264,000 | |
| xxx N. Sullivan Corridor ITS Project | 110,486 | | | | 14,916 | | | | | | | | | 95,570 | |
| xxx Euclid Ave - Flora to Barker | 1,750,000 | | | | | | | | 1,750,000 | | | | | | |
| xxx 9th Ave. Sidewalk | 240,000 | | | | | 48,000 | | | | | | | | 192,000 | |
| xxx Sullivan/Wellesley Intersection | 198,000 | | | | 26,730 | | | | | | | | | 171,270 | |
| Contingency ¹ | 1,000,000 | | | | 100,000 | 100,000 | | | | | | | | 800,000 | |
| Subtotal | 7,166,649 | 0 | 0 | 0 | 437,002 | 1,173,230 | 0 | 0 | 1,760,000 | 0 | 0 | 0 | 0 | 3,756,320 | 40,097 |
| #309 Parks Capital Projects Fund | | | | | | | | | | | | | | | |
| 227 Appleway Trail - Pines to Evergreen | 1,925,957 | | | | | | | | 260,005 | | | | | 1,665,952 | |
| 237 Appleway Trail - Sullivan to Corbin | 1,853,225 | | | | | | | | 301,910 | | | | | 1,551,315 | |
| - Edgecliff Park Splashpad | 125,000 | | | | | 125,000 | | | | | | | | | |
| Subtotal | 3,904,182 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 561,915 | 0 | 0 | 0 | 0 | 3,217,267 | 0 |
| #311 Pavement Preservation Fund | | | | | | | | | | | | | | | |
| - Pavement preservation | 3,000,000 | | | | | | | | 3,000,000 | | | | | | |
| Subtotal | 3,000,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,000,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| #313 City Hall Construction Fund | | | | | | | | | | | | | | | |
| 215 City Hall | 5,344,219 | | | | | | | | | 5,344,219 | | | | | |
| | 5,344,219 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5,344,219 | 0 | 0 | 0 | 0 | 0 |
| #314 Grade Separation Fund | | | | | | | | | | | | | | | |
| 143 Barker BNSF Grade Separation | 770,000 | | | | 280,079 | | | | | | | | | 489,921 | |
| 223 Pines Rd Underpass @ BNSF & Trent | 1,200,000 | 1,200,000 | | | | | | | | | | | | | |
| | 1,970,000 | 1,200,000 | 0 | 0 | 280,079 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 489,921 | 0 |
| #402 Stormwater Management Fund | | | | | | | | | | | | | | | |
| - Capital - various projects | 450,000 | | | | | | | | | | 450,000 | | | | |
| Subtotal | 450,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 450,000 | 0 | 0 | 0 | 0 |
| #403 Aquifer Protection Area Fund | | | | | | | | | | | | | | | |
| - Capital - various projects | 530,000 | | | | | | | | | | | 530,000 | | | |
| Subtotal | 530,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 530,000 | 0 | 0 | 0 |
| Total Capital Expenditures and Related Financing | 23,577,550 | 1,790,000 | 360,000 | 262,500 | 717,081 | 1,173,230 | 125,000 | 3,000,000 | 2,321,915 | 5,344,219 | 450,000 | 530,000 | 0 | 7,463,508 | 40,097 |

¹ Contingency amount is to cover unforeseen overruns, costs related to projects that were expected to complete in 2016 and the costs of projects that have not yet had funding sources identified.

- Dollar figures in **Italicized Bold** font are paid from a combination of existing fund balance and fund revenue that is not attributable to a single project.

