



LAND DISTURBANCE (LD) PERMIT CHECKLIST

*For Grading, Clearing and Grubbing work outside the Right-of-Way (ROW)
(For work within ROW need a ROW permit)*

Permit Center ♦ 10210 E Sprague Ave ♦ Spokane Valley WA 99206
509.720.5240 ♦ Fax: 509.720.5075 ♦ permitcenter@spokanevalleywa.gov

Project Address: _____ Today's Date: _____

Project Description: _____

Signature: _____ Print Name: _____

The purpose of this checklist is to gather information about the proposed project so to determine what land disturbance permit, if any, is required by the Spokane Valley Municipal Code.

Starting with Part 1 and working from top to bottom, please answer the following questions.
The first "Yes" identifies the type of land disturbance (**LD**) permit required.

PART 1 – Is LD work exempted or already covered? (SVMC 24.50.020) If so then LD permit not needed.

Yes No Does your project only have to do with emergency utility work; cemetery graves; eliminating septic tanks; digging out a basement; building a wall less than 4 feet high; disposal of refuse that is covered under other regulations; already permitted mining, quarrying, stockpiling of aggregate material (rock, sand, gravel, aggregate, or clay) or exploratory excavations done under the direction of a licensed engineer or engineering geologists? If yes, then project exempted from a LD permit.

PART 2 – Engineered Grading Permit needed? (SVMC 24.50.030; 2 sets plans, calcs etc. from Engineer)

Yes No Will this grading be for a short plat, subdivision or binding site plan?
 Yes No Will any grading occur in a FEMA floodplain, wetland, wetland buffer, Fish and Wildlife habitat conservation area or geologically hazardous area?
 Yes No Will the volume of excavation or fill for the project be over 500 cubic yards?
(Note - if volume is greater than 1000 cubic yards then a SEPA Environmental Checklist will need to be submitted for review)
 Yes No Will the grading create a base or support for a permanent structure?
 Yes No Will the grading be for a driveway that is longer than 150 feet?
 Yes No Will any grading occur in a drainage channel or be for a water feature (like a perennial or intermittent pond) with a surface area greater than 500 square feet?
 Yes No Will this grading result in the addition or replacement (excluding pavement maintenance) of 5,000 square feet or more of impervious surfaces or the disturbance of 1 acre or more land or the construction of new drywells or other underground injection control (UIC) facilities?
 Yes No Will any excavations or fills have slopes at 2:1 (H:V) or steeper **and** heights above 2 ½ feet?
 Yes No Will any excavations or fills have slopes at 10:1 (H:V) or steeper **and** heights above 4 feet?

PART 3 – Regular Grading Permit needed? (SVMC 24.50.040; 1 set of plans showing grading and temporary erosion and sediment control; does not require engineering)

Yes No Will the volume of excavation or fill be over 50 cubic yards on any one lot?
 Yes No Will any excavations have slopes at 2:1 (H:V) or steeper **or** heights greater than 3 feet?
 Yes No Will any fills have slopes at 2:1 (H:V) or steeper **or** heights greater than 2 feet?

PART 4 – Grubbing and Clearing (G&C) Permit needed? (SVMC 24.50.050; 1 set of plans showing G&C and temporary erosion and sediment control; does not require engineering)

Yes No Will the G&C work disturb 5,000 or more square feet of area or remove 7 or more trees?
(Note that forest practices overseen by DNR or commercial agriculture are exempt)
 Yes No Will there be any clearing on slopes or near/in FEMA floodplains, wetlands, wetland buffers, Fish and Wildlife habitat conservation areas, geologically hazardous areas or erodible soils?

If the answers to all of the questions above are "No" then a permit is not required for the proposed work.