CITY OF SPOKANE VALLEY, WA
Full Time Equivalent Employees

| | Adopted | | | | | | Proposed | Difference from 2016 to 2017 + (-) |
|---|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--|
| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | |
| #001 - General Fund | | | | | | | | |
| City Manager / City Clerk | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 0.000 |
| Legal | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 0.000 |
| Deputy City Manager | 6 | 7 | 6 | 6 | 6 | 6 | 6 | 0.000 |
| Finance | 11 | 11 | 10.75 | 11.75 | 11.75 | 11.75 | 11.75 | 0.000 |
| Human Resources | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 0.000 |
| Public Works | 7.5 | 7 | 7 | 7.375 | 7.375 | 7.375 | 7.375 | 0.000 |
| City Hall Operations & Maintenance | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1.000 (1) |
| CED - Administration | 3 | 3 | 2 | 2 | 2 | 2 | 2 | 0.000 |
| CED - Economic Development | 0 | 0 | 0 | 0 | 2.5 | 2.65 | 3.65 | 1.000 (2) |
| CED - Development Services | 0 | 0 | 0 | 0 | 11 | 11 | 10 | (1.000) (2) |
| CED - Engineering | 6 | 6 | 8 | 7 | 0 | 0 | 0 | 0.000 |
| CED - Planning | 8.5 | 8.5 | 8 | 8 | 0 | 0 | 0 | 0.000 |
| CED - Building | 12.75 | 12.75 | 11.5 | 12.5 | 14 | 14 | 14 | 0.000 |
| Parks & Rec - Admin | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 0.000 |
| Parks & Rec - Recreation | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0.000 |
| Parks & Rec - Senior Center | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0.000 |
| Parks & Rec - CenterPlace | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 0.000 |
| Total General Fund | 73.750 | 74.250 | 72.250 | 73.625 | 73.625 | 73.775 | 74.775 | 1.000 |
| #101 - Street Fund | 4.5 | 5 | 5 | 5.375 | 5.725 | 5.725 | 5.725 | 0.000 |
| #303 - Street Capital Project Fund | 3.5 | 3.5 | 3.5 | 3.5 | 3.5 | 3.5 | 3.5 | 0.000 |
| #402 - Stormwater Fund | 4.5 | 4.5 | 4.5 | 4.75 | 4.4 | 4.4 | 4.4 | 0.000 |
| Total FTEs | 86.250 | 87.250 | 85.250 | 87.250 | 87.250 | 87.400 | 88.400 | 1.000 |

- (1) Reflects increase of one FTE for operations and maintenance of the new City Hall building.
- (2) Reflects the transfer of an employee from one division to another.

| 2016 Work Force Comparison | | | |
|---|---------------|------------|-----------|
| The 31 Washington Communities with a Population of 30,000 to 100,000 | | | |
| CITY | POPULATION | FULL-TIME | PART-TIME |
| Bellingham | 84,850 | 741 | 47 (1) |
| Yakima | 93,410 | 694 | 17 |
| Redmond | 60,560 | 608 | 19 |
| Kirkland | 84,680 | 583 | 24 |
| Olympia | 51,600 | 547 | 14 |
| Richland | 53,410 | 454 | 26 |
| Auburn | 77,060 | 425 | 1 |
| Kennewick | 79,120 | 369 | 4 |
| Lynnwood | 36,590 | 339 | 6 |
| Pasco | 70,560 | 337 | 2 |
| Federal Way | 93,670 | 308 | 8 |
| Bothell | 43,980 | 299 | 7 |
| Bremerton | 40,500 | 296 | 19 |
| Longview | 37,230 | 296 | 8 |
| Marysville | 64,940 | 261 | 9 |
| Walla Walla | 33,340 | 260 | 14 |
| Lacey | 47,540 | 260 | 1 |
| Puyallup | 39,850 | 253 | 10 |
| Issaquah | 34,590 | 235 | 8 (1) |
| Edmonds | 40,900 | 220 | 5 |
| Lakewood | 58,800 | 203 | 7 |
| Mount Vernon | 33,730 | 200 | 29 |
| Pullman | 32,650 | 199 | 34 |
| Wenatchee | 33,510 | 145 | 3 |
| Shoreline | 54,990 | 127 | 10 |
| Des Moines | 30,570 | 116 | 12 |
| Sammamish | 61,250 | 86 | 5 |
| Spokane Valley | 94,160 | 85 | 2 |
| Burien | 50,000 | 63 | 5 |
| Lake Stevens | 30,900 | 63 | 2 |
| University Place | 32,230 | 44 | 8 |
| AVERAGE | | 294 | 12 |
| Source: Association of Washington Cities Survey: 2016 Participant Data - Cities and Towns | | | |

(1) Did not respond in 2016. Employee counts are 2015 statistics.

EMPLOYEE POSITION CLASSIFICATION
MONTHLY SALARY SCHEDULE
Salary Schedule
Effective January 1, 2017

| Position Title | Grade | 2017 Range |
|---|-------|----------------------|
| City Manager | | Unclassified |
| Deputy City Manager | 21-22 | 8,888.39 - 14,535.51 |
| City Attorney | 21 | 8,888.39 - 13,082.08 |
| Community Development Director | 21 | 8,888.39 - 13,082.08 |
| Finance Director | 21 | 8,888.39 - 13,082.08 |
| Public Works Director | 21 | 8,888.39 - 13,082.08 |
| Parks and Recreation Director | 19 | 7,199.37 - 10,597.37 |
| Human Resources Manager | 18 | 6,480.26 - 9,537.16 |
| Planning Manager | 18 | 6,480.26 - 9,537.16 |
| Building Official | 18 | 6,480.26 - 9,537.16 |
| Capital Improvements Program Manager | 18 | 6,480.26 - 9,537.16 |
| Development Services Manager | 18 | 6,480.26 - 9,537.16 |
| Deputy City Attorney | 18 | 6,480.26 - 9,537.16 |
| Senior Engineer - Traffic and CIP | 17 | 5,831.91 - 8,583.09 |
| Accounting Manager | 17 | 5,831.91 - 8,583.09 |
| City Clerk | 16 | 5,248.20 - 7,724.29 |
| Engineer | 16 | 5,248.20 - 7,724.29 |
| Senior Plans Examiner | 16 | 5,248.20 - 7,724.29 |
| Public Works Superintendent | 16 | 5,248.20 - 7,724.29 |
| Senior Administrative Analyst | 16 | 5,248.20 - 7,724.29 |
| Senior Planner | 16 | 5,248.20 - 7,724.29 |
| Development Services Coordinator | 16 | 5,248.20 - 7,724.29 |
| GIS/Database Administrator | 16 | 5,248.20 - 7,724.29 |
| Associate Planner | 15 | 4,724.02 - 6,952.33 |
| Assistant Engineer | 15 | 4,724.02 - 6,952.33 |
| IT Specialist | 15 | 4,724.02 - 6,952.33 |
| Engineering Technician II | 15 | 4,724.02 - 6,952.33 |
| Economic Development Project Specialist | 15 | 4,724.02 - 6,952.33 |
| Human Resource Analyst | 14 | 4,251.88 - 6,257.58 |
| Accountant/Budget Analyst | 14 | 4,251.88 - 6,257.58 |
| Administrative Analyst | 14 | 4,251.88 - 6,257.58 |
| CenterPlace Coordinator | 14 | 4,251.88 - 6,257.58 |
| Planner | 14 | 4,251.88 - 6,257.58 |
| Building Inspector II | 14 | 4,251.88 - 6,257.58 |
| Plans Examiner | 14 | 4,251.88 - 6,257.58 |
| Public Information Officer | 14 | 4,251.88 - 6,257.58 |
| Engineering Technician I | 14 | 4,251.88 - 6,257.58 |
| Senior Permit Specialist | 14 | 4,251.88 - 6,257.58 |
| Code Enforcement Officer | 14 | 4,251.88 - 6,257.58 |
| Maintenance/Construction Inspector | 13-14 | 3,826.38 - 6,257.58 |
| Recreation Coordinator | 13-14 | 3,826.38 - 6,257.58 |
| Customer Relations/Facilities Coordinator | 13 | 3,826.38 - 5,631.60 |
| Building Inspector I | 13 | 3,826.38 - 5,631.60 |
| Executive Assistant | 13 | 3,826.38 - 5,631.60 |
| Planning Technician | 13 | 3,826.38 - 5,631.60 |
| Deputy City Clerk | 12-13 | 3,445.00 - 5,631.60 |
| Senior Center Specialist | 12-13 | 3,445.00 - 5,631.60 |
| Human Resources Technician | 12-13 | 3,445.00 - 5,631.60 |
| Permit Facilitator | 12 | 3,445.00 - 5,068.32 |
| Help Desk Technician | 12 | 3,445.00 - 5,068.32 |
| Administrative Assistant | 11-12 | 3,099.55 - 5,068.32 |
| Permit Specialist | 11-12 | 3,099.55 - 5,068.32 |
| Accounting Technician | 11-12 | 3,099.55 - 5,068.32 |
| Maintenance Worker | 11-12 | 3,099.55 - 5,068.32 |
| Office Assistant II | 10-11 | 2,789.41 - 4,561.71 |
| Custodian | 10 | 2,789.41 - 4,104.59 |
| Office Assistant I | 9-10 | 2,510.78 - 4,104.59 |

Note: Slight rounding differences may exist between the figures reflected on this page and the actual payroll rates computed by the Eden Payroll System.

CITY OF SPOKANE VALLEY, WA

Glossary of Budget Terms

Accrual Basis – A basis of accounting in which revenues and expenditures are recorded at the time they occur as opposed to when cash is actually received or spent.

Appropriation – A legal authorization granted by the City Council to make expenditures and to incur obligations for a specific purpose.

Assessed Valuation – The valuation set upon real estate and certain personal property by the County Assessor as a basis for levying property taxes.

Authorized Positions – Employee positions, which are authorized in the adopted budget, to be filled during the year.

Bond – A long-term promise to repay a specified amount (the face amount of the bond) on a particular date (the maturity date). The most common types of bonds are general obligation revenue bonds. Bonds are primarily used to finance capital projects.

Budget – A plan of financial activity for a specified period of time (fiscal year or biennium) indicating all planned revenues and expenses for the budget period.

Budget Message – The opening section of the budget that provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous years, and the views and recommendations of the Mayor.

Capital Improvement – Expenditures related to acquisition, expansion or rehabilitation of an element of the government's physical plant; sometimes referred to as infrastructure.

Capital Outlay – Fixed assets that have general value of \$5,000 or more and have a useful economic lifetime of more than one year.

Capital Project – Major construction, acquisition, or renovation activities which add value to government's physical assets or significantly increase their useful life, also called capital improvements.

Capital Projects Fund – A fund created to account for all resources and expenditures used for the acquisition of fixed assets except those financed by enterprise funds.

Contingency – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services – Services rendered to a government by private firms, individuals, or other governmental agencies.

Debt Service – Payment of interest and principal on borrowed money according to a predetermined payment schedule.

Department – The basic unit of service responsibility, encompassing a broad mandate of related service responsibilities.

Division – Can be a subunit of a department which encompasses a substantial portion of the duties assigned to a department (e.g. Building Division in the Planning and Community Development Department).

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Expense – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Face Value – The amount of principal that must be paid at maturity for a bond issue.

Fiscal Year – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization.

Full-time Equivalent Position (FTE) – A full-time or part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time person working 20 hours per week would be equivalent of 0.5 of a full-time position.

Fund – A fiscal entity with revenues and expenses that are segregated for the purpose of carrying out a specific purpose or activity.

GAAP – Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures

that define accepted accounting principles.

GASB – The Governmental Accounting Standards Board, established in 1985, is the current standard-setting board for governmental GAAP.

General Fund – The principal operating fund of the City used for general governmental operations. Taxes and fees that generally have no restriction on their use support it.

General Obligation (G.O.) Bonds – This type of bond is backed by the full faith, credit and taxing power of the government issuing it.

Indirect Cost – A cost necessary for the functioning of the organization as a whole, but which cannot be identified with a specific product, function or activity.

Infrastructure – The physical assets of a government (e.g. streets, water, sewer, public buildings, and parks).

Interfund Transfers – The movement of monies between funds of the same governmental entity.

Levy – To impose taxes for the support of the governmental activities.

Long-term Debt – Debt with a maturity of more than one year after the date of issuance.

Mission Statement – A broad statement of the intended accomplishment or basic purpose of a program.

Modified Accrual Accounting – A basis of accounting in which

expenditures are accrued but revenues are accounted for when they become measurable and available. Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

Operating Budget – The portion of the budget that pertains to daily operations that provide basic governmental services.

Ordinance – A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as a statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Program – The smallest organization that delivers a specific set of services. A program may be an entire department; or if a department encompasses significantly diverse responsibilities or large work forces, a single department may be divided into two or more programs.

Reserve – An account used to either set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution – A special or temporary order of a legislative body—an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources – Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue – Sources of income financing the operations of government.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those who pay, for example, sewer service charges.

Unreserved Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges – The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Vision Statement – A short statement that conveys the big picture of the organization. It is general in scope, not restricting. It answers the question “Why?”

CITY OF SPOKANE VALLEY
SPOKANE COUNTY, WASHINGTON
ORDINANCE NO. 16-017

AN ORDINANCE OF THE CITY OF SPOKANE VALLEY, SPOKANE COUNTY, WASHINGTON, ADOPTING A BUDGET FOR THE PERIOD JANUARY 1, 2017 THROUGH DECEMBER 31, 2017; APPROPRIATING FUNDS; ESTABLISHING SALARY SCHEDULES FOR ESTABLISHED POSITIONS; AND OTHER MATTERS RELATING THERETO.

WHEREAS, State law requires the City Manager to prepare a preliminary budget for the City of Spokane Valley at least 60 days before the beginning of the City fiscal year beginning January 1, 2017 and ending December 31, 2017; and

WHEREAS, the City Manager, in consultation with the Finance Director and department heads, has prepared and placed on file with the City Clerk a preliminary budget, together with an estimate of the amount of money necessary to meet the expenses of the City including payment of outstanding obligations; and

WHEREAS, notice was posted and published for public hearings held on September 13 and October 11, 2016. The City Council met and invited public comment in the City Council Chambers during each public hearing; and

WHEREAS, proper notice was given and the preliminary budget was filed with the City Clerk September 27, 2016; and

WHEREAS, the City Council desires to adopt the 2017 budget, including all allowances, and an appropriation for each fund; and

WHEREAS, the City of Spokane Valley property tax levy in 2016 for collection in 2017, will be \$11,489,517.62, which represents a 0% increase in the 2017 levy. This levy is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of State assessed property, any annexations that have occurred, and refunds made.

NOW, THEREFORE, the City Council of the City of Spokane Valley do ordain as follows:

Section 1. Adoption of 2017 Budget. The budget for the City of Spokane Valley for the year 2017 is adopted at the fund level. The final budget for 2017 is attached hereto, and by this reference is incorporated herein pursuant to RCW 35A.33.075. For summary purposes, the total estimated appropriations for each separate fund, plus the aggregate total for all such funds, is set forth as follows:

| Annual Appropriation Funds | Fund No. | Estimated Beginning Fund Balance | Revenues | Total Sources | Appropriations | Estimated Ending Fund Balance |
|---|----------|----------------------------------|------------|---------------|----------------|-------------------------------|
| General Fund | 001 | 23,302,835 | 41,993,425 | 65,296,260 | 42,443,672 | 22,852,588 |
| Street Fund | 101 | 1,468,077 | 4,403,168 | 5,871,245 | 4,851,244 | 1,020,001 |
| Paths & Trails Fund | 103 | 37,254 | 8,600 | 45,854 | 0 | 45,854 |
| Hotel/Motel Tax - Tourism Facilities Fund | 104 | 559,347 | 377,000 | 936,347 | 0 | 936,347 |
| Hotel/Motel Tax Fund | 105 | 199,001 | 580,500 | 779,501 | 634,000 | 145,501 |
| Solid Waste | 106 | 42,874 | 151,800 | 194,674 | 151,800 | 42,874 |
| PEG Fund | 107 | 236,682 | 80,000 | 316,682 | 262,500 | 54,182 |
| CenterPlace Operating Reserve Fund | 120 | 300,000 | 0 | 300,000 | 0 | 300,000 |
| Service Level Stabilization Fund | 121 | 5,468,289 | 21,900 | 5,490,189 | 0 | 5,490,189 |
| Winter Weather Reserve Fund | 122 | 500,000 | 600 | 500,600 | 500,000 | 600 |
| City Facilities Repair & Replacement | 123 | 0 | 0 | 0 | 0 | 0 |
| LTGO Bond Debt Service Fund | 204 | 4,049 | 935,951 | 940,000 | 940,000 | 0 |
| REET 1 Capital Projects Fund | 301 | 1,383,899 | 801,700 | 2,185,599 | 1,456,986 | 728,613 |
| REET 2 Capital Projects Fund | 302 | 1,897,795 | 801,700 | 2,699,495 | 1,913,134 | 786,361 |
| Street Capital Projects | 303 | 75,538 | 7,166,649 | 7,242,187 | 7,166,649 | 75,538 |
| Park Capital Projects Fund | 309 | 10,561 | 3,939,982 | 3,950,543 | 3,904,182 | 46,361 |
| Civic Facilities Capital Projects Fund | 310 | 1,329,214 | 1,200 | 1,330,414 | 490,500 | 839,914 |
| Pavement Preservation Fund | 311 | 2,419,741 | 2,682,300 | 5,102,041 | 3,050,000 | 2,052,041 |
| Capital Reserve Fund | 312 | 3,899,601 | 1,000 | 3,900,601 | 2,321,915 | 1,578,686 |
| City Hall Construction Fund | 313 | 5,344,219 | 0 | 5,344,219 | 5,344,219 | 0 |
| Railroad Grade Separation Projects Fund | 314 | 0 | 1,970,000 | 1,970,000 | 1,970,000 | 0 |
| | | 48,478,976 | 65,917,475 | 114,396,451 | 77,400,801 | 36,995,650 |

| Working Capital Funds | Fund No. | Estimated Beginning Working Capital | Revenues | Total Sources | Appropriations | Estimated Ending Working Capital |
|-------------------------------------|----------|-------------------------------------|------------|---------------|----------------|----------------------------------|
| Stormwater Management Fund | 402 | 1,876,010 | 2,072,500 | 3,948,510 | 2,459,072 | 1,489,438 |
| Aquifer Protection Area Fund | 403 | 896,660 | 460,000 | 1,356,660 | 530,000 | 826,660 |
| Equipment Rental & Replacement Fund | 501 | 1,025,997 | 185,029 | 1,211,026 | 0 | 1,211,026 |
| Risk Management Fund | 502 | 194,383 | 350,000 | 544,383 | 350,000 | 194,383 |
| | | 3,993,050 | 3,067,529 | 7,060,579 | 3,339,072 | 3,721,507 |
| Total of all Funds | | 52,472,026 | 68,985,004 | 121,457,030 | 80,739,873 | 40,717,157 |


The total balance of all funds appropriated for 2017 is \$80,739,873.

Section 2. Transmittal of Budget. A complete copy of the budget as adopted, together with a copy of this Ordinance, shall be transmitted by the City Clerk to the Division of Municipal Corporations in the Office of the State Auditor and to the Association of Washington Cities.

Section 3. Severability. If any section, sentence, clause or phrase of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

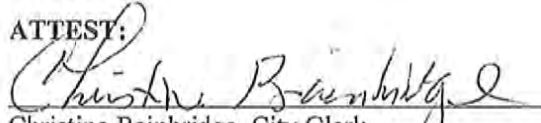
Section 4. Effective Date. This Ordinance shall be in full force and effect five days after the date of publication of this Ordinance or a summary thereof in the official newspaper of the City.

PASSED by the City Council this 8th day of November, 2016.




L.R. Higgins, Mayor

ATTEST:



Christine Bainbridge, City Clerk

Approved As To Form:



Office of the City Attorney

Date of Publication: 11-18-2016
Effective Date: 11-23-2